

MINUTES  
COLUMBUS REGIONAL AIRPORT AUTHORITY  
JANUARY 26, 2010

BOARD MEMBERS

Present: Dwight E. Smith, Chair  
Don M. Casto, III  
Frank J. Cipriano  
William R. Heifner  
Wm. J. Lhota  
Jordan A. Miller, Jr.  
Kathleen H. Ransier

Absent: Susan Tomasky, Vice Chair  
John W. Kessler

OTHERS PRESENT: Rod C. Borden, VP/Chief Operating Officer  
John E. Byrum, VP/Chief Financial Officer  
Steve Hermiller, Mannik & Smith Group  
Marla Rose/Columbus Dispatch  
Alan Harding/Don Peters, Columbus Flight Watch  
Scott North/Brad M. Malatesta, Green Solutions  
Technologies, LLC  
STAFF: Whitaker/Frankl/Goodwin/Gotschall/  
Holderman/Kelby/Bell/Morgan/Noyes/Spysinski/  
Tanner/Wall/Bush/Mentel

Chair Smith called the meeting to order and asked to make a slight modification to the agenda by moving forward with a Resolution of Recognition, 08-10, for dear friend, employee and tremendous supporter of the airport, Shirley Schick. Resolution 08-10 was read by President and CEO, Elaine Roberts. Chair Smith called for a roll call of the seven Board members in attendance and the resolution was approved unanimously. Chair Smith asked if there were any additions or corrections to the Minutes of November 24, 2009. Hearing none, Lhota moved for approval; Cipriano seconded. Minutes approved unanimously.

Committee Reports

Business Development. No Report this month.

Facilities & Services. At Cipriano's request, Mentel presented an update on developments of the Runway 10R/28L Replacement Program. An information packet was provided.

Finance. Ransier commented that the Finance Committee met immediately prior to the Board meeting. Ransier reported that the financials are consistent with the same pattern as last year.

Ransier deferred to Byrum for the report on the financials. The financials were provided to each Board member. Byrum reported on the financial statements ending December 31, 2009. It was noted these are preliminary closing results. We do different things at the end of the year, specifically holding open our accounts payable for capital projects. The figures presented are pretty fixed and firm as far as operating expenses and income for the year.

We have \$73.1 million of revenues and \$51.2 million of expenses. There is \$21.9 million of operating income which is \$2.2 million greater than the amount budgeted. The majority of the increase is the result of funds received from the Skybus bankruptcy.

Interest income is \$1.6 behind budget. This is due to investment and borrowing rates that are at all time lows. Our debt interest payments are \$1.4 lower than anticipated as our commercial paper program has allowed us to borrow at very low rates.

The federal, state and local grants are \$7 million less than anticipated; the majority of that is the runway project that was delayed for a year from when it was budgeted.

The combined statement of net assets shows \$779 million worth of total assets with \$127.8 million in cash including both restricted and unrestricted funds. We are up a little over the previous year. Our allowance for doubtful accounts is a little lower as we collected from the hotels during December.

Land, property and equipment fixed assets are almost \$952 million before depreciation, an increase of over \$35 million during the year. Our accumulated depreciation increased a little over \$26 million.

The liability and net asset components of the statements show our accounts payables lower than the previous year. This is due to construction getting delayed resulting in fewer open invoices. Commercial paper notes have been reduced by \$8.5 million.

There was a total reduction in long term debt of \$3.7 million during the year. At the end of year there is less than \$100 million in outstanding debt.

We have increased net assets by \$24.7 million during the year.

Roberts announced the CAFR award was presented to the Finance Team, under the leadership of Gwen Langston. This is the sixth year in a row and is from the State of Ohio Auditor Mary Taylor, Making Your Tax Dollars Count Award. Only 5% of government entities in the state receive this award.

Human Resources. Casto reported the police officers' bargaining unit has approximately 31 full-time members below the rank of corporal and is currently represented by the Fraternal Order of Police, Capital City Lodge #9. Three part-time officers also benefit from the wage terms of the bargaining agreement. The last several collective bargaining agreements, the Authority and membership have worked to create a wage system that contains a merit component and a wage scale that resembles local police departments.

In 2009, the Authority and the Lodge entered into a Collective Bargaining Agreement, including wage rates and wage scale for contract years 1 and 3. Parties agreed to leave contract year 2 open and to re-open the contract September 30, 2009 for negotiating year 2. The details of the proposed changes for year 2 are included in Resolution 07-10 and the Committee recommended the Board's approval.

#### President & CEO Report

Roberts reported an addition to the Human Resources report, the FOP agreement was accepted by the members last week.

December continued recent trends of improved performance at Port Columbus compared to earlier in 2009. This was due to strong Rose Bowl traffic during the last week of December. Air Tran, American, Continental, Midwest, Southwest and United were all up in December 2009 compared to the same month in 2008, reflecting a much better trend.

2009 was a disappointing year for Port Columbus. The 6.23 million total passengers in 2009 is the lowest total since 1995 when 5.64 million total passengers used Port Columbus. All carriers except AirTran in its first full year of CMH service finished 2009 down compared to 2008. 2007 and 2008 were the two best years in CMH history based on the activity generated by Skybus Airlines.

At Rickenbacker, cargo activity last month was down 6.4% with tonnage compared to December 2008. December was a good month for the 747 charters from Hong Kong. FedEx and UPS were down in activity during this holiday from the year before.

In total, cargo tonnage at Rickenbacker in 2009 finished 21% down, compared to 2008, the lowest annual tonnage since 1994. Corresponding revenue from air cargo activities is not down. Since we are paid based on the landed weight of the aircraft and not the tonnage on board we were up 3% compared to 2008. This reflects larger and heavier aircraft utilizing Rickenbacker despite the reduced tonnage.

We sponsored the AAA Vacation Show and created the flycolumbus.com website to assist in promoting the airlines. Hundreds of new customers registered to receive e-mail alerts regarding new service and airfare sales. Continental, Delta and AirTran all donated tickets to help generate excitement and enhance enrollment.

Recently, Roberts and Whitaker, hosted area businesses, Limited Brand, Battelle, AEP, Grief and others, to express their importance to our success and the importance of their assistance in obtaining additional air service. Roberts and Whitaker gave a presentation on physical growth and air service development. Alex Fisher, President of the Columbus Partnership articulated the importance of air service growth to his membership.

The Strategic Business Plan was mailed to over 125 community leaders with a cover letter from Chair Smith and Roberts earlier this month.

The 2009 Annual Report is expected to be completed next month. Changes to the report are more statistics and less copywriting.

The Employee Recognition Wall near the food court has recently been updated. This is part of the ongoing customer service effort and has been well-received by recipients and their leadership.

Earlier this month the USO Lounge was dedicated to the leader of the local USO offices, Jake Brewer. The lounge is now referred to as The Jake Brewer USO Lounge. Brewer attended the dedication and Commissioner Paula Brooks remarked along with USO leadership.

As already briefed in the Runway 10R/28L Replacement Runway Program presentation, the FAA has issued a Letter of Intent to fund the program at \$90.5 million from the Airport Improvement Program Grant funds.

The Inline Baggage Project continues on schedule. 70% of the design review with the airlines and TSA has been completed. Construction is scheduled to start this summer.

Congresswoman Mary Jo Kilroy visited Port Columbus on January 12 for a tour and to observe the air traffic control tower and security briefing. Kilroy sits on the House of Homeland Security Committee. Ransier, Borden and Tanner hosted the visit.

Whole Body Imaging or Full Body Scan technology was one area of focus during Kilroy's visit. Port Columbus has been identified to receive two Whole Body Imaging machines later this year.

This past weekend, the United Kingdom raised its terror alert level to "Severe", the United States equivalent of Red. TSA has

implemented additional security measures at US airports. Airport Police are working closely with TSA to implement heightened security measures at Port Columbus.

We received approximately 340 resume/applications for the Vice President of People position. The goal is to make a selection by March 1. The new Director of Technologies has begun her employment and will be at next month's Board meeting.

Chair Smith announced one additional resolution to be presented regarding a Federal Stimulus Project that was not included in the Board package.

Reading of Resolutions

01-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RESTATING ITS INTENTION TO ACQUIRE FEE SIMPLE TITLE TO EAST 13<sup>TH</sup> AVENUE FOR THE SAFE AND LEGAL OPERATION OF PORT COLUMBUS INTERNATIONAL AIRPORT AND ALL OTHER PUBLIC PURPOSES ALLOWED BY LAW AND AUTHORIZING, IF NECESSARY, THE FILING OF EMINENT DOMAIN PROCEEDINGS WITH RESPECT TO ANY OR ALL SUCH PARCELS

MOVED: W.Lhota ; SECONDED: J.Miller

YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_  
APPROVED UNANIMOUSLY/1-26-10

02-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH JACK DOHENY SUPPLIES, INC., FOR THE PURCHASE OF ONE HIGH-SPEED RUNWAY BROOM WITH DUAL SNOW PLOW ON A HEAVY DUTY CHASSIS UNDER STS 7751500408 STATE CO-OP PURCHASING CONTRACT FOR USE AT PORT COLUMBUS INTERNATIONAL AIRPORT

MOVED: D.Casto ; SECONDED: K.Ransier

YEA: 7 NAY: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_  
APPROVED UNANIMOUSLY/1-26-10

03-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH MOTOROLA FOR THE PURCHASE AND INSTALLATION OF A FOUR POSITION RADIO DISPATCH CONSOLE AT PORT COLUMBUS INTERNATIONAL AIRPORT

MOVED: J.Miller ; SECONDED: W.Heifner

YEA: 6 NAY: 0 ABSTAIN: K.Ransier  
APPROVED/1-26-10

04-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH B&C COMMUNICATIONS FOR THE PURCHASE AND INSTALLATION OF RADIO ANTENNAE, COMBINERS, MULTI-COUPLER, AND

AN EMERGENCY BANNER INTERFACE AT PORT COLUMBUS INTERNATIONAL AIRPORT

MOVED: W.Lhota ; SECONDED: F.Cipriano

YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_  
APPROVED UNANIMOUSLY/1-26-10

05-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH ARCONAS CORPORATION FOR THE PURCHASE, DELIVERY, AND INSTALLATION OF 204 TABLE MOUNTED POWER RECEPTICLES AT PORT COLUMBUS INTERNATIONAL AIRPORT

MOVED: J.Miller ; SECONDED: K.Ransier

YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_  
APPROVED UNANIMOUSLY/1-26-10

06-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH TAYLOR MADE MECHANICAL FOR THE CONCOURSE A CHILLER/TOWER RETROFIT PROJECT AT PORT COLUMBUS INTERNATIONAL AIRPORT

MOVED: F.Cipriano ; SECONDED: K.Ransier

YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_  
APPROVED UNANIMOUSLY/1-26-10

07-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT & CEO TO ENTER INTO AN AGREEMENT REGARDING CONTRACT YEAR 2 (APRIL 1, 2009 THROUGH MARCH 31, 2010) WAGES BETWEEN THE AUTHORITY AND THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE #9

MOVED: D.Casto ; SECONDED: J.Miller

YEA: 6 NAY: 0 ABSTAIN: K.Ransier  
APPROVED/1-26-10

08-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY IN LOVING MEMORY OF SHIRLEY S. SCHICK

MOVED: Roll Call ; SECONDED: \_\_\_\_\_

YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_  
APPROVED UNANIMOUSLY/1-26-10

Roberts called on Tanner to give a very brief explanation of Resolution 09-10 prior to the reading of the resolution.

09-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY IN AUTHORIZING A PROJECT BUDGET IN AN AMOUNT NOT TO EXCEED SEVEN MILLION, ONE HUNDRED AND FIFTY THOUSAND (\$7,150,000) AND AUTHORIZING THE PRESIDENT & CEO TO ENTER INTO THE NECESSARY CONTRACTS FOR THE PURCHASE AND INSTALLATION OF AN AIRCRAFT DE-ICER TREATMENT SYSTEM AT PORT COLUMBUS INTERNATIONAL AIRPORT

MOVED: W.Lhota; SECONDED: F.Cipriano

YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_  
APPROVED UNANIMOUSLY/1-26-10

Chair Smith acknowledged past Chair, Kathy Ransier and asked the Board and attendees to recognize her as well.

Chair Smith asked for a motion to take the Board into Executive Session pursuant to ORC 121.22 (G) (3) and ORC 4582.58 to discuss pending litigation related to a former tenant and that is required by law to be kept confidential pursuant to ORC 121.22 (G) (5). Lhota so moved; Cipriano seconded. Roll call vote of the seven Board members in attendance approved unanimously to take the Board in Executive Session. Executive convened at 4:45 p.m., January 26, 2010. Chair Smith asked that staff and the public leave the Board Room.

At 5:00 p.m., January 26, 2010, Chair Smith made a motion that the Board reconvene; Casto seconded the motion. Chair Smith invited staff and the public to return to the Board Room. Roll call vote of the seven Board members in attendance approved unanimously to reconvene.

With no further business to be brought before the Board, Chair Smith adjourned the meeting.

Respectfully submitted,

*Elaine Roberts*

Elaine Roberts, A.A.E.  
Secretary

ER/an

MINUTES  
COLUMBUS REGIONAL AIRPORT AUTHORITY  
FEBRUARY 23, 2010

BOARD MEMBERS

Present: Dwight E. Smith, Chair  
Don M. Casto, III  
Frank J. Cipriano  
William R. Heifner  
Wm. J. Lhota  
John W. Kessler  
Kathleen H. Ransier

Absent: Susan Tomasky, Vice Chair  
Jordan A. Miller, Jr.

OTHERS PRESENT: Rod C. Borden, Sr VP/Chief Operating Officer  
John E. Byrum, VP/Chief Financial Officer  
Marla Rose/Columbus Dispatch  
Alan Harding/Columbus Flight Watch  
STAFF: Whitaker/Goodwin/Holderman/Kelby/Morgan/  
Noyes/Langston/Tanner/Wall/Bush

Chair Smith called the meeting to order and asked if there were any additions or corrections to the Minutes of January 26, 2010. Hearing none, Lhota moved for approval; Cipriano seconded. Minutes approved unanimously.

Committee Reports

Business Development. At Kessler's request, Holderman presented an update on developments at Rickenbacker and a report on the accounts receivable situation with the on-airport hotels at Port Columbus.

On the sale of Building 936 at Rickenbacker, Holderman reported we are waiting for capitalization rates to improve and hope to sell the property with sufficient term remaining on the Kraft Global Foods' lease. Kraft will begin paying rent in July.

Regarding the on-airport hotels, Concourse Inn and Baymont Inn have receivers in place appointed by their respective owners / lenders (WesBanco and Delaware County Bank). GE Capital (Hilton Garden Inn, Hampton Inn, and Comfort Inn & Suites) appears to have reached a tentative agreement with the current borrowers / operators and plans to execute loan modifications and repay outstanding monies to CRAA. There is presently \$787,000.00 outstanding and the expectation is to have the money in the bank in one to two weeks.



Facilities & Services. Cipriano reported the Facilities Committee met and discussed existing projects of over \$2 million. Cipriano complimented the great snow team and the excellent snow removal effort resulting in approximately only forty-five minutes of down time for the airport and then asked Tanner to report on the funding of the De-icer facility. Tanner reported the Glycol recycling project has been put on hold as the OEPA obligated the money to another project. The project is currently on hold and other stimulus funding is being researched.

Finance. Ransier commented that the Finance Committee met immediately prior to the Board meeting. Ransier deferred to Byrum for the report on the financials. The financials were provided to each Board member. Byrum reported on the financial statements ending January 31, 2010.

The Combined Statement of Revenues, Expenses and Changes in Net Assets vs Budget shows Total Operating Revenues of \$6.4 million and Total Operating Expenses of \$4.2 million, leaving an Operating Income Before Depreciation of about \$2.2 million. This is approximately \$460,000 greater than the Budget, with under spending in the services category of \$322,000 being the primary reason for the positive variance. Billings for services tend to lag behind actual budgeted expenditures at the beginning of each fiscal year.

Interest expense has a positive variance of \$46,000 due to investment and short-term borrowing rates being at all time lows. Our outstanding commercial paper notes of \$21.5 million have an average interest rate of 24 basis points.

The combined statement of net assets shows \$769.2 million worth of assets and is net of accumulated depreciation. Since the end of the year cash has declined \$3.9 million primarily from the payment of liabilities.

On the Liabilities side, accounts payable has been reduced by \$1.5 million. Accrued Expenses has also declined with the payment of accrued real estate taxes and accrued interest. Long-Term Debt has been reduced by \$3.7 million as we have made the required principal payments for our outstanding debt.

Human Resources. Nothing to report this month.

President & CEO Report

Roberts introduced our new Director of Technology, Meg Williams, to the board. Chair Smith recognized Williams as an outstanding addition to the Authority's Senior Management Team.

Roberts updated the Board on other key personnel recruitments. The Vice President of People position has been narrowed down to two final candidates after reviewing over three hundred fifty applications. The other position is the Executive Office Manager position, reporting to the President & CEO of the Airport and the Director of Strategy and Organizational Effectiveness. This position has been posted internally and we are accepting referrals. Also new to the Airport is Brian Sarkis, he was recently hired as the Director of Project Management, Planning & Construction Administration Division. With this position we are hoping to contract out less construction management jobs and perform CM functions internally.

Chief Richard Morgan, Public Safety Director is retiring. The position has been posted both internally and externally. Chief Morgan will continue his employment with the Airport through May of 2010.

January 2010 saw a 5% increase in passengers from last year, although this is still below the 2007 level, which was pre-Skybus for comparison purposes. Several airlines are also up compared to last year.

Seasonal air service to Cancun has resumed and we will begin Direct Air Service to Myrtle Beach at Rickenbacker. Two flights per week are planned and potentially this will increase to three weekly flights during the peak summer months. They may also add winter flights to Florida due to the positive market response.

Rickenbacker cargo is down 8% compared to last January. UPS was down 9% and FedEx was down 13%. There were nine retail cargo shipments from Hong Kong in January, which was a 100% increase from the previous year.

The Annual Report is a new and improved leaner version. More graphs and charts have been added, and there is a decrease in heavy reading.

Cup O' Joe has expanded with the addition of a new bar, MoJoe Lounge by Max & Erma's.

There is a new art exhibit in Gateway to Arts area featuring Curtis Goldstein. The paintings reflect the history and culture of Midwest communities including Columbus.

Roberts pointed out a Resolution in the packet this month Authorizing Making Application to File and Reorganize the Structure of Our Foreign Trade Zone. This will allow the Airport to work with more counties in all of the Central Ohio area as well as businesses.

Borden and Chief Morgan hosted a meeting with the Columbus Chief of Police and approximately twelve of his staff to develop a partnership to increase public safety. TSA FSD Don Barker and Chief Morgan provided briefings regarding their respective organizations and responsibilities in the area of airport security.

Roberts declared snow, snow and more snow for the month of February to be the biggest news since the last Board meeting. The snow team was congratulated for excellent snow management during adverse weather. Closures were minimal, 5,000 hours in overtime have been incurred and \$600,000 in snow removal chemicals used this winter season. Roberts acknowledged Board member Heifner who came out to the Airport on February 5 to observe snow removal operations and ride along with staff in a snow plow and broom.

Roberts referenced several comments received from the public regarding the excellent snow removal operations at Port Columbus that allowed them to make their flights as scheduled. She congratulated Rod Borden, Charlie Goodwin, Denny Finch, Bob Stromberg and the entire snow team for their dedication and hard work during the recent storms.

Roberts announced the reappointment of our Chairman Dwight Smith by the Mayor for another four year term to the Board. Cipriano's reappointment by the Franklin County Commissioners was also announced for another four year term.

Reading of Resolutions

FEBRUARY 23, 2010

10-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE GRANT OF AN EASEMENT AND RELATED DOCUMENTS TO THE OHIO BELL TELEPHONE COMPANY DOING BUSINESS AS AT&T OHIO THROUGH THE PARCEL OF LAND NORTH OF THE INTERSECTION OF VAUSE ROAD AND RICKENBACKER PARKWAY TO IMPROVE SERVICE TO GLOBAL LOGISTICS PARK AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: D. Casto ; SECONDED: J. Kessler

YEA: 6 NAY: 0 ABSTAIN: K. Ransier

APPROVED/2-23-10

11-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE EXECUTION AND DELIVERY OF A JOINT ECONOMIC DEVELOPMENT DISTRICT (JEDD) PETITION TO FACILITATE DEVELOPMENT OF THE RICKENBACKER GLOBAL LOGISTICS PARK

MOVED: K. Ransier ; SECONDED: W. Lhota

YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_

APPROVED UNANIMOUSLY/2-23-10

12-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING MAKING APPLICATION WITH THE US FOREIGN-TRADE ZONES BOARD FOR THE REORGANIZATION OF RICKENBACKER FOREIGN-TRADE ZONE NO. 138 UNDER THE ALTERNATIVE SITE FRAMEWORK PROGRAM.

MOVED: J. Kessler ; SECONDED: W. Lhota

YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_

APPROVED UNANIMOUSLY/2-23-10

13-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A LEASE OF APPROXIMATELY ONE THOUSAND TWO HUNDRED NINETY FOUR ACRES OF FARMLAND AT RICKENBACKER INTERNATIONAL AIRPORT TO CLIFTON FAMILY FARMS PARTNERSHIP.

MOVED: J. Kessler ; SECONDED: W. Heifner

YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_

APPROVED UNANIMOUSLY/2-23-10

14-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY  
AUTHORIZING A CONTRACT WITH DECKER CONSTRUCTION COMPANY FOR THE  
TERMINAL CURB FRONT IMPROVEMENTS, ARRIVAL AND DEPARTURE LEVELS  
PAVEMENT REPAIRS PROJECT AT PORT COLUMBUS INTERNATIONAL AIRPORT

MOVED: W. Lhota; SECONDED: F.Cipriano

YEA: 6 NAY: 0 ABSTAIN K. Ransier, W. Heifner  
APPROVED/2-23-10

With no further business to be brought before the Board, Chair  
Smith adjourned the meeting.

Respectfully submitted,

*Elaine Roberts*

Elaine Roberts, A.A.E.  
Secretary

ER/an



**COLUMBUS REGIONAL AIRPORT AUTHORITY**  
PORT COLUMBUS INTERNATIONAL • RICKENBACKER INTERNATIONAL • BOLTON FIELD

**BOARD OF DIRECTORS**  
**MEETING MINUTES OF MARCH 30, 2010**

**BOARD MEMBERS**

**Present:**

Dwight E. Smith, Chair  
Susan Tomasky, Vice Chair  
Don M. Casto, III  
William R. Heifner  
John W. Kessler  
Jordan A. Miller, Jr.  
Kathleen H. Ransier

**Absent:**

Frank J. Cipriano  
Wm. J. Lhota

**CRAA Executive Staff:**

Rod C. Borden, Sr. VP, Chief Operating Officer  
John E. Byrum, VP, Chief Financial Officer  
Linda Frankl, VP, Strategy Management  
Robin Holderman, VP, Real Estate  
Larry Spysinski, VP, Planning & Engineering  
David Whittaker, VP, Business Development & Communications

**CRAA Staff:**

Goodwin, M Williams, Sarkis, Nederveld, Wall, Kelby, Langston

**Others Present:**

Marla Rose, The Columbus Dispatch

Chair Smith called the meeting to order and asked if there were any additions or corrections to the Minutes of February 23, 2010. Hearing none, Tomasky moved for approval; Ransier seconded. Minutes approved unanimously.

**Committee Reports**

**Business Development:**

At Kessler's request, Holderman presented an accounts receivable status report on-the hotels at Port Columbus. At the last Board meeting, we had an aggregate \$180,000 receivable for all five hotels. That has been reduced by approximately one-half to \$96,000. The good news is that all of the base rent and excess rent has been paid in full. The remaining issues are the Park-n-Fly fees which we have been accruing since April 2009, and minor interest and late fee charges. Holderman has negotiated a settlement arrangement with Delaware County Bank (Baymont Inn) to retire their Park N Fly receivable over a three (3) month period. GE Capital (Hilton Garden Inn, Hampton Inn & Comfort Suites) and Wesbanco (Concourse) intend to pay their arrearages in the next month.

**Facilities & Services:**

Heifner reported there was no meeting due to the absence of Cipriano and Tomasky. There was dialog with Larry Spysinski with some questions and the committee was provided copies of the Resolutions to review.

**Finance:**

Ransier commented that the Finance Committee met immediately prior to the Board meeting. Six documents were reviewed that gave a thorough overview of CRAA's financial status. Ransier deferred to Byrum for the report on the monthly financials that were included with the Board package. Byrum reported on the financial statements for the period ended February 28, 2010.

The Combined Statement of Revenues, Expenses and Changes in Net Assets vs. Budget: With \$12.2 million in operating revenues, and \$8.5 million in operating expenses, we have operating income before depreciation of approximately \$3.7 million. This is approximately \$460,000 better than what was budgeted. Referring to the "Services" expense line item, note a positive variance of approximately \$561,000. Generally speaking, expenses for services tend to run a positive variance at the beginning of the new fiscal year because CRAA does not get service related expenditures under contract.

February was an expensive month for snow removal. February was the highest month for snow fall since weather records have been maintained. Under Supplies and Materials, CRAA spent approximately \$250,000 more than was budgeted. We are positive still from an overall standpoint when considering our financial condition.

Interest Income is slightly behind due to Federal Reserve rates continuing to be at record lows. The Debt Interest Payments shows a \$90,000 positive variance. The Commercial Paper program with an outstanding balance of \$21.5 million carried an average interest cost of slightly over 26 basis points.

Byrum reported that the economists are predicting the Federal Reserve Bank will be keeping the rates low through the rest of this year, so CRAA should not see a lot of interest income; however, that also indicates we will not see a significant increase in short term interest expense as well.

The Combined Statement of Net Assets shows \$773.2 million worth of assets and is net of accumulated depreciation. Cash & Cash Equivalents: Restricted & Unrestricted Funds are \$130.9 million which is an increase of slightly over \$3 million since the end of the year. Our total assets have declined slightly. The primary reason is the fact we have booked additional accumulated depreciation of approximately \$4.7 million. Byrum anticipates CRAA will see an increase in Land, Property & Equipment once we enter into the construction season.

On the Liabilities side, we have paid our accounts payable so there is a reduction of \$3.1 million. We have also paid our accrued real estate taxes and accrued interest expense on the debt. These both show reductions since the end of the fiscal year.

Under Long Term Debt, we have paid our bond and other debt payments of approximately \$3.7 million. Net assets have increased approximately \$3 million for the first two months of 2010.

**Human Resources:**

Nothing to report this month.

## President & CEO Report

**Roberts introduced** our new Executive Office Manager, Kathy Whittington, to the board and thanked Angela Noyes for her assistance the past two months during the transition. CRAA also hired Brian Sarkis, Director of Project Management who works with Larry Spysynski on the Planning and Construction Administration team.

**Roberts referenced** the Activity Report: As Byrum reported in the financial reports, February weather led to a 3.6% dip in passengers at Port Columbus compared to last February. There were 282 cancellations this February or 7.5% of all scheduled flights for the month. This compares to 99 cancellations in February, 2009 which represented 2.5% of scheduled flights for that month.

On a year to date basis through February, we remain up by .06% and, further, we remain confident 2010 will finish up compared to 2009 based on current trends. Air Canada, AirTran, American, Midwest and United are all up year over year in February and year to date.

**Roberts announced** that Delta will resume nonstop service to LAX effective June 10, 2010. The service will operate one time daily, 7 days a week. The flight will depart at 6:30 p.m. from Columbus and arrive at LAX at 8:00 p.m. The return will be a red-eye, departing LAX at 10:30 p.m. and arriving back in Columbus just before 6:00 a.m. There are nearly 300 passengers per day, each way, which fly between Columbus and Southern California, so this service is very much needed and appreciated.

With the LA service and the recent announcement of Kansas City service, which starts May 4, we now have service to 25 of our top 30 markets. The five markets in our top 30 without service are, in order of size, Seattle, San Francisco, San Diego, Jacksonville and San Antonio.

**Roberts announced** on April 6, American Eagle will hold a small ceremony in their gate area for the renewal of their JFK service from CMH. Recall, American Eagle will serve JFK once daily effective April 6, and twice daily effective July 2. A Vice President of Maintenance for American Eagle will be in town to make brief remarks and Roberts will also make brief remarks on behalf of the airport authority. Guests include the passengers on inaugural flight and the media. No other outside invitations are planned; however board members are invited to participate.

**Roberts reported** on the air cargo side at Rickenbacker, tonnage for February was down 5.3% compared to last February largely as a result of FedEx's year over year decline in tonnage of 1.7 million pounds. We remain down 6.5% in tonnage year to date, again, largely due to FedEx's decrease of over 3 million pounds so far this year. We have spoken to FedEx at a high level and there are no major issues with the Rickenbacker operation. In fact, FedEx recently renewed their lease with their landlord for an additional five years and are pleased with the operations at LCK. The reduced volume is a result of a lingering decrease in demand for the overnight package product and, as a result of that demand decrease, a schedule optimization effort that eliminated some LCK activity.

Despite the reduced tonnage, we are encouraged by other air cargo indicators at Rickenbacker. We continue to have increased charter activity from Hong Kong with eight operations in February and a solid pace continuing in March. Additionally, landed weight and total number of operations are up on a year over year basis.



**Roberts referenced** the Noise Complaint Hotline Annual Report 2009 which is provided by CRAA's planning division. What is most impressive is that last year CRAA had 82 noise complaints for all three airports combined. This is incredible, especially for an airport of Port Columbus' size in an urban area. 43 reports were for Port Columbus, 38 were at Rickenbacker and 1 complaint for Bolton Field. This speaks volumes about CRAA's proactive relationship with the community. CRAA acquired a noise monitoring system and has insulated 700 homes in the last 20+ years. Noise complaints are very subjective. CRAA provides a hotline phone number as well as the availability to report noise via CRAA's website. An email comes in and the complaint is both researched and entered into a long-term database for tracking purposes. All complaints are taken seriously and investigated. Spring through Fall is when CRAA experiences the highest volume of complaints.

**Roberts announced** that CRAA is participating in Channel 10's "Central Ohio 2015 Community Visioning Project". Commercials for this project are airing the original commercial aired during the Super Bowl. The project is a series of interviews with community leaders about their vision and efforts for Central Ohio in 2015 and beyond. Roberts was interviewed as part of this series and spoke of the recent and planned improvements for CRAA's airports. Channel 10 anticipates a one hour, prime time documentary in high definition will air on April 22, 2010. Additionally, as we understand it, Channel 10 will focus on different segments of area growth during regular newscasts. CRAA secured permission from Channel 10 to use the Super Bowl commercial in its airline presentations. We think playing the short video message at the start of these meetings will help convey the positive direction Columbus is headed in and therefore strongly support our pitch. Roberts thanked D. Whitaker for taking initiative in reaching out to Channel 10 to participate.

**Roberts reported** that CRAA, unfortunately, did not receive any of the Tiger Grant Stimulus Funds. CRAA applied for \$25 million for six projects at Rickenbacker. We will continue to work on obtaining funding from different sources for these projects separately as opposed to collectively.

**Roberts commented** that at today's Finance Committee meeting, we reviewed the recently completed Financial Feasibility Analysis for our five year Capital Improvement Program. The good news is that we can carry out over \$400 million of capital improvements with a very modest need for approximately \$91 million in additional debt. There will be no need to go to the bond market for almost two years. Of the \$91 million we would potentially need to borrow, about two-thirds of that would be Passenger Facility Charge (PFC) backed bonds that would be used to help maximize the federal funds for our new runway project and in-line baggage system project.

**Roberts reported** on March 12, Standard and Poor's issued a report affirming our "A" long-term rating on the Authority's senior airport revenue bonds and they also considered our outlook as "stable" which is a very positive review.

**Roberts reported** on Passenger Facility Charges. We are working on an application to authorize collection and use of additional PFCs beginning January 2013 for approximately ten years to pay for the local funding to match the federal funds for the runway and the in-line projects which are the two largest projects. We will be meeting with the airlines in June to consult regarding the application.

**Roberts recently spoke** about the airports and CRAA's projects to the "Asian Indian American Business Group" of approximately 50 people who are very interested in what CRAA is doing.

**Roberts reported** on March 1, Congresswoman Kilroy held a transportation and infrastructure hearing at Columbus State Community College. The purpose of the hearing was to identify the most critical needs for transportation and infrastructure investment in the Central Ohio region, and how to fund the needed investments. Rod Borden testified on behalf of the Authority. He addressed the importance of all three of the Authority's airports, with particular emphasis on the importance of the Rickenbacker Global Logistics Park and Inland Port to the future of the Central Ohio economy.

**Roberts reported** TSA is continuing with the rollout of Advanced Imaging Technology (ATI) – full body scanners – at major airports across the country. They had announced in February that Port Columbus is scheduled in the next group of airports to receive the equipment. We have not yet been officially notified of the exact schedule, but we are hearing unofficially that the first one may arrive in late April and will initially be used for training. Installation of all the machines is expected by the end of summer. As a result of the Christmas day incident in Detroit, TSA is reportedly considering changing its protocols and will use the ATIs for primary screening rather than for secondary screening as originally contemplated. Passengers will still have the option of having a physical search of their person in lieu of going through the ATI. The installation should not be disruptive, as preliminary work has already been done.

**Roberts referenced** the snow season. Next month Rod Borden will have a full report on the actual amount of overtime, chemicals and other cost data for the winter season. April 1 is considered to be the unofficial end of the winter season. Seasonal employees are released as of this date, although several have already moved on. However, as previously reported, with nearly double the average annual snowfall, it was a very expensive winter for us with respect to both labor and chemical usage.

**Roberts announced** on April 5 our new Vice President of People, Robin Patrick, will begin after narrowing it down to two of 350 candidates when the Board last met. Robin has 20+ years of HR experience; currently works at Tyco Electronics which employs approximately 700 employees in Lynchburg, VA. Until 2008 she worked at AmeriSource Bergen in Columbus which had approximately 1100 employees. We have also made a change in our Office of Strategy and Organizational Effectiveness which is headed by Linda Frankl. Reassigned back to the People Division will be Chris Kitchen, Angie Noyes, and Agnes Pawlicki. Linda Frankl has been reassigned to the Executive Office with Kathy Whittington and Elaine Roberts, and her title changed to Vice President of Strategy Management. Bob Tanner has also been changed to General Counsel & Vice President of Governmental Affairs.

Reading of Resolutions

MARCH 30, 2010

**RECORD OF CRAA RESOLUTIONS—2010**

15-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE ACCEPTANCE AND EXECUTION OF AN INTER-GOVERNMENTAL AGREEMENT FOR HOMELAND SECURITY GRANT FUNDS FROM THE FRANKLIN COUNTY BOARD OF COMMISSIONERS AND THE MAYOR OF COLUMBUS FOR THE PURCHASE OF CCTV EQUIPMENT AND A LICENSE PLATE READER SYSTEM

MOVED: S. Tomasky ; SECONDED: K. Ransier

YEA: 7 NAY:     ABSTAIN:      
APPROVED UNANIMOUSLY/3-30-10

16-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH BIG TREES FOR THE I-670 APPROACH AND TERMINAL CURBSIDE LANDSCAPE IMPROVEMENTS PROJECT AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Miller ; SECONDED: K. Ransier

YEA: 7 NAY:     ABSTAIN:      
APPROVED UNANIMOUSLY/3-30-10

17-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A BUDGET AND AUTHORIZING A CONTRACT WITH PB AMERICAS, INC. FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE REPLACEMENT RUNWAY PROGRAM AT PORT COLUMBUS INTERNATIONAL AIRPORT

MOVED: W. Heifner ; SECONDED: J. Kessler

YEA: 7 NAY:     ABSTAIN:      
APPROVED UNANIMOUSLY/3-30-10

18-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH CAVOTEC DABICO US INC. FOR JET FUELING HYDRANT SYSTEM PIT REPAIRS AT RICKENBACKER INTERNATIONAL AIRPORT

MOVED: D. Casto ; SECONDED: J. Miller

YEA: 7 NAY:     ABSTAIN:      
APPROVED UNANIMOUSLY/3-30-10

19-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH EMH&T, FOR RAIL SPUR PLANNING STUDIES, ENVIRONMENTAL/NEPA INVESTIGATION, AND PRELIMINARY AND DETAILED ENGINEERING DESIGN AT RICKENBACKER INTERNATIONAL AIRPORT

MOVED: S. Tomasky ; SECONDED: K. Ransier

YEA: 7 NAY:     ABSTAIN:      
APPROVED UNANIMOUSLY/3-30-10

20-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH COMMAND HEATING, INC. FOR UNITARY INFRARED HEATING SYSTEM PROJECT AT RICKENBACKER INTERNATIONAL AIRPORT

MOVED: J. Kessler ; SECONDED: W. Heifner

YEA: 7 NAY:     ABSTAIN:             
APPROVED UNANIMOUSLY/3-30-10

21-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING ACCEPTANCE AND EXECUTION OF A FORTHCOMING GRANT/LOCAL-LET PROJECT AGREEMENT FROM THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE RICKENBACKER PARKWAY PHASE 2B PROJECT AT RICKENBACKER INTERNATIONAL AIRPORT

MOVED: D. Casto ; SECONDED: S. Tomasky

YEA: 7 NAY:     ABSTAIN:             
APPROVED UNANIMOUSLY/3-30-10

22-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH REYNOLDS, SMITH & HILLS, INC. FOR AIRFIELD PAVEMENT ENGINEERING DESIGN AND RELATED SERVICES AT PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL, AND BOLTON FIELD AIRPORTS

MOVED: J. Miller ; SECONDED: S. Tomasky

YEA: 7 NAY:     ABSTAIN:             
APPROVED UNANIMOUSLY/3-30-10

23-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH WOOLPERT, INC. TO PROVIDE GENERAL SURVEY AND GEOGRAPHIC INFORMATION SYSTEM SERVICES AT PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL AND BOLTON FIELD AIRPORTS.

MOVED: S. Tomasky ; SECONDED: J. Miller

YEA: 7 NAY:     ABSTAIN:             
APPROVED UNANIMOUSLY/3-30-10

24-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH EARLY MORNING SOFTWARE, INC., FOR THE PURCHASE, INSTALLATION, AND PRELIMINARY SUPPORT/TRAINING OF A COMPLIANCE SOFTWARE SYSTEM AT PORT COLUMBUS INTERNATIONAL AND RICKENBACKER INTERNATIONAL AIRPORTS

MOVED: J. Kessler ; SECONDED: K. Ransier

YEA: 6 NAY:     ABSTAIN: Dwight Smith  
APPROVED /3-30-10

25-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RESCINDING RESOLUTION 54-96 AND AUTHORIZING KEY OFFICIALS TO EXECUTE CERTAIN TRANSACTIONS ON BEHALF OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY

MOVED: S. Tomasky ; SECONDED: K. Ransier

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YEA: 7 NAY:     ABSTAIN:    

APPROVED UNANIMOUSLY/3-30-10

26-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RESTATING ITS INTENTION TO ACQUIRE FEE SIMPLE TITLE TO TWELVE PRIVATELY OWNED PARCELS OF REAL PROPERTY ALONG GAYLE DRIVE NEAR PORT COLUMBUS INTERNATIONAL AIRPORT, AUTHORIZING THE ACQUISITION OF FEE SIMPLE TITLE TO TWO ADDITIONAL PARCELS ALONG GAYLE DRIVE AND AUTHORIZING, IF NECESSARY, THE APPROPRIATION OF ANY OR ALL OF SAID PARCELS

MOVED: J. Kessler ; SECONDED: J. Miller

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YEA: 7 NAY:     ABSTAIN:    

APPROVED UNANIMOUSLY/3-30-10

27-10 A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH SEABURY AGP FOR AIR SERVICE DEVELOPMENT SUPPORT SERVICES AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Kessler ; SECONDED: S. Tomasky

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YEA: 7 NAY:     ABSTAIN:    

APPROVED UNANIMOUSLY/3-30-10

Chair Smith asked for a motion to take the Board into Executive Session pursuant to §ORC 121.22(G)(3) and discuss with the CRAA's legal counsel a dispute involving the Authority that is required by law, and to be kept confidential pursuant to ORC §4582.58. Tomasky so moved; Kessler seconded. Roll call vote of the seven Board members in attendance approved unanimously to take the Board into Executive Session. Executive Session convened at 4:50 p.m., March 30, 2010. Chair Smith asked that staff and the public leave the Board Room.

At 5:05 p.m., March 30, 2010, Chair Smith made a motion that the Board reconvene; Casto seconded the motion. Chair Smith invited staff and the public to return to the Board Room. Roll call vote of the seven Board members in attendance approved unanimously to reconvene.

With no further business to be brought before the Board, Chair Smith adjourned the meeting.

Respectfully submitted,



Elaine Roberts, A.A.E.  
Secretary

ER/ksw



**COLUMBUS REGIONAL AIRPORT AUTHORITY**  
PORT COLUMBUS INTERNATIONAL • RICKENBACKER INTERNATIONAL • BOLTON FIELD

**BOARD OF DIRECTORS**  
**MEETING MINUTES OF APRIL 27, 2010**

**BOARD MEMBERS**

**Present:** Dwight E. Smith, Chair  
Susan Tomasky, Vice Chair  
Don M. Casto, III  
Frank J. Cipriano  
William R. Heifner  
Kathleen H. Ransier

**BOARD MEMBERS**

**Absent:** John W. Kessler  
Wm. J. Lhota  
Jordan A. Miller, Jr.

**CRAA Executive Staff:** Rod C. Borden, Sr. VP, Chief Operating Officer  
John E. Byrum, VP, Chief Financial Officer  
Linda Frankl, VP, Strategy Management  
Robin Holderman, VP, Real Estate  
Robin Patrick, VP, People Services  
Larry Spysinski, VP, Planning & Engineering  
Robert Tanner, VP, Governmental Affairs  
David Whitaker, VP, Business Development & Communications

**CRAA Staff:** R Bush, C Goodwin, G Langston, T Mentel, K Mills, B Sarkis, D Wall, M Williams

**Others Present:** Marla Rose, The Columbus Dispatch  
Alan Harding, Columbus Flight Watch  
Don Peters, Columbus Flight Watch

Chair Smith called the meeting to order and asked if there were any additions or corrections to the Minutes of March 30, 2010. Hearing none, Ransier moved for approval; Heifner seconded. Minutes approved unanimously.

**Committee Reports**

**Business Development:**

Kessler absent. Nothing to report this month.

**Facilities & Services:**

Committee meeting was held to discuss the new south runway project. Tim Mentel reported CRAA is continuing the design of the runway. This is about a \$160 million project to build a new runway 702 ft. south of the existing south runway. Once completed CRAA will decommission the old runway and turn it into a taxiway. The program also consists of a parallel south taxiway; modifications to the airport golf course to accommodate the relocation of approach lighting. We are in the process of acquiring several homes as part of the runway protection zone, which are being demolished as acquired. CRAA is also building the Turkey Water storm basin. All projects are under way. The runway has been split into three

bid packages. The first package is the structure demolition on the South Airfield. This package is at 75% design. The second package is the Runway Earthwork and Utility package and that one is at 60%. The final runway package is Runway Paving and Electrical and is at 40% design.

The golf course project is at 75% design. The Obstruction Package is at 50%. The Turkey Run Storm Water Basin is at 80%, and finally the project to convert the existing runway to a taxiway is just getting underway. We continue to work with the FAA regarding their participation for the navigational aids as well as FAA funding which is about \$90.5 million of the overall \$160 million cost. A resolution will be presented to the board next month for a \$200,000 reimbursable agreement with the FAA related to engineering work for the navigational aids for the runway.

CRAA is on track for construction to demolish several buildings on the south airfield beginning this fall along the International Air Center area which are located in the air space of the new runway. These buildings are all abandoned and include old silos, towers, a jet engine test facility, waste water treatment plant, fire suppression buildings, hanger 3. Elaine Roberts stated many of the buildings are old military or manufacturing facilities that have not been used for years. This will be completed by February /March 2011. When the weather breaks, we will move dirt for the runway and then the paving package will be commenced in early 2012. We are looking at a commissioning date for the new runway the first quarter of 2013. On commissioning day, we will close the existing runway and start converting it to a taxiway. The entire project should be completed by the end of 2013 or early 2014 at the latest.

Chair Smith asked if there is a way to ascertain the job growth associated with the hiring done for this project? Will we help create jobs with the contracted projects?

Mental answered: We have talked to our design consultant who is estimating at the peak we will have 180-200 people working on the project at one time. This does not include people working at pipe plants, concrete plants making materials, and truckers hauling materials. We are also in negotiations for our construction management firm which will bring in at least one dozen people to oversee the project. There will be a number of spin-off projects related to the overall project which will contribute to jobs in central Ohio.

Chair Smith commented it would be interesting to have a Job Creation / Job Retention tracking. Elaine Roberts reported there is a methodology when using stimulus funds for a project that dictates the data be tracked and CRAA will look into this to determine how to track the jobs/our other CRAA projects.

### **Finance:**

Ransier, Chair of the Finance Committee, acting as the **Audit Committee** of the Board, met with our independent audit firm of Clark, Schaefer, Hackett & Co. , immediately prior to the board meeting, to review the results of the independent audit of the financial statements for the year ended December 31, 2009. The following is a summary of the meeting and the auditors' results:

1. The independent auditors' report on the financial statements expressed an unqualified (clean) opinion.
2. No significant deficiencies or material weaknesses in internal control over financial reporting were identified.
3. No instance of noncompliance considered material to the financial statements was disclosed.
4. No significant deficiencies or material weaknesses in internal control over compliance with requirements applicable to major federal award programs were identified.
5. The independent auditors' report on compliance with requirements applicable to major federal award programs expressed an unqualified (clean) opinion.
6. The audit disclosed no findings, which are required to be reported by OMB Circular A-133.

In addition, there were no difficulties encountered in performing the audit, there were no corrected and uncorrected misstatements that were considered material and there were no management consultations with other independent accountants. Copies of the audited financial statements will be included in the 2009 Comprehensive Annual Financial Report (CAFR).

Ransier reported that the **Finance Committee** met immediately prior to the Board meeting. Ransier deferred to Byrum for the report on the monthly financials that were included with the Board package. Byrum reported on the financial statements for the period ended March 31, 2010.

The Combined Statement of Revenues, Expenses and Changes in Net Assets vs. Budget: With \$18.5 million in operating revenues, and \$13.3 million in operating expenses, we have operating income before depreciation of approximately \$5.2 million. This is approximately \$750,000 better than what was budgeted. CRAA received some funds from the Skybus bankruptcy settlement which is reflected in the statement.

Interest Income under Depreciation & Other Reconciling Items is below our budget as investment rates continue to be at historic lows. The Debt Interest Payments also are better than are budgeted by over \$134,000. Currently, CRAA is borrowing about \$21 million at about 30 basis points on a weighted average basis which is up about 4 basis points from last month.

The Combined Statement of Net Assets – CRAA's restricted and unrestricted cash and cash equivalents have increased by \$7.1 million for a total of almost \$135 million. The most significant change as we begin construction season is reflected under net Land, Property & Equipment with \$1.3 million of additions being offset by the additional appreciation of \$7.8 million, showing a net reduction in the net Land of about \$6.5 million. Byrum anticipates as construction begins we will see the asset portion continue to rise.

On the Liabilities side, we have made payments for billings for Trade & Retainages of \$3.4 million since the end of the year. Also we have paid our payments for real estate taxes and accrued interest on bonds. In Long-term Debt we have reduced this by making principal payments of about \$3.7 million for YTD period. The increase in net assets under the 3/31/10 column are \$3.3 million at the end of the first quarter. We remain very strong financially as we continue through 2010.

Cipriano asked about real estate taxes going down. Byrum responded that because we made our first payment in January we will accrue that on a monthly basis and then make our second payment in June.

#### **Human Resources:**

Casto stated there is nothing to report this month.

### **President & CEO Report**

**Roberts commented** on the Finance Committee report. All board members received the Comprehensive Annual Financial Report. Roberts commended John Byrum, Gwen Langston, Randy Bush, Toni Streit and the entire Finance department for putting together such a quality document and asked that the board members review the information as it provides additional information to the financials presented.

**Roberts introduced** our new Vice President of People Services, Robin Patrick. We are delighted to have her. She's in her fourth week and has been working non-stop to meet with union leadership, all of our employees, the management team, and is doing a great job.



**Roberts reported** we are getting very close to final interviews and making a decision on a Director of Public Safety to replace our retiring Director, Richard Morgan. We have a couple of finalists to interview and hope to have the new Director on board by the end of May 2010.

**Roberts referred** to the monthly Activity Report. We are very pleased with the March 2010 passenger numbers. We are up 5.5% for the month of March 2010 compared to March 2009. YTD we are up about 2.5% for the first quarter. This is all good news. A number of airlines were up in terms of air traffic and market share. Going back and keeping it in perspective, 2008 was our record year. We are well below those numbers. If you go back to 2007, pre Skybus, March 2010 is 11.8% below March 2007. For the first quarter, we would be down almost 18% compared to 2007. This keeps us faced with the reality of what we have lost for the last two years and it will take a while to make that up, even though we are on a positive trend.

**Roberts recapped** recent air service activity: American Airlines initiated new service to JFK earlier this month while eliminating service to Boston and Raleigh-Durham. Frontier Airlines, formerly Midwest, begins daily service to Kansas City next week (be advised there is no event planned) and Delta begins daily service to LAX on June 10, 2010.

**Roberts announced** we will start seeing a new airline come into Columbus which is Frontier Airlines. This is a result of the merger with Midwest Airlines. Republic Airways Holdings, headquartered in Indianapolis and the parent company of Midwest and Frontier Airlines', has recently announced they will merge their two branded carriers under the Frontier brand which will lead to the elimination of the Midwest brand over the next year or so. Recall Republic is also the parent company of several non branded airlines, such as Chautauqua and Shuttle America, that fly as the "Express" or regional carrier for other airlines and is a large employer in Columbus with their maintenance operation and flight crew base. The company maintains six aircraft types at Port Columbus with 295 mechanics and maintenance support staff servicing between 10 and 18 aircraft per night. The flight crew base includes an additional nearly 600 pilots and flight attendants for a total of nearly 900 local employees. This is not a very well known story that we need to talk about more.

**Roberts reported** on the air cargo side at Rickenbacker that we remain encouraged despite a 7.7% decline in March air cargo tonnage compared to last March. Similarly, we are down 7% for the first quarter compared to the first quarter of 2009. As we have mentioned previously, last year FedEx completed a schedule optimization effort to account for worldwide reductions in the overnight express market. The result for LCK is a reduction of nearly 6 million pounds of air cargo tonnage thus far in 2010 compared to 2009, a figure we are not able to offset with gains elsewhere. We understand the optimized operation at LCK is running smoothly and, as business picks up for the company, LCK is well-positioned to handle additional flights and tonnage. Our optimism stems from dramatic increases in 747 charter activity that continues into this month. We had 30 more 747 air cargo operations in 2010 through the first quarter than we did in 2009, virtually all of them from Hong Kong. Correspondingly, landed weight – the metric we generate fees from – is up at LCK 48% compared to last year at this time.

**Roberts reported** in February the board authorized staff through a resolution to transition to a new approach to the administration of our Foreign Trade Zone or FTZ. In essence, the new "Alternate Site" program will allow staff to be much timelier in bringing the FTZ to applicable business. A handout (map) in your packet demonstrates the counties that endorsed our FTZ. It encompasses a number of counties throughout the center of the state. We are extremely pleased that 25 counties have already endorsed our FTZ as a way to service businesses, meaning they will come to us for that service.

Kathy Mills, CRAA's FTZ Administrator, explained what CRAA expects to receive from this: 1) Revenue, 2) important for the central Ohio area in that we would gain some partnerships with companies that are not necessarily located at LCK, but may help to increase cargo or intermodal traffic and the alternative revenue

CRAA may be able to receive; 3) good for the state of Ohio to give each of those counties that same opportunity that we have. A Foreign Trade Zone must be operated pursuant to public utility principles so we cannot necessarily keep it to ourselves. We see this as a positive to go out and service those counties and help those companies save business, keep them in Ohio or possibly help them grow in Ohio.

The new program eliminates the requirement for a business to be on FTZ designated land and dramatically reduces the time in which FTZ designation is granted to a business. Both of these features should be very attractive to potential businesses, who have heretofore been bogged down by time and process.

There is a resolution being presented today that focuses on approval of the Fee Schedule for the FTZ program. Historically we have received about \$400,000 a year in revenue which we project will be about the same or a little higher. Final approval has to go to the FTZ Board in Washington and we would hope to receive this by the end of 2010.

**Roberts advised** the board that we continue to review our websites content and functionality with an eye toward a new look and design later this year. While our current sites remain functional, they are somewhat dated from a design perspective, being last updated in 2003, after the merger with the Rickenbacker Port Authority. CRAA received an award a few years ago from one of our trade organizations for being one of the best websites in the country for an airport. We will keep you updated as progress and recommendations are made.

**Roberts reported** that David Whittaker's group is working with area historians to recognize the 100<sup>th</sup> Anniversary of the first commercial air cargo flight which occurred November 7, 1910 with a flight between Dayton (departing Hoffman Prairie) and Columbus. Celebration concepts include a re-enactment of the flight, a static display of old and new cargo aircraft and a VIP reception at Rickenbacker to honor the historic event. We will keep you posted.

**Roberts reported** that April is National Volunteer Month and last week we recognized our Airport Ambassadors for their excellent service to our airports with a special luncheon. Our Ambassador group numbers approximately 55 Ambassadors providing traveler support in the terminal building during most flight activity times and for special events. Over 6,600 hours were contributed by the Ambassadors last year, a record for us and a number we expect to surpass this year. We are very well served by this dynamic group and encourage you to express your own appreciation as you encounter them in the terminal.

**Roberts announced** in the board packets is a copy of CRAA's first newsletter geared toward the General Aviation market, "On Approach" which is handled by Mark Mulchaey. This electronic publication provides updates on GA activity and events and is published both spring and autumn. GA is a very important component to the industry and includes everything from corporate activity such as NetJets to leisure flying, banner towing and acrobatics. The initial distribution totals about 250 recipients, a figure we expect will increase over time.

**Roberts announced** last Tuesday the Board Chair and Roberts briefed the County Commissioners on our Strategic Business Plan and 2010 Strategic Priorities. Commissioner Brooks asked if they could model after it to take the counties goals and priorities and put them into a similar format. This is a high compliment. Linda Frankl led this effort last year, culminated with the presentation and involvement with the board last year and the adoption of our plan.

**Roberts announced** we are working with Battelle in a proposal to the Airport Cooperative Research Program which is an arm through Transportation Research Board in Washington, to conduct an evaluation of airport emissions and their impact on air quality in non-attainment areas, especially like we have here in Franklin County. If Battelle wins the contract, they would study emissions at all three CRAA airports, as well as the OSU Airport, to develop a methodology for measuring and quantifying airport emissions in State Implementation Plans.

**Roberts announced** on Sunday, May 2, 2010, General Tom Botchie, commander of the 121<sup>st</sup> Air Refueling Wing at Rickenbacker, will be retiring. The Wing Commander is the highest ranking military officer at the Air National Guard Base. General Botchie will be succeeded by Colonel Mark Stephens. General Botchie has been a good friend and strong supporter of the Airport Authority during his tenure as Wing Commander, and we wish him the best in his retirement.

**Roberts reported** the latest information from TSA concerning Advanced Imaging Technology (full-body) scanners: Five ATI machines have been programmed for installation at Port Columbus – three at the concourse B checkpoint and one each at concourses A and C. No schedule updates have been received since the last update, which had the first unit arriving in late April and the installation of all units completed by the end of the summer. TSA has confirmed that it is changing its protocols and will now use the ATIs for primary screening, rather than for secondary screening as originally contemplated. Passengers will still have the option of having a physical search of their person in lieu of going through the ATI.

**Roberts reported** on Season totals for snow removal at all three airports which was approximately \$1.1 million. Snow removal materials (sand, salt, de-icers) accounted for \$728,000 (CMH was \$649,000); 40,800 gallons of fuel at a total cost of \$106,000 (21,000 gallons, \$53,000 at CMH); over 15,000 hours of labor at a cost of approximately \$250,000 (12,900 hours at CMH cost \$196,000).

**Chair Smith** commented on viewing Elaine Roberts on WBNS Channel 10. **Roberts** explained Channel 10 is doing a “Visioning 2015” which is a series. David Whitaker assisted in setting up an interview with Roberts. The first issue ran last week which is a high level community overview and covered the economy and economic development in Columbus and central Ohio. Another segment is on transportation, and other segments on education, arts and culture, and quality of life. There were a number of people interviewed such as Mayor Colman, President Gordon Gee, and other community leaders such as the head of Battelle, head of Columbus Public Schools, Bill Lhota of COTA, Mr. Leslie Wexner of The Limited, etc. They are planning a number of series and one, we believe, is only on transportation. **Smith** commented it’s great that the community continues to acknowledge the asset that sits here at the airport, especially as it relates to economic development.

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Reading of Resolutions

RECORD OF CRAA RESOLUTIONS— April 27, 2010

**28-10:** A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY PROVIDING FOR AN ESTIMATE OF THE AUTHORITY'S INACTIVE MONIES FOR THE FIVE-YEAR DESIGNATION PERIOD BEGINNING JUNE 1, 2010.

MOVED: W. Heifner; SECONDED: S. Tomansky

YEA: 6 NAY:0 ABSTAIN: APPROVED UNANIMOUSLY/4-27-10

**29-10:** A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AMENDING AND ADOPTING THE RICKENBACKER FOREIGN-TRADE ZONE NO. 138 FEE SCHEDULE.

MOVED: K. Ransier; SECONDED: S. Tomansky

YEA: 6 NAY:0 ABSTAIN: APPROVED UNANIMOUSLY/4-27-10

**30-10:** A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A BUDGET FOR CONSTRUCTION OF THE INLINE CHECKED BAGGAGE SCREENING PROJECT AT PORT COLUMBUS INTERNATIONAL AIRPORT, AND AUTHORIZING TWO (2) CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDERS, SUBJECT TO REVIEW AND APPROVAL OF THE BOARD CHAIR AND FINANCE & SERVICES COMMITTEE CHAIR.

MOVED: W. Heifner; SECONDED: S. Tomansky

YEA: 6 NAY:0 ABSTAIN: APPROVED UNANIMOUSLY/4-27-10

**31-10:** A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH SHELLY AND SANDS, INC. FOR THE RICKENBACKER PARKWAY PHASE 2A PROJECT AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: S. Tomansky; SECONDED: D. Casto

YEA: 5 NAY:0 ABSTAIN: Kathleen Ransier APPROVED UNANIMOUSLY/4-27-10

**32-10:** A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH BURGESS & NIPLE, INC., FOR ENGINEERING DESIGN AND RELATED SERVICES FOR THE RICKENBACKER PARKWAY PHASE 2 PROJECT AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: W. Heifner; SECONDED: S. Tomansky

YEA: 5 NAY:0 ABSTAIN: Kathleen Ransier APPROVED UNANIMOUSLY/4-27-10

**33-10:** A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH DLZ OHIO, INC., FOR CONSTRUCTION ADMINISTRATION AND TESTING SERVICES FOR RICKENBACKER PARKWAY PHASE 2A PROJECT AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: F. Cipriano; SECONDED: S. Tomansky

YEA: 5 NAY:0 ABSTAIN: Kathleen Ransier APPROVED UNANIMOUSLY/4-27-10

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**Executive Session:**

Chair Smith asked for a motion to take the Board into Executive Session pursuant to §ORC 121.22(G)(3) to discuss with the CRAA's legal counsel the investigation of complaints and potential discipline against one or more Authority employees. Casto so moved; Ransier seconded. Roll call vote of the six Board members in attendance approved unanimously to take the Board into Executive Session. Executive Session convened at 4:34 p.m., April 27, 2010. Chair Smith asked that staff and the public leave the Board Room.

At 4:55 p.m., April 27, 2010, Chair Smith made a motion that the Board reconvene; Casto seconded the motion. Chair Smith invited staff and the public to return to the Board Room. Roll call vote of the six Board members in attendance approved unanimously to reconvene.

With no further business to be brought before the Board, Chair Smith adjourned the meeting at 4:56 p.m., April 27, 2010.

Respectfully submitted,

*Elaine Roberts*

Elaine Roberts, A.A.E.  
Secretary

ER/ksw



**BOARD OF DIRECTORS  
MEETING MINUTES OF MAY 25, 2010**

**BOARD MEMBERS**

**Present:** Susan Tomasky, Chair  
Frank J. Cipriano  
William R. Heifner  
John W. Kessler  
Kathleen H. Ransier

**BOARD MEMBERS**

**Absent:** Dwight Smith  
Don M. Casto, III  
Wm. J. Lhota  
Jordan A. Miller, Jr.

**CRAA Executive Staff:** Elaine Roberts, President & CEO  
Rod C. Borden, Sr. VP, Chief Operating Officer  
John E. Byrum, VP, Chief Financial Officer  
Linda Frankl, VP, Strategy Management  
Robin Holderman, VP, Real Estate  
Robin Patrick, VP, People Services  
Larry Spysinski, VP, Planning & Engineering  
Robert Tanner, VP, Governmental Affairs  
David Whitaker, VP, Business Development & Communications

**CRAA Staff:** R Bush, B Sarkis, T Streit, D Wall, K Whittington, M Williams

**Others Present:** Marla Rose, The Columbus Dispatch  
Alan Harding, Columbus Flight Watch  
Jim Thompson, Columbus Flight Watch  
Don Peters, Columbus Flight Watch

Chair Tomasky called the meeting to order at 4:02 p.m. and asked if there were any additions or corrections to the Minutes of April 27, 2010. Hearing none, Heifner moved for approval; Cipriano seconded. Minutes approved unanimously.

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## Committee Reports

### **Business Development:**

Kessler requested Robin Holderman report on the financial situation with the CMH hotels. Holderman recounted that 18 months ago the CMH hotels began to experience financial difficulties. Combining the efforts of many people including K. Ransier, Bob Tanner and outside counsel, Henry Montgomery, we began to work on the issue. As of August 1<sup>st</sup> 2009, the aggregate accounts receivable for the hotels had grown to over \$1.8mm. Today, the aggregate receivable is \$28,000 of which \$15,000 is part of an agreed upon payment schedule. The balance is made up of minor late fees and Park N Fly fees that we have not collected, but should receive in the next month. We have executed go-forward agreements with the lenders, GE Capital, Delaware County Bank and WesBanco, and all properties are stabilized from CRAA's prospective.

### **Facilities & Services:**

Committee meeting was held to review all large projects of over \$2 million. The Committee asked CRAA staff to enhance the Major Capital Projects Report in the future to better track budgets for multi-year projects.

### **Finance:**

Ransier reported that the Finance Committee met immediately prior to the Board meeting and that the finances are in great shape. Ransier deferred to Byrum for the report on the monthly financials that were included with the Board package. Byrum reported on the financial statements for the period ended April 30, 2010.

The Combined Statement of Revenues, Expenses and Changes in Net Assets vs. Budget: With \$25.1 million in operating revenues, and \$17.6 million in operating expenses, we have operating income before depreciation of approximately \$7.5 million. This is approximately \$1.3 million better than what was budgeted. Even though there has not been a significant increase in the number of parking transactions, the average stay has increased almost six hours thus increasing the average ticket fee. In addition, we continue to see positive impacts in concessions, gift shops and car rentals.

Under Benefits & Personnel Expenses you'll see we are over budget by approximately \$180,000. Employees accumulated overtime during the months of snow removal and that time is utilized at later dates. We do accrue and adjust this expense throughout the fiscal year. In Supplies & Materials we are over budget by almost \$200,000, and most of that is related to chemicals and fuel for snow removal activities.

Interest Income – we are approximately \$109,000 behind our budget, as the investment rates continue at record lows; however, that also means we are borrowing at lower interest rates. We are approximately \$180,000 to the good in our debt interest payments. Most of that is in the commercial paper notes where we are borrowing at an interest cost of about 33 basis points.

The Combined Statement of Net Assets – We have gone up in cash since the end of the year to \$137.3 million in restricted and unrestricted funds. This will probably be the height of that because CRAA will start using cash and cash equivalents for upcoming construction projects. In addition, we have about \$3 million of Land, Property & Equipment gross additions and accumulated depreciation of \$10.6 million for a net reduction of \$7.6 million.

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On the Liabilities side, we continue to pay our accounts payable and we have made our real estate tax payments and our interest payments on time and will continue to accrue those balances. In long-term debt we have reduced this by making principal payments of about \$3.7 million. On a year-to-date basis, our increase in net assets after considering operating and non-operating revenues and expenses is \$4.8 million.

Byrum reported that CRAA's "A" debt rating was affirmed by "FitchRatings". We reported previously that Standard & Poor's had concluded a rating with us. We think this is very positive in a time frame where some airports are being downgraded. Fitch did revise our "positive outlook" to "stable" as the result of the loss of Skybus and Jet Blue air service. We are expecting a rating review from Moody in the future.

Byrum reported that resolution 34-10 is being presented today. This resolution selecting our depository bank is required every five years by Ohio Revised Code. We sought proposals from six banks to become our depositories for public funds. We received five from JP Morgan Chase Bank, Fifth Third Bank, Huntington National Bank, PNC Bank and US Bank are recommending all the institutions be approved for potential banking relationships.

**Human Resources:**

There is nothing to report this month.

**President & CEO Report**

**Roberts reported** on the Passenger Activity Report – we were flat, but on a positive trend. YTD we are up 2%. Carriers up include Air Canada, AirTran (up 23%), American, Midwest, United and USAirways.

**Roberts reported** Midwest will soon be doing business as Frontier Airlines and initiated once daily Kansas City service earlier this month. We expect them to transition to their distinct green/logo graphics at CMH in the next couple of months.

**Roberts reported** Dave Whitaker and Todd Carter on our Business Development team will be in San Diego June 8 and 9 at a conference designed to facilitate airport interaction with airlines. They have 7 meetings scheduled with both incumbent and potential new entrant carriers (Frontier, JetBlue, Virgin America, Republic, USAirways, Alaska and Branson Air Express). We are also working on continuing momentum in seeking international air service.

**Roberts reported** Continental and United Airlines recently announced their intent to merge and become a single carrier called United based in Chicago and run by Continental's senior management team. This deal requires US Departments of Justice and Transportation approval before proceeding and congressional hearings are occurring this week in Washington DC. There is some opposition by those who worry about too few airline choices for consumers and therefore the lack of competitive pricing. If the merger should occur, the two carriers will co-locate at CMH and elsewhere at both ticket counter and gate locations. We would expect the combined airline to operate out of Concourse B near United's current location and consolidate ticket counter locations near Continental's current position subject to discussions with the carriers. As presently articulated by the merger plan, we would not expect to lose any service as a result of this merger given there are no overlapping routes by the two carriers. There is some speculation that Cleveland service could be reduced with a merger and that could affect our flights to that hub if those reductions occur.



**Roberts reported** that Cargo at Rickenbacker was down 5.5% in April and is down 6.6% for the year. FedEx, our largest operator at Rickenbacker, is down 18% y/y or 8 million pounds this year given recent service adjustments related to the economy. Despite that very high year over year decrease by FedEx, we are down just 6.6% in total. A strong level of 747 charters from Asia has significantly helped offset the FedEx decrease and bodes well for our potential. In fact, landed weight at the airport is up 35% y/y given the large aircraft activity.

**Roberts announced** Dave Whitaker and Mike Brady on our Business Development staff will be in Asia next month for meetings with numerous freight forwarders and cargo airlines. Whitaker will be making a presentation to the Shanghai International Freight Forwarders Association on June 15 on the Rickenbacker Inland Port. They will also visit Seoul, South Korea and Taipei, Taiwan on the trip while Brady will also spend a week in Hong Kong. The goal remains regular frequency, scheduled air cargo service to Rickenbacker. We will also visit Norfolk/Southern and the Port of Virginia to discuss how to jointly market the Heartland Corridor.

**Roberts reported** we are scheduled to update the Port Columbus Gateway to the Arts display in the hallway near Cup O' Joe in the next week. Recall exhibits in this corridor are displayed in partnership with the Ohio Art League and rotated quarterly. By the first of June, the photographic art of Jody Hawk will be on display. Hawk, from Akron, will showcase photos from two different projects: Provisional Territory and Auto Evolution. Please check out this new display the next time you are in the area.

**Roberts reported** that the second resolution (#35-10) for your consideration today involves authorization to replace the Flight Information Displays (FIDS) in the central ticket lobby. You have a small rendering in your packet of this new, centrally located flight information, messaging, and advertising screens. This is a preliminary design still subject to change. We will expand from 21 to 72 screens in this rendering. The locations above Cup O' Joe and Bath & Body Works do not have video screens today; rather, static signs, but will with this new concept. The new center display is larger than the current display as well. These displays give CRAA a lot of flexibility including the potential to display news coverage, scrolling messages, advertising, flight information, airport information (e.g. free WIFI, parking options), in addition to the primary purpose of centralized flight information. The current system became operational in November 2003 and is already outdated technologically.

**Roberts reported** a couple of weeks ago we hosted the Directors, CEOs, marketing and government affairs senior staff from the other commercial airports in Ohio including Cincinnati, Cleveland, Akron/Canton, Dayton, Toledo and Youngstown. We meet about three times a year. Director Molitoris of the Ohio Department of Transportation (ODOT) attended and discussed the state's efforts on multi-modal planning, and how the 3C rail project might impact commercial airports. That evening our group hosted the State Legislative reception downtown. It was well attended and well received. The intention is to promote and talk about the importance of the commercial airports in terms of economic growth and what we bring to the economy and the state. Right now, ODOT has a minimal track record of funding aviation. Nothing comes to the commercial airports at all. All of our funding comes from local fees, user fees or federal funding. We are trying to emphasize to the state the role that we play in tourism, attracting international business and economic growth.

**Roberts reported** she will be traveling to Washington DC on June 9, 2010 for the Columbus Night event with our Ohio congressional delegation. This is our joint collaborative federal funding partnership to meet with the delegation. Prior to the reception, a meeting has been scheduled with U.S. Department of Transportation Secretary LaHood and she will be participating. Bill Lhota of COTA may attend as well. Roberts and Lhota will be the top two transportation people from Columbus to attend and meet with the

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Secretary to discuss federal transportation policy. Both federal highway and federal aviation reauthorization bills are currently coming before Congress.

**Roberts reported** at the last Board meeting that the board approved a resolution that would delegate to the Board Chair and the Facilities & Services Committee Chair authority to award a contract on bids we received for the in-line baggage system. Those bids were received last week, are very complicated, and are being reviewed. The good news is the bids are significantly below the estimate and are very competitive. We will be summarizing the recommendations and then send them to the full board. Once the board has reviewed the information, the authority will be delegated to Chair D. Smith and F&S Chair Cipriano to make the final award. We expect to start this process within two weeks.

**Roberts reported** that in two weeks we have our airline consultation meeting for a new PFC application. This will largely provide local funding match for the in-line baggage system and replacement runway projects. The total application is for \$187 million and will authorize CRAA to collect PFCs well into the future. We will be bringing that full application to the board for action before we submit it to the FAA. We expect this to happen late summer.

**Roberts announced** the TSA held a media event last Wednesday to unveil the first Advanced Imaging Technology (ATI) scanner installed at Port Columbus. The unit is installed at the concourse B checkpoint. The TSA explained the operation of the unit and provided a demonstration. Four additional units are expected to arrive over the next 60 days or so. The first two will be installed at the concourse B checkpoint, bringing the total at that checkpoint to three. Then one will be installed at the concourse C checkpoint, and finally one at concourse A. All the units are expected to be fully operational by the end of the summer. The unit at concourse B was put into service in actual screening operations immediately after the media event last Wednesday, and its use has been extremely well-received by passengers.

**Roberts announced** the Fraternal Order of Police (FOP) has filed a petition to represent the Airport Police Department corporals and sergeants. That bargaining unit is presently represented by the Ohio Patrolmen's Benevolent Association (OPBA). An election will be held to determine which union will represent the bargaining unit; we have not been informed that it has been scheduled yet.

**Roberts announced** that June 18, 2010 will be our full-scale emergency exercise at Rickenbacker. This is required every three years by the FAA.

**Roberts announced** Chief Morgan's retirement is effective May 31, 2010 after 15 years of distinguished service to the Authority. Chief Morgan was hired in 1995 and was given the task of creating the Authority's police department. During his tenure, Chief Morgan had a number of significant accomplishments, including the opening of our police training center in 1997, build-out of a new 17,000 sq. foot, \$3 million Police & Operations headquarters in 2000, and the creation of the K-9 unit, Rapid Response Team, Crisis Intervention Team, and participation in the DEA task force and Joint Terrorism Task Force. Perhaps his most significant accomplishment was accreditation by the Commission for the Accreditation of Law Enforcement Agencies (CALEA) in 2005, which placed our police department among only 5% of all police departments nationwide, and less than 10 airport police departments. Chief regrets that he could not be with us today, as he and his wife Deb are in the process of relocating to Prescott, Arizona.

**Roberts announced** while we will certainly miss Chief Morgan, it was with great pleasure that we announced two weeks ago the selection of City of Columbus Deputy Police Chief John Rockwell as our new Public Safety Director and Chief of Police. John comes to us with a distinguished 37-year career with the CPD, having served in supervisory and command positions over Patrol, SWAT, Juvenile Violence & Gant Task

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force, Narcotics, Training, Investigations, Administrative and Executive and labor relations. John also served as the Homeland Security Point of Contact for the City of Columbus. John has served on the Board of Directors of the Coalition Against Family Violence. John officially assumes his duties on June 7, 2010.

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**Reading of Resolutions**

**RECORD OF CRAA RESOLUTIONS— May 25, 2010**

**34-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY TO DESIGNATE THE DEPOSITORIES OF ITS FUNDS FOR THE FIVE-YEAR PERIOD BEGINNING JUNE 1, 2010.**

MOVED: J. Kessler; SECONDED: W. Heifner

YEA: 4 NAY: 0 ABSTAIN: Kathleen Ransier APPROVED /5-25-10

**35-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING REPLACEMENT OF THE FLIGHT INFORMATION DISPLAYS (FIDS) CENTRALLY LOCATED IN THE TICKETING LOBBY AREA.**

MOVED: J. Kessler; SECONDED: K. Ransier

YEA: 5 NAY: 0 ABSTAIN: \_\_\_\_\_ APPROVED UNANIMOUSLY/5-25-10

**36-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH THE APOSTOLOS GROUP, INC DBA THOMARIOS FOR THE TERMINAL CURB FRONT IMPROVEMENTS, ARRIVAL AND DEPARTURE AREA PAINTING.**

MOVED: K. Ransier; SECONDED: W. Heifner

YEA: 5 NAY: 0 ABSTAIN: \_\_\_\_\_ APPROVED UNANIMOUSLY/5-25-10

**37-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH CH2M HILL, INC, FOR ADDITIONAL DESIGN SERVICES RELATED TO THE RELOCATION OF RUNWAY 10R/28L AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: J. Kessler; SECONDED: K. Ransier

YEA: 5 NAY: 0 ABSTAIN: \_\_\_\_\_ APPROVED UNANIMOUSLY/5-25-10

**38-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH GRESHAM, SMITH & PARTNERS FOR STORM WATER MANAGEMENT SERVICES AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: W. Heifner; SECONDED: K. Ransier

YEA: 5 NAY: 0 ABSTAIN: \_\_\_\_\_ APPROVED UNANIMOUSLY/5-25-10

**39-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH THE FEDERAL AVIATION ADMINISTRATION FOR REIMBURSABLE EXPENSES ASSOCIATED WITH THE RELOCATION OF NAVIGATIONAL AIDS FOR THE RELOCATION OF RUNWAY 10R/28L AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: K. Ransier; SECONDED: J. Kessler  
YEA: 5 NAY: 0 ABSTAIN: \_\_\_ APPROVED UNANIMOUSLY/5-25-10

**40-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN EXTENSION TO THE CONTRACT WITH PARKING SOLUTIONS, INC. FOR TAXICAB MANAGEMENT SERVICES AT PORT COLUMBUS INTERNATIONAL AND RICKENBACKER INTERNATIONAL AIRPORTS.**

MOVED: J. Kessler; SECONDED: K. Ransier  
YEA: 5 NAY: 0 ABSTAIN: \_\_\_ APPROVED UNANIMOUSLY/5-25-10

**41-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH JACK DOHENY SUPPLIES, INC., FOR THE PURCHASE OF ONE HIGH-SPEED RUNWAY BROOM WITH DUAL SNOW PLOW ON A HEAVY DUTY CHASSIS UNDER STS 7751500408 STATE CO-OP PURCHASING CONTRACT FOR USE AT PORT COLUMBUS INTERNATIONAL AIRPORT**

MOVED: K. Ransier; SECONDED: W. Heifner  
YEA: 5 NAY: 0 ABSTAIN: \_\_\_ APPROVED UNANIMOUSLY/5-25-10

**Executive Session:**

Chair Tomasky asked for a motion to take the Board into Executive Session pursuant to §ORC 121.22(G)(3) to discuss with the CRAA's legal counsel the investigation of complaints and potential discipline against one or more Authority employees. Kessler so moved; Cipriano seconded. Roll call vote of the five Board members in attendance approved unanimously to take the Board into Executive Session. Executive Session convened at 4:35 p.m., May 25, 2010. Chair Tomasky asked that staff and the public leave the Board Room.

At 4:43 p.m., May 25, 2010, Heifner made a motion that the Board reconvene; Ransier seconded the motion. Chair Tomasky invited staff and the public to return to the Board Room. Roll call vote of the five Board members in attendance approved unanimously to reconvene.

With no further business to be brought before the Board, Chair Smith adjourned the meeting at 4:44 p.m., May 25, 2010.

Respectfully submitted,



Elaine Roberts, A.A.E.  
Secretary  
ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY  
PORT COLUMBUS • RICKENBACKER • BOLTON

**BOARD OF DIRECTORS**  
**MEETING MINUTES OF JUNE 29, 2010**

**BOARD MEMBERS**

**Present:** Dwight Smith, Chair  
Susan Tomasky  
Don M. Casto, III  
Frank J. Cipriano  
William R. Heifner  
Wm. J. Lhota  
Jordan A. Miller, Jr.  
Kathleen H. Ransier

**BOARD MEMBERS**

**Absent:** John W. Kessler

**CRAA Executive Staff:** Elaine Roberts, President & CEO  
Rod C. Borden, Sr. VP, Chief Operating Officer  
John E. Byrum, VP, Chief Financial Officer  
Linda Frankl, VP, Strategy Management  
Robin Holderman, VP, Real Estate  
Larry Spysinski, VP, Planning & Engineering  
David Whitaker, VP, Business Development & Communications

**CRAA Staff:** W. Bettac, M. Kelby, G. Langston, B. Sarkis, D. Wall, K. Whittington

**Others Present:** Marla Rose, The Columbus Dispatch  
Don Peters, Columbus Flight Watch

Chair Smith called the meeting to order at 4:02 p.m. and asked if there were any additions or corrections to the Minutes of May 25, 2010. Hearing none, Tomasky moved for approval; Ransier seconded. Minutes approved unanimously.

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## Committee Reports

### Business Development:

In Kessler's absence, Holderman provided an update on NetJets. NetJets has accepted a proposal from CRAA and Daimler Group to build a new office facility at Port Columbus. Holderman shared slides from the presentation made to NetJets. The slideshow included a site plan and elevations of the new building including a second story connector to their existing facility. The building will be a 140,000 SF, 4-story brick building and include an employee cafeteria, fitness center and other training and general office space. Approximately 1300 NetJets employees will be working on the north airfield once the building is completed. Occupancy is scheduled for June 2012. CRAA will enter into a ground lease with Daimler Group who will develop and own the project. NetJets will sign a 20-year lease with (2) 10-year renewal options.

Holderman also reported that Duke Construction Limited Partnership is preparing to acquire CSL Rickenbacker, Ltd.'s (Capitol Square Ltd.'s) interest in the 936 / Kraft building on the North Campus of the Rickenbacker Global Logistics Park. Correspondingly, Duke Construction Limited Partnership will acquire CRAA's interest in the land. CRAA will receive \$2.7 million. The closing is expected to occur in the next several weeks.

### Facilities & Services:

Cipriano reported the Committee meeting was held to review all large projects of over \$2 million, as well as the Resolutions being presented at this board meeting.

### Finance:

Ransier reported that the Finance Committee met immediately prior to the Board meeting and that CRAA is fiscally sound. Ransier deferred to Byrum for the report on the monthly financials that were included with the Board package. Byrum reported on the financial statements for the period ending May 31, 2010.

The Combined Statement of Revenues, Expenses and Changes in Net Assets vs. Budget: With \$31.3 million in operating revenues, and \$21.7 million in operating expenses, we have operating income before depreciation of approximately \$9.6 million. This is approximately \$1.8 million better than what was budgeted. Under Revenues, the largest positive variance is Auto Parking. Even though there has not been a significant increase in the number of parking transactions, the average stay has increased almost six hours thus increasing the average ticket fee. We have also had some positive variance in Air Freight, which represents ground handling services provided at Rickenbacker. Under Concessions & Miscellaneous Lessee, the largest component is the greater activity in our rental car operations.

Under Operating Expenses, we are close to even in our Salaries, Wages and Benefits. Supplies and Materials are over budget due to snow removal costs this winter. Services, we are under budget by \$.6 million. A significant amount of this is for professional services, which have not yet been utilized. We continue to be under Budget in Interest Income because rates have remained low; however, we are also under Budget in Debt Interest Payments as we are borrowing funds at approximately 33 basis points.

Moving to the Combined Statement of Net Assets, we have \$140.4 million in Cash & Cash Equivalents, up \$12.6 million over the end of the prior year. We anticipate that will decline as we go through the construction season. We have about \$4 million of additions to Land, Property & Equipment, offset by \$13.2 million in additional depreciation, resulting in Land, Property & Equipment being down \$9.3 million since the end of the fiscal year. Total assets under management is \$777.7 million

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On the Liabilities side, we have made payments for construction projects and operating expenses, and our debt has declined almost \$3.8 million since the beginning of the year. The increase in Net Assets for the year-to-date period was \$5.9 million.

Byrum distributed a new reporting format for the Monthly Financial Report to the Board of Directors. With the assistance of Langston, Streit and the Accounting Department, a five-page document was developed and is being recommended for future monthly reporting. Page one presents Operating Revenues and includes additional graphic information as part of the presentation. Page two presents Operating Expenses using the same format and page three reflects the Statement of Net Assets. Each of the first three pages also includes Management's Comments as part of the presentation. Page four provides the standard Statement of Revenues, Expenses and Changes in Net Assets on a combined basis for all business units Page five is a more condensed version of the traditional Statement of Net Assets (Balance Sheet).

Chair Smith requested the report include industry averages and trends for certain metrics and this information will be added with the next months report.

**Human Resources:**

There is nothing to report this month.

**President & CEO Report**

**Roberts referenced the Activity Report and reported** passenger activity continues to stabilize at Port Columbus with a 2.3% increase in May passengers as compared to last May. This brings our YTD passenger total to nearly 2.5 million, up 2.1% compared to 2009. With summer officially underway, passenger activity in the building is brisk and we are hopeful to continue building on these positive figures.

**Roberts reported** all our airlines except United and American were up in May compared to last May and YTD all but 4 of our carriers are up as compared to last year. Delta and Southwest are down.

**Roberts reported** Delta initiated nonstop service to LAX on June 10 and she was honored to speak at a small dedication ceremony before the inaugural flight with a Delta Vice President. We are thrilled to have LA back on the route map and understand the passenger loads are good.

**Roberts reported** our largest un-served markets now are Seattle, San Francisco and San Diego, each with over 100 passengers per day each way. Staff continues to focus on these and other markets in our effort to satisfy Central Ohio's travel demand. Dave Whitaker and Todd Carter attended an airline/airport conference this month to discuss market opportunities. They held 7 meetings with both incumbent and potential new entrant carriers. While no new service was announced, we continue to advance the cause and remain in very good standing with the airlines.

**Roberts reported** Rickenbacker cargo activity was down 3.7% in May and is down 6% for the year. Roberts was pleased to report that our international cargo, which is primarily inbound cargo from Asia, is up by more than 5 million pounds year to date and prospects are good these levels will continue.



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**Roberts announced**, as reported last month, Dave Whitaker and Mike Brady on our staff traveled to Asia this month to further our efforts with regard to air cargo and Rickenbacker. The key event was a speaking engagement for Whitaker to the Shanghai International Freight Forwarders Association as part of the Sino – USA Logistics Cooperation Forum. More than 50 targeted freight forwarding companies attended the event which also included the Virginia Port Authority and the Port Authority of New York and New Jersey. The trip also included stops in Hong Kong and Taipei in addition to Shanghai where direct meetings with 10 multinational freight forwarders and 6 cargo airlines (China Airlines, Eva Airlines, Cargo Italia, Air China, Cargolux and Evergreen) were held. The mission for us remains establishing Rickenbacker as a “gateway” airport serving both local and broad regional air cargo demand.

**Roberts reported** Whitaker and other Executive Staff Robin Holderman and Bob Tanner along with herself, Alex Fischer with the Columbus Partnership; Lisa Patt-McDaniel, Director of the Ohio Department of Development; and representatives from Pickaway and Franklin counties, as well as our development partners Duke Realty, will travel to Norfolk July 21 for a meeting with the CEO’s of the Virginia Port Authority and Norfolk Southern. The purpose is to align our marketing efforts to ensure a consistent message and strong focus on moving containers from the ocean ports at Norfolk to Columbus using Norfolk Southern’s Heartland Corridor. Recall this corridor is nearing completion of a major expansion project, which will double the capacity for ocean containers.

**Roberts reported** last month that we had new artwork displayed in the hallway near Cup O’ Joe in conjunction with the Ohio Art League and I hope you have had a chance to see that. Just last week we rotated in new student art in partnership with the Columbus Public Schools art program. New art from children of all ages is on display near the Big Ten store and just outside the USO. We will host a reception for the students after our September board meeting and after school is back in session for the artists. Additionally, we are very pleased to announce a new partnership with the Columbus College of Art and Design for the display of unique art in the terminal and I will have more information on that exciting effort next couple of months. Our thanks to Bill Heifner for facilitating that relationship.

**Roberts reported** Phase I of a major customer service project is now complete. 520 power units (half are USB outlets and half are standard AC outlets) are table mounted throughout the terminal. Phase 2 will be completed later this year with another 296 outlets being installed.

**Roberts reported** that on June 9, 2010 she had a successful trip to Washington, D.C. for “Columbus Night”. Board member, J. Miller, also attended. Roberts delivered a good briefing with Secretary LaHood. Unfortunately, FAA Reauthorization has still not passed and another one-month extension until August 1, 2010 is likely.

**Roberts reported** in the first two weeks of June, she completed 15 employee “Chats with the President” sessions. The focus was on strategic priorities and recent employee survey results.

**Roberts reported** that CRAA staff is working on the 2011 budget.

**Roberts reported** that on June 10, 2010 a very successful PFC consultation meeting with the airlines was held.

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**Roberts reported** that TSA has now completed installation of the five Advanced Imaging Technology (ATI) units (body scanners) at Port Columbus. All five units are operational and being actively used in screening passengers. Three units have been installed at the concourse B checkpoint and one each at concourses A and C. The installation and commissioning of the units was accomplished well ahead of the end-of-summer scheduled completion. The units have been very successful operationally and very well received by the public. TSA has recently informed us that one ATI unit will be installed in the Rickenbacker terminal building within the next few weeks.

**Roberts reported** that on Friday, June 18, 2010 Authority personnel along with a number of our mutual aid partners and nearly 200 volunteers conducted a full-scale emergency exercise at Rickenbacker Airport. Rickenbacker and Port Columbus are each required by the FAA airport certification regulations to conduct a full-scale exercise every three years. The exercise at Rickenbacker was held on the same day as President Obama's visit to Columbus, and staff worked closely with the Secret Service to ensure the exercise would not interfere in any way with the President's visit. The exercise was very successful; a full debriefing is scheduled for July 8.

**Roberts reported** some minor damage resulted from the strong storms that moved through central Ohio last weekend. Several access card readers were damaged by electrical surges from lightning strikes at Port Columbus and Rickenbacker. A window was blown out of Building 500 (the former administration building) at Rickenbacker, and numerous large tree branches were brought down. No damage was reported at Bolton Field.

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**Reading of Resolutions****RECORD OF CRAA RESOLUTIONS— June 29, 2010****42-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH BUS SERVICE INC. FOR THE PURCHASE OF (4) 2010 FOURTEEN-PASSENGER PROPANE-POWERED SHUTTLE BUSES FOR USE IN THE REMOVE SHUTTLE LOTS AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: D. Casto; SECONDED: K. Ransier

YEA: 8 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY/6-29-10

**43-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A BUDGET FOR CONSTRUCTION OF THE REPLACEMENT OF BAG CLAIM DEVICES AND ASSOCIATED RENOVATIONS AT PORT COLUMBUS INTERNATIONAL AIRPORT AND AUTHORIZING A CONTRACT WITH THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDER, SUBJECT TO REVIEW AND APPROVAL OF THE BOARD CHAIR AND FACILITIES & SERVICES COMMITTEE CHAIR.**

MOVED: S. Tomansky; SECONDED: J. Miller

YEA: 8 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY/6-29-10

**44-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH THE VIC THOMPSON COMPANY FOR DESIGN AND RELATED SERVICES IN CONJUNCTION WITH THE INLINE CHECKED BAGGAGE SCREENING PROJECT AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: J. Miller; SECONDED: W. Heifner

YEA: 7 NAY: 0 ABSTAIN: K. Ransier APPROVED/6-29-10

**45-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT AMENDMENT WITH EVANS, MECHWART, HAMBLETON & TILTON, INC., FOR VARIOUS DESIGN AND RELATED SERVICES FOR ENVIRONMENTAL MITIGATION AND STORM WATER SOLUTIONS AT PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL, AND BOLTON FIELD AIRPORTS.**

MOVED: K. Ransier; SECONDED: J. Miller

YEA: 8 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY/6-29-10

**46-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH RURAL METRO FIRE DEPARTMENT CORPORATION TO PROVIDE GATE GUARDS AND ESCORT SERVICES FOR THE TERMINAL APRON UNDERDRAINS AND PAVEMENT REPLACEMENT AND GLYCOL SYSTEM TRENCH DRAIN REPAIR, PROJECT NOS. 09027 AND 10023 AND THE IN-LINE BAGGAGE HANDLING SYSTEM, PROJECT NO. 02071 AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: S. Tomansky; SECONDED: K. Ransier

YEA: 8 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY/6-29-10

**47-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH VALOR CONTRACTING, LLC FOR CONSTRUCTION OF THE FUEL STORAGE FACILITY SEWER AND CANOPY PROJECT AT RICKENBACKER INTERNATIONAL AIRPORT.**

MOVED: D. Casto ; SECONDED: J. Miller

YEA: 8 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY/6-29-10

**48-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH THE JONES PAYNE GROUP, INC., TO PROVIDE PROFESSIONAL PROJECT MANAGEMENT, DESIGN, AND CONSTRUCTION MANAGEMENT SERVICES FOR PHASE XI OF THE RESIDENTIAL SOUND INSULATION PROGRAM FOR PORT COLUMBUS INTERNATIONAL AIRPORT, SUBJECT TO RECEIPT OF A FEDERAL GRANT.**

MOVED: S. Tomansky ; SECONDED: K. Ransier

YEA: 8 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY/6-29-10

**49-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH FERGUSON CONSTRUCTION CO. FOR TERMINAL CURB FRONT IMPROVEMENTS, DEPARTURE AREA, REMODEL NORTH AND SOUTH SKYCAP AREAS, PROJECT NO. 10029 AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: J. Miller ; SECONDED: K. Ransier

YEA: 8 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY/6-29-10

**50-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH KWEST GROUP FOR THE TERMINAL APRON UNDERDRAINS AND PAVEMENT REPLACEMENT, PROJECT NO. 10023 AND GLYCOL SYSTEM TRENCH DRAIN REPAIR, PROJECT NO. 09027 AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: K. Ransier ; SECONDED: J. Miller

YEA: 8 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY/6-29-10

**51-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH COLLABORATIVE DESIGN, LTD. FOR DESIGN SERVICES RELATED TO AUTHORITY-OWNED BUILDINGS AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: S. Tomansky ; SECONDED: K. Ransier

YEA: 8 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY/6-29-10

With no further business to be brought before the Board, Chair Smith adjourned the meeting at 4:35 p.m., June 29, 2010.

Respectfully submitted,



Elaine Roberts, A.A.E.  
Secretary

ER/ksw



**BOARD OF DIRECTORS  
MEETING MINUTES OF JULY 27, 2010**

**BOARD MEMBERS**

**Present:** Dwight Smith, Chair  
Don M. Casto, III  
Frank J. Cipriano  
William R. Heifner  
Wm. J. Lhota  
Jordan A. Miller, Jr.  
Kathleen H. Ransier

**BOARD MEMBERS**

**Absent:** John W. Kessler  
Susan Tomasky

**CRAA Executive Staff:** Elaine Roberts, President & CEO  
Rod C. Borden, Sr. VP, Chief Operating Officer  
John E. Byrum, VP, Chief Financial Officer  
Linda Frankl, VP, Strategy Management  
Robin Holderman, VP, Real Estate  
Robin Patrick, VP, People Services  
Larry Spysinski, VP, Planning & Engineering  
Robert Tanner, VP, Governmental Affairs  
David Whitaker, VP, Business Development & Communications

**CRAA Staff:** G. Langston, J. Rockwell, B. Sarkis, M. Williams

**Others Present:** Steve Callahan, Woolpert, Inc.  
Alan Harding, Columbus Flight Watch

Chair Smith called the meeting to order at 4:32 p.m. and asked if there were any additions or corrections to the Minutes of June 29, 2010. Hearing none, Casto moved for approval; Lhota seconded. Minutes approved unanimously.

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### Committee Reports

#### Business Development:

There is nothing to report this month.

#### Facilities & Services:

Cipriano reported there was no meeting this month.

Cipriano asked Rod Borden to report on the car rental Resolutions #55-10 and #59-10.

Borden reported that CRAA has been planning for the construction of a consolidated rental car facility in a location remote from the terminal garage (Resolution 55-10). This was driven by CRAA's growth and in planning for additional public parking capacity in the parking garage.

The rental cars are becoming constrained in their capacity. That problem has been somewhat alleviated with the downturn of the economy and the demise of Skybus. Last year we made a decision to put the consolidated rental car facility on hold. This allowed us to focus on the continuing relationship and tenancy of the rental cars in the parking garage. Their lease expires May 2011.

We began to discuss with them the terms and conditions under which they would continue to occupy their space in the garage, until we need to proceed with the consolidated facility in a remote location. Negotiations concluded a few weeks ago. The resolution (#59-10) before the board is to approve an amendment to the existing lease with the rental cars. That lease provides for a series of one-year continuing terms.

The rent in the garage does not change because it is structured to allow the Authority to recover its investment in the facilities that the rental cars occupy. It was simply a cost recovery rental. The facility was funded with revenue bonds, and so with level debt service we had no need to increase the rent for the rental cars. However, the rental cars under the existing lease pay us 9.25% of their revenues as a privilege fee for operating on the airport. That fee will increase to 10 (ten) percent because of this amendment. We estimate that to be approximately \$600,000 to \$700,000 per year in additional revenue. In effect, that equates to the rent increase.

CRAA also agreed to reallocate some of their space because of changes in market shares among them, and agreed to manage that project on their behalf. Under the lease, they are responsible for the charges, but in order to encourage them to enter into this agreement, and to agree to an increase in their privilege fee, we agreed to manage and finance the project if we could increase that privilege fee immediately upon execution of the amendment, which will be this month. In fact, the rental cars said now that we have proceeded with implementation of the increase, they agreed to the increase as of August 1. CRAA will have nine to ten months of additional privilege fee that were not anticipated. We would agree to apply as much of that marginal or increased revenue to the reallocation project as would be required. That project is currently budgeted for about \$430,000.

We also revised the space allocation methods in the amendment to make it fair and equitable. Of the eight-page amendment, four pages are devoted to the allocation methodology. Finally, we addressed an issue of cleaning and maintaining the facilities with the rental cars. The facilities are not being cleaned or maintained to our standards. They agreed to have the authority take over the management of all the facilities maintenance and cleaning. We will not clean their back office space nor employee only restrooms. Either we will provide those services ourselves or through third parties, and the rental cars will reimburse us for those costs.

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Lhota asked if it is common for airport authorities to take over the cleaning or the rental cars. Borden responded he thinks this is common and depends on the negotiations. The airport authority is essentially the landlord and the rental car companies do not perceive cleaning to be their core service/business, so they prefer to have someone else take care of these services. In some cases, they have created consortium and they will directly contract out for those services. In CRAA's case, we decided we would have more control if we took on the obligation.

**Finance:**

Ransier reported that the Finance Committee met immediately prior to the Board meeting and that the new format of the Financial Statements is much easier to follow. Ransier deferred to Byrum for the report on the monthly financials that were included with the Board package. Byrum reported on the financial statements for the period ending June 30, 2010.

Byrum reviewed the Analysis of Operating Revenues. With \$37.5 million in actual revenues, and a budget of \$35.8 million, we are \$1.7 million ahead of budget. The majority of positive variance is in the parking area where we have experienced longer stays resulting in a higher average ticket price. Concessions & Misc. Lessees reflects food purchases as well as additional dollars received from the Skybus bankruptcy claim.

The graphs represent revenues type, revenues by percentage, and actual revenues vs. budget. Management comments on operating revenues are also provided.

Under the Analysis of Operating Expenses, the same reporting format as used for Revenues is utilized. With \$27.3 million in expenses, and a budget of \$27.6 million, we have a \$420,000 positive variance. The majority of this comes from the services area, specifically related to professional services and utilities, and offset by slightly higher costs in materials and supplies. The majority of the higher cost for materials and supplies is for the snow chemicals used during the winter months.

Byrum reviewed the Statement of Net Asset Analysis. Under Total Assets, fixed assets are 79% and cash is 18%. We have had very limited debt of 12% and the majority of what we would call net assets or our retained earnings.

Our total Cash – Unrestricted & Restricted is slightly over \$140 million. Our PFCs, Bonds Reserves, Rental Car Facility Charges and Retainages/Deposits are restricted funds.

At the suggestion from last month's Board meeting, we did add the Moody's averages for long-term debt per enplaned passenger (CMH), as well as the days of unrestricted cash on hand. The source of the information is Moody's most recent published information.

Page 3 of the report shows a summary of our total outstanding debt with slightly over \$117 million. If you removed the commercial paper notes, which are short-term, the long-term debt is approximately \$96 million. That is what the long-term debt per enplaned passenger calculation is based on. The Moody's averages do not include commercial paper borrowings.

When you take the operating revenues less operating expenses, income before depreciation totals \$11.6 million. This amount is approximately \$2.2 million ahead of our budgeted amount.

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The last page is a condensed state of net assets (balanced sheet). Specifically looking at cash balances of \$140 million cash is up about \$12 million over the end of the year. By far the principal assets we manage are Land, Property & Equipment. On the liabilities side, with a little of what is classified as current liabilities, which include accrued expenses, the Authority's long-term debt is down about \$3.8 million as the result of principle payments made during the year.

**Human Resources:**

There is nothing to report this month.

**President & CEO Report**

**Roberts announced** our newest Senior Staff member, John Rockwell. Borden introduced Rockwell as the new Chief of Police and Director of Public Safety. Rockwell comes to CRAA from the City of Columbus after a very distinguished 37-year career with the Columbus Police Department (CPD). He retired as a Deputy Chief. During his tenure with CPD, Rockwell served in supervisory and command positions over patrol, SWAT, juvenile violence and gang task force, narcotics training, investigations, and administrative, executive and labor relations. In addition, Rockwell has served as the Homeland Security point of contact for the state. He also served on the Board of Directors of the Coalition Against Family Violence. We are delighted to have him on board as he has already added a lot of value to the position, has identified a number of areas to increase the contribution of the police department and increase professionalism.

**Roberts referred to the Monthly Activity Report:** June passenger activity was up just under 2% compared to June 2009 leaving us up at exactly 2% through the first half of 2010. About half of the carriers are up for the year and four – Continental, Delta, Southwest and United – are down slightly. A good trend is that Delta and Southwest, our largest carriers, were up in June.

**Roberts reported** we had a very strong month for air cargo at Rickenbacker with 31% more tonnage in June compared to last June bringing our year to date figure to just under 1% compared to last year at this time. Much of this is due to very strong activity by FedEx. July appears to be trending similarly.

**Roberts reported that** last week she, staff members Whitaker, Holderman, Tanner, community leaders Erik Janas and Nate Green of Pickaway and Franklin counties, as well as a representative from the Ohio Department of Development, and Alex Fischer from the Columbus Partnership visited Norfolk, VA. The purpose of the trip was to visit with the CEOs of both the Virginia Port Authority and Norfolk Southern Railroad to better understand and align with their marketing and outreach efforts with the opening of the Heartland Corridor. Something we were not aware of is that part of the Heartland Corridor is to continue and improve a piece of the rail for double stack down to Cincinnati which then allow, from Rickenbacker, double-stack clearance and freight to move to and from Florida. We will continue to work closely with both organizations for the good of Central Ohio's logistics efforts as well as our own initiatives. The Heartland Corridor double stack expansion project is on track for completion in early September. There will be a media event and a dedication event by Norfolk Southern to celebrate this important milestone with more information to follow on both.

As part of this trip, Roberts and Tanner also attended a Legislative Conference in Washington, D.C. The purpose of that was to meet with our trade organizations airport legislative alliance. There has been a lot of activity in Congress before the recess as they are trying to get an FAA reauthorization bill passed. There has been one passed by the Senate and one passed by the House; they are trying to attain some middle ground and get it passed by the end of this week. What is of most interest to CRAA is the potential PFC increase from \$4.50 (the House bill had a \$7.00 cap; the Senate bill had a \$0.00 increase) to a potential \$5.50 maximum. Each local community and airport makes a decision as to whether to collect that fee. In



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one of the resolutions today, we are asking the board to support sending our application for the PFC collection after the current collections expire. This would fund the matching funds for the runway and the inline baggage system. As mentioned at the previous board meeting, we had a great meeting with the airlines. They have to review those applications with the airports and then they have 30 days to comment. Since we last met, those 30 days have lapsed and we had zero negative comments. All of the airlines were in concurrence with us proceeding with these projects.

This is extremely positive for CRAA and represents about \$187 million in potential collection under PFCs. The significance of Congress potentially allowing an increase to \$5.50 or \$6.00 means we would be able to collect the funds faster than collecting them at \$4.50. PFCs has been \$4.50 since 2000, so with inflation, that is less than \$3.00 now that we are collecting per passenger. We are spending over \$200 million alone for these two large projects. If we can collect more PFCs faster, and not have to issue 30 years of long-term debt including interest payments, we will be much better off.

**Roberts reported** we are putting the finishing touches on a fashion design exhibit by the Columbus College of Art and Design just inside Concourse B. The exhibit showcases the work of fashion design students at CCAD that debuted in their popular annual senior fashion show. You are encouraged to visit the display past the "B" checkpoint after today's Board meeting or the next time you are traveling through the airport. The exhibit will be in place through mid-November.

Whitaker explained this is a fashion exhibit of items presented at CCAD's fashion show. There are approximately one dozen manikins set up displaying the latest fashions as demonstrated by CCAD students.

**Roberts reported** there is a Resolution presented today concerning a proposal to engage our current agency of record to take our current website and update it. We continue to work on upgrading our website, which is actually multiple websites, funneled through our home site, [www.columbusairports.com](http://www.columbusairports.com). Websites for Rickenbacker, Port Columbus, our FTZ, CRAA and a mobile site for smart phone users will all be completely renovated in the coming months. We have a corresponding resolution for the Board's consideration today.

**Roberts reported** we continue to focus on enhancing our incentive program for promoting new air service, particularly in the area of international service. The Board has a resolution presented today seeking approval to increase the marketing support available to airlines providing Trans Atlantic or Trans Pacific service. \$300,000 per year for two years will move us into a more competitive position with airlines as well as more closely mirror what other airports are offering. CRAA was one of the first airports, although it is now common of most airports, to have an airline incentive program as a marketing and business development tool. There is one proposed change in which Mr. Kessler was involved in reviewing with the Business Development committee regarding our continuing efforts to get international air service, especially to Europe and London. The proposal is to increase the \$300,000 a year with a limit of two years for our marketing support if an airline came in and committed to non-stop international service to Europe. Most of the other incentives include waiving of landing fees for a couple of years. We view this incentive as fees we would not have had otherwise, and it helps an airline become established and make sure the new service is successful.

**Roberts reported** that all board members received communication last week regarding the authorization of awarding a contract for the large inline baggage system. There were two contracts, both of which were delegated to the board chair and the Facilities & Services Committee chair for review. Because of the size of these contracts that we expected the bids to come in for, the board requested all members be provided the information and we complied. One of the contracts had been awarded and the second contract was being contested by the low bidder. We had recommended rejecting the low bidder as not responsible for a number of reasons including financial, past performance, and reference checks. After two bid protest

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meetings where we obtained additional information from that bidder, the firm decided to pursue legal action and filed a suit to get a permanent injunction that requires awarding the contract to them. Last Thursday afternoon, the court issued their determination and found in our favor on all counts. We have proceeded with the next low bidder, issued notice to proceed, and signed those contracts, which were reviewed by the board last week, and recommended we go to the second lowest bidder. Roberts thanked Robert Tanner, Larry Spysinski, Randy Bush, Stacey Heaton, and the Planning & Engineering division for the time spent on this project.

**Roberts reported** that Rod Borden of the Operations Division hosted the Chief Operating Officer from the Tucson Airport Authority. The purpose of his visit was to look at operational and management best practices employed by our operations group, as well as our employee development and succession planning initiatives. Our new Leadership Academy was of particular interest. Chris Kitchen of our People Services Division started a new Leadership Academy and the nine members had a graduation dinner last night. Our staff agreed to assist them in the development of a similar leadership training function.

**Roberts reported** that preparations continue for the annual FAA certification inspections at Port Columbus and Rickenbacker. The FAA has not yet informed us when the inspections will be conducted. Staff believes that both airports are well prepared for the inspections should FAA show up with minimal or no advance notice, as they did at Rickenbacker two years ago.

**Chair Smith** complimented the airport on the outreach program recently held for minority students in Central Ohio to gain exposure to the aviation industry. Fifty young people were on site, the exposure was fantastic and this is another great example of the airport leading the way in regards to outreach into the community.

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**Reading of Resolutions**

**RECORD OF CRAA RESOLUTIONS— July 27, 2010**

**52-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE FILING OF AN APPLICATION TO IMPOSE AND USE A PASSENGER FACILITY CHARGE (PFC), PFC APPLICATION NO. 10-09-C-00-CMH, AT THE PORT COLUMBUS INTERNATIONAL AIRPORT FOR PROJECTS INCLUDED IN THE AIRPORT'S PROPOSED NEW PFC PROGRAM, AUTHORIZING THE IMPOSITION OF A PFC OF \$4.50 PER ENPLANED PASSENGER, AND AUTHORIZING CERTAIN ADDITIONAL ACTIONS IN CONJUNCTION WITH FILING SAID APPLICATION AND ADMINISTERING THE SUBJECT PROGRAM.

MOVED: K. Ransier ; SECONDED: J. Miller

YEA: 7 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/7-27-10

**53-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A BUDGET FOR THE DESIGN AND DEVELOPMENT OF A FAMILY OF WEBSITES THAT ALIGN TO THE AUTHORITY'S BUSINESS SEGMENTS TO BE MANAGED BY MARKETING AGENCY OF RECORD CREATIVE SPOT.

MOVED: D. Casto ; SECONDED: W. Lhota

YEA: 7 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/7-27-10

**54-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT & CEO TO UPDATE THE AIRLINE INCENTIVE PROGRAM FOR PORT COLUMBUS INTERNATIONAL AIRPORT IN ORDER TO REMAIN COMPETITIVE IN THE MARKETPLACE.

MOVED: W. Lhota ; SECONDED: J. Miller

YEA: 7 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/7-27-10

**55-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A PROJECT BUDGET IN AN AMOUNT NOT TO EXCEED \$430,345 AND ASSOCIATED CONSTRUCTION CONTRACTS FOR THE CONSTRUCTION OF RENTAL CAR FACILITY IMPROVEMENTS AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Miller ; SECONDED: W. Lhota

YEA: 7 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/7-27-10

**56-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING the President and CEO to EXECUTE a grant agreement with Clean Fuels Ohio for the receipt of funds from the United States Department of Energy Clean Cities Program.

MOVED: K. Ransier ; SECONDED: D. Casto

YEA: 7 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/7-27-10

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**57-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE EXECUTION OF A LEASE AMENDMENT AND RELATED DOCUMENTS FOR THE LEASING OF 2865 GEORGE PAGE JR. ROAD TO FORWARD AIR, INC., AT RICKENBACKER INTERNATIONAL AIRPORT

MOVED: D. Casto ; SECONDED: W. Lhota

YEA: 7 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/7-27-10

**58-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH THE LOWEST BIDDER IN THE AUTHORITY'S BEST INTERESTS FOR IMPROVEMENTS TO 2865 GEORGE PAGE JR. ROAD AT RICKENBACKER INTERNATIONAL AIRPORT SUBJECT TO REVIEW AND APPROVAL BY BOARD CHAIR AND FACILITIES & SERVICES COMMITTEE CHAIR PRIOR TO EXECUTION OF THE CONTRACT.

MOVED: W. Lhota ; SECONDED: K. Ransier

YEA: 7 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/7-27-10

**59-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY APPROVING THE TERMS AND CONDITIONS FOR AN EXTENSION OF THE CONCESSION AGREEMENTS BETWEEN THE AUTHORITY AND CURRENT RENTAL CAR OPERATORS AT PORT COLUMBUS AND AUTHORIZING IMPLEMENTATION AND EXECUTION THEREOF.

MOVED: J. Miller ; SECONDED: F. Cipriano

YEA: 7 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/7-27-10

With no further business to be brought before the Board, Chair Smith adjourned the meeting at 5:12 p.m. on July 27, 2010.

Respectfully submitted,



Elaine Roberts, A.A.E.  
Secretary

ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY  
PORT COLUMBUS • RICKENBACKER • BOLTON

**BOARD OF DIRECTORS**  
**MEETING MINUTES OF AUGUST 24, 2010**

**BOARD MEMBERS**

**Present:** Susan Tomasky, Chair  
Don M. Casto, III  
Frank J. Cipriano  
William R. Heifner  
John W. Kessler  
Jordan A. Miller, Jr.

**BOARD MEMBERS**

**Absent:** Dwight Smith  
Wm. J. Lhota  
Kathleen H. Ransier

**CRAA Executive Staff:** Elaine Roberts, President & CEO  
Rod C. Borden, Sr. VP, Chief Operating Officer  
John E. Byrum, VP, Chief Financial Officer  
Linda Frankl, VP, Strategy Management  
Robin Holderman, VP, Real Estate  
Robin Patrick, VP, People Services  
Larry Spysinski, VP, Planning & Engineering  
Robert Tanner, VP, Governmental Affairs  
David Whitaker, VP, Business Development & Communications

**CRAA Staff:** R. Bush, D. Finch, S. Heaton, C. Goodwin, G. Langston, B. Sarkis,  
D. Wall, K. Whittington

**Others Present:** Marla Rose, The Columbus Dispatch  
Alan Harding, Columbus Flight Watch  
Don Peters, Columbus Flight Watch  
Bill Gehman, Mead & Hunt

Chair Tomasky called the meeting to order at 4:00 p.m. and asked if there were any additions or corrections to the Minutes of July 27, 2010. Hearing none, Casto moved for approval; Kessler seconded. Minutes approved unanimously.

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## Committee Reports

### Business Development:

There is nothing to report this month.

### Facilities & Services:

Cipriano reported the Committee meeting was held to review all large projects of over \$2 million, as well as the Resolutions being presented at this board meeting.

Cipriano asked Stacey Heaton to give an update of the Inline Checked Baggage Screening Project.

Heaton gave a presentation on the project including a brief history, the benefits and impacts of the project, schematics, funding, and the project schedule.

### Finance:

Miller reported that the Finance Committee met immediately prior to the Board meeting. Miller deferred to Byrum for the report on the monthly financials that were included with the Board package. Byrum reported on the financial statements for the period ending July 31, 2010.

Byrum reviewed the Analysis of Operating Revenues. With \$43.8 million in actual revenues, and a budget of \$41.8 million, we are \$2.0 million ahead of budget. The majority of positive variance is in the parking area where we have experienced longer stays resulting in a higher average ticket price. This is followed by Airline revenue as the second largest revenue type.

The graphs represent revenue by type, revenues by percentage, and actual revenues vs. budget. Management comments on operating revenues are also provided in the monthly report.

Under the Analysis of Operating Expenses, with \$30.5 million in expenses, and a budget of \$30.7 million, we have a \$145,000 negative variance, primarily due to higher costs for materials and snow removal supplies used during the winter months.

Byrum reviewed the Statement of Net Asset Analysis. Under Total Assets, fixed assets are 79% and cash is 18%. We continue to have very limited debt of 12% of total liabilities and net assets.

Our total Cash – Unrestricted & Restricted is slightly over \$141 million. Our PFCs, Bonds Reserves, Rental Car Facility Charges and Retainages/Deposits are restricted funds.

The Moody's industry average for long-term debt per enplaned passenger, as well as the average days of unrestricted cash on hand, were reviewed and compared to CMH metrics.

Page 3 of the report shows a summary of our total outstanding debt with slightly over \$117 million. If you removed the commercial paper notes, which are short-term, the long-term debt is approximately \$96 million. That is what the long-term debt per enplaned passenger calculation is based on. The Moody's averages do not include commercial paper borrowings.

When you take the operating revenues less operating expenses, income before depreciation totals \$13.2 million. This amount is approximately \$2.1 million ahead of our budgeted amount.

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The last page is a condensed state of net assets (balanced sheet). Specifically looking at cash balances of \$141 million, cash is up \$13.9 million over the end of last year. By far the principal assets we manage are Land, Property & Equipment. On the liabilities side, with a little of what is classified as current liabilities, which include accrued expenses, the Authority's long-term debt is down about \$3.7 million as the result of principal payments made during the year.

**Human Resources:**

There is nothing to report this month.

**President & CEO Report**

**Roberts referred to the Monthly Activity Report:** July was a relatively flat month at Port Columbus with just over a half-percent increase in passengers this July versus last July. We remain up for the year at just under 2% through July.

**Roberts reported** we have had a few new air service enhancements recently announced which will benefit us beginning later this year:

- Delta will begin 3 daily flights to Washington National Airport (DCA) on October 31. They will compete with US Airways on this route, which we hope will result in lower fares.
- American will increase frequency to Miami from one daily flight to 3 daily flights effective November 18<sup>th</sup>. These flights are timed to connect in both directions with American's vast Latin America network out of Miami. No other airline serves Miami nonstop from Columbus.
- AirTran will increase frequency to Ft. Myers from one daily to two daily flights effective November 4<sup>th</sup>. This second flight is seasonal. No other airline serves Ft. Myers nonstop from Columbus.
- Southwest will increase frequency to Orlando from two daily flights to 3 daily flights effective November 7<sup>th</sup>. This third flight is seasonal. Southwest competes with AirTran in the Orlando market. At the same time, Southwest will reduce Chicago Midway by 1 daily flight.
- Delta will offer Saturday only Cancun service from February 19 to August 13, 2011 (end date subject to change). We expect this flight to return on a seasonal basis, subject to its performance in 2011. USA 3000 also serves Cancun seasonally although does not have its 2011 schedule loaded for sale at this point. Currently, Delta provides service to approximately 20% of the Columbus/Cancun market without this seasonal flight.
- August 15 was the last day for Delta's daily service to LAX. Delta now operates the flight 3 times a week on Thursday, Friday and Sunday (except for Labor Day weekend when the flight will operate on Monday rather than Sunday). This schedule will continue through June 5 and then daily service will be resumed on June 9, 2011.

**Roberts reported that** we had another solid month for air cargo at Rickenbacker with a 30% increase in tonnage in July compared to last July. Year to date we are also positive for the first time this year at nearly 2%. FedEx had another solid month, up 27%.

**Roberts reported** Norfolk Southern Corporation has announced the completion date for the Heartland Corridor expansion projects. Recall these are clearance projects on bridges and tunnels, which will permit double stacked containers to travel on the rail corridor between Norfolk, Virginia and Chicago through Columbus. September 9, 2010 will be the first date for double stack trains on the corridor. We will partner with NS and the Columbus Region Logistics Council to host media and logistics professionals September 8 at the Rickenbacker Intermodal Facility, providing tours of the facility and promoting the completion of the project. Additional events to celebrate this important milestone are planned for October.

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**Roberts announced** later this month we will again rotate the art in the Gateway to the Arts area near Cup O Joe and Max and Erma's. Recall we partner with the Ohio Art League to showcase Ohio artists, switching displays quarterly. This next round of art will feature two artists, Christine D'Epiro and Boryana Rusenova Ina, both now residing in Columbus. Both artists will feature their drawings in the Port Columbus display.

**Roberts stated** as you can see outside the Board Room window, mobilization has begun for construction of the inline baggage screening system which was reported on by Heaton earlier. That is the location of one of two elevated structures that will hold the baggage conveyor systems. The other is on the opposite side of Concourse B. This project is still scheduled for completion in late 2011.

**Roberts reported** on the NetJets Expansion Project. NetJets has approved the building design by Daimler and is working on internal space design currently. Robin Holderman is currently negotiating the ground lease with Daimler and anticipates having it ready for Board action next month. Construction of the building is expected to begin in April 2011.

**Roberts reported** our staff is spending a lot of time right now working on the draft 2011 Operating and Capital Budgets to present to the Board in October and November. Costs have been kept down the past two years due to hiring freeze and deferred projects, which is now putting a huge pressure on holding increases to reasonable levels. We are still only forecasting moderate passenger growth for next year.

**Roberts reported** that Bob Tanner has been leading the community effort to resubmit our Tiger Grant Application to US DOT for several projects at LCK. Our application is for \$29.1 million and includes four projects:

- 1) \$23 M for Phase I construction of the East-West connector road to US 23 from the intermodal terminal;
- 2) \$2 M for Phase II of the Alum Creek /Groveport Road intersection
- 3) \$1.1 M for a rail spur to serve the Rail Campus of our Global Logistics Park, and
- 4) \$3 M for a Regional Multi-modal Information System (ATIS).

The final application was submitted this morning and we received strong letters of support from the Governor, ODOT, MORPC, Chamber, both Franklin and Pickaway County Commissioners and their County Engineers, and our congressional delegation. Decisions will not be made before mid-September, however, there is no deadline for when selections will be made. Bob has done an outstanding job coordinating the multiple entities' interests and overseeing the process.

**Roberts reported** the FAA will conduct its annual certification inspections of Port Columbus and Rickenbacker next week. For the past several months, staff at both airports has been focused on ensuring that the facilities are in compliance with the certification standards, and we're confident that both airports are well-prepared for the inspections.

**Roberts introduced** Denny Finch and congratulated him on his recent promotion to Director of Assets Management. Denny was promoted from Manager of Airfield Maintenance and is a graduate of the authority's first Leadership Academy. In his new role, Denny is responsible for the life cycle management of all assets – buildings, infrastructure, grounds and equipment – at Port Columbus. The Airfield Maintenance, Fleet, Landscaping and Shipping & Receiving departments will continue to report to Denny. In addition, the Building Maintenance and Custodial departments will now report to him.



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**Roberts reported** that on September 24, CRAA will host the annual exercise of Central Ohio's mobile Joint Information Center. A Joint Information Center (JIC) is the public information function in a multi-jurisdictional response to a large scale emergency situation, and is a standard component of the federally mandated National Incident Management System (NIMS). The public information officers of many Central Ohio Jurisdictions have come together to form the Central Ohio Public Information Network, which manages and exercises the mobile JIC.

### Reading of Resolutions

#### **RECORD OF CRAA RESOLUTIONS— August 24, 2010**

##### **60-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RATIFYING A LETTER OF AGREEMENT WITH DELTA AIRLINES TO FUND THE RELOCATION OF DELTA AIRLINES TICKET COUNTERS AND TICKETING OFFICE SPACE, IN AN AMOUNT NOT TO EXCEED \$177,227, RELATED TO THE INLINE CHECKED BAGGAGE SCREENING PROJECT AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Kessler ; SECONDED: S. Tomansky

YEA: 6 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/8-24-10

##### **61-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A BUDGET FOR THE DEMOLITION OF AIRSIDE STRUCTURES, PROJECT NO. 08053, AT PORT COLUMBUS INTERNATIONAL AIRPORT, AND AUTHORIZING A CONTRACT WITH THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDER SUBJECT TO REVIEW AND APPROVAL OF THE BOARD CHAIR AND FACILITIES & SERVICES COMMITTEE CHAIR.

MOVED: J. Miller ; SECONDED: W. Heifner

YEA: 6 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/8-24-10

##### **62-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A BUDGET FOR GARAGE EXIT PLAZA SIGNAGE AND FEE DISPLAYS, PROJECT NO. 07022, AT PORT COLUMBUS INTERNATIONAL AIRPORT, AND AUTHORIZING A CONTRACT WITH THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDER SUBJECT TO REVIEW AND APPROVAL OF THE BOARD CHAIR AND FACILITIES & SERVICES COMMITTEE CHAIR.

MOVED: J. Kessler ; SECONDED: J. Miller

YEA: 6 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/8-24-10

##### **63-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A BUDGET FOR THE INTERNATIONAL GATEWAY CONTROL TOWER TO TERMINAL LANDSCAPE IMPROVEMENTS, PROJECT NO. 08048, AT PORT COLUMBUS INTERNATIONAL AIRPORT, AND AUTHORIZING A CONTRACT WITH THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDER SUBJECT TO REVIEW AND APPROVAL OF THE BOARD CHAIR AND FACILITIES & SERVICES COMMITTEE CHAIR.

MOVED: D. Casto ; SECONDED: W. Heifner

YEA: 6 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/8-24-10

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**64-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A BUDGET FOR THE TERMINAL CURB FRONT IMPROVEMENTS, ARRIVAL AND DEPARTURE AREA SIDEWALK RESURFACING, PROJECT NO. 10029-601 AT PORT COLUMBUS INTERNATIONAL AIRPORT, AND AUTHORIZING A CONTRACT WITH THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDER SUBJECT TO REVIEW AND APPROVAL OF THE BOARD CHAIR AND FACILITIES & SERVICES COMMITTEE CHAIR.

MOVED: J. Kessler ; SECONDED: J. Miller

YEA: 6 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/8-24-10

**65-10**

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A BUDGET IN AN AMOUNT NOT TO EXCEED TWO HUNDRED AND FIFTY THOUSAND DOLLARS (\$250,000) FOR THE PURCHASE AND INSTALLATION OF NEW LIGHTING FIXTURES AND ASSOCIATED COMPONENTS ON THE ARRIVALS AND DEPARTURE LEVELS OF PORT COLUMBUS INTERNATIONAL AIRPORT, SUBJECT TO REVIEW AND APPROVAL OF THE BOARD CHAIR AND FACILITIES & SERVICES COMMITTEE CHAIR.

MOVED: D. Casto ; SECONDED: J. Miller

YEA: 6 NAY: 0 ABSTAIN: \_ APPROVED UNANIMOUSLY/8-24-10

With no further business to be brought before the Board, Chair Tomasky adjourned the meeting at 4:40 p.m. on August 24, 2010.

Respectfully submitted,



Elaine Roberts, A.A.E.  
Secretary

ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY  
PORT COLUMBUS • RICKENBACKER • BOLTON

**BOARD OF DIRECTORS**  
**MEETING MINUTES OF SEPTEMBER 28, 2010**

**BOARD MEMBERS**

**Present:**

Dwight Smith, Chair  
Susan Tomasky, Vice Chair  
Don M. Casto, III  
Frank J. Cipriano  
William R. Heifner  
John W. Kessler  
William J. Lhota  
Jordan A. Miller, Jr.  
Kathleen Ransier

**CRAA Executive Staff:**

Elaine Roberts, President & CEO  
John E. Byrum, VP, Chief Financial Officer  
Robin Holderman, VP, Real Estate  
Robin Patrick, VP, People Services  
Larry Spysinski, VP, Planning & Engineering  
Robert Tanner, VP, Governmental Affairs  
David Whitaker, VP, Business Development & Communications

**CRAA Staff:**

D. Finch, S. Heaton, C. Goodwin, M. Kelby, G. Langston, D. Monell,  
B. Sarkis, K. Whittington, M. Williams, J. Wisniowski

**Others Present:**

Marla Rose, The Columbus Dispatch  
Alan Harding, Columbus Flight Watch  
Don Peters, Columbus Flight Watch  
Steve Callahan, Woolpert  
James A. Davis, Express Air Coach, Inc.

Chair Smith called the meeting to order at 4:00 p.m. and asked if there were any additions or corrections to the Minutes of August 24, 2010. Hearing none, Casto moved for approval; Kessler seconded. Minutes approved unanimously.

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## Committee Reports

### Business Development:

Kessler asked Holderman to report on the Resolution for NetJets. Holderman reported Resolution #66-10 is being presented to the Board today regarding a lease agreement to build the NetJets office building. This Resolution was presented to the Business Development Committee and is recommended for approval.

### Facilities & Services:

Cipriano reported the Committee meeting was held at Rickenbacker to review all large projects of over \$2 million, as well as the Resolutions being presented at this board meeting. The Committee took a bus tour of Rickenbacker. Of special interest was the runway project. The Committee was quite impressed.

### Finance:

Ransier reported that the Finance Committee met immediately prior to the Board meeting and that the Authority is in excellent fiscal condition. Ransier deferred to Byrum for the report on the monthly financials that were included with the Board package. Byrum reported on the financial statements for the period ending August 31, 2010.

Byrum reviewed the Analysis of Operating Revenues. With \$50.1 million in actual revenues, and a budget of \$47.8 million, we are \$2.3 million ahead of budget, which is an improvement from previous month. The majority of positive variance comes from two areas: 1) parking area, which is \$1.2 million more than budgeted due to longer stays resulting in a higher average ticket price; and 2) Concessions and Miscellaneous Lessees, which primarily comes from increases in rental cars, lodging, and food and beverage revenues.

Under the Analysis of Operating Expenses, with \$35.1 million in expenses, and a budget of \$34.9 million, we have a \$192,000 negative variance, primarily due to higher costs for snow removal supplies used during the winter months, which are reflected in Supplies & Material expenses. The negative variance in Benefits is due to a 30% increase in health insurance in May 2010 versus a budgeted increase of 15%. An additional 12% increase in health insurance is anticipated in November 2010. The increase incurred in May was double what we had budgeted for.

Byrum reviewed the Statement of Net Asset Analysis. Under Total Assets, fixed assets are 79% and cash is 19%. We continue to have very limited debt of 12% of total liabilities and net assets of 81%.

Under Long-Term Debt per Enplaned Passenger (CMH), for the first time it dropped slightly below \$30. Days of Unrestricted Cash on Hand is 699 days. Byrum expects this to decrease due to construction payments. We also have a plan to reduce outstanding commercial paper balance by the end of the year. This week we will be paying off the LCK Loan Payable – Forward Air in the amount of \$1.3 million, which will come off the schedule next month.

When you take the operating revenues less operating expenses, income before depreciation totals \$15.1 million. This amount is approximately \$2.1 million ahead of our budgeted amount.

Chair Smith commented that the new financial reporting format is fantastic.

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**Human Resources:**

Casto reported the Board's Human Resources Committee met on September 22, 2010 to review the proposed 2011 Personnel Budget and to receive a presentation from Vice President, Robin Patrick on the Total Rewards Strategy.

The Committee discussed the justifications for the proposed new positions and reviewed the financial impact of projected cost increases for employee insurance. The Committee recommends approval of the Personnel budget. The full Operating Budget will be reviewed with the Finance Committee next month and will be brought before the full Board in November.

Since the three collective bargaining agreements with the Authority will all expire by March 31, 2011, the Human Resources Committee will be meeting again prior to the end of the year to discuss priorities for labor negotiations as they relate to implementing the Total Rewards Strategy.

**President & CEO Report**

**Roberts referred to the Monthly Activity Report:** Passenger traffic at Port Columbus in August is following a familiar pattern. Traffic is up 2.3% compared to last August and year to date we are up a similar 1.9%. Air Canada, Delta, Midwest/Frontier, Southwest and United are all up August over August, while Air Canada, AirTran, American, Delta and Midwest/Frontier are all up on a year to date basis.

**Roberts reported** the board was made aware that Southwest has announced its intent to acquire AirTran, subject to the regulatory approval process. Based on recent history, we believe regulatory hurdles will be cleared and AirTran will fold into Southwest at some point in 2012, eliminating the AirTran brand. We are fortunate to have both carriers here at CMH today and expect Southwest will maintain a high level of service at CMH post acquisition. Provided today is a summary of service at Columbus by both carriers as well as service by each carrier at other Ohio airports.

**Roberts reported** on new Service Activity:

- Delta has announced they will provide service to Washington National Airport (DCA) three times daily effective October 31, 2010.
- Delta has announced they will provide service to Raleigh Durham one time daily effective November 1, 2010.
- Delta announced they will provide service to Cancun on Saturdays effective February 19, 2011. We anticipate this service will operate for six months, which is much longer than previous seasonal service.
- American Airlines will increase its Miami service from one daily flight to three daily flights effective November 18, 2010.
- US Airways will increase service to New York's LaGuardia airport from four to five daily flights effective October 31, 2010.
- AirTran will add a second daily Ft. Myers flight effective November 4, 2010.

**Roberts reported** on Service Losses:

- Delta advised us they will discontinue four daily flights to Cincinnati effective December 18, 2010. We have virtually no traffic to Cincinnati itself, rather, Cincinnati served as a connecting complex for Delta. Since Delta acquired Northwest, Delta now offers similar connecting opportunities via Detroit, Memphis and Minneapolis in addition to long-standing Delta hubs Atlanta and New York-Kennedy.

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- USA 3000, the small airline that has been providing weekly seasonal service to Cancun for the past several years, has advised us they will not return in 2011. The Delta Cancun service announcement likely was a factor in this decision.

**Roberts reported** on the cargo front, August was slower than June and July, finishing down 3.1% compared to last August. Year to date we remain up 1.2%.

**Roberts reported** September 9<sup>th</sup> marked the long anticipated opening of the Heartland Corridor for double stacked trains. As you recall, the Heartland Corridor runs from Norfolk, Virginia through Virginia and West Virginia to Columbus and beyond. A number of tunnels and bridges were cleared to allow for double stacking of containers along the corridor, which previously was only single stack capable. We co-hosted an open house for media and industry on September 8 with Norfolk Southern and were pleased with the turnout and news coverage. All board members received an invitation from Norfolk Southern to dinner on October 12 and a train ride on the corridor October 13. Roberts hopes the board will be able to participate in these Norfolk Southern hosted events.

**Roberts announced** CRAA received a 2010 “e-Award” (e for export) as an Honoree by Governor Strickland and the Ohio Department of Development for demonstrating outstanding program and service performance in support of Ohio’s export business. The trophy was displayed in the back of the board room. We were recognized in the non-profit category for our promotional and operational efforts to connect Central Ohio with the world given our focus on passengers, businesses and shippers as well as for our highly regarded Foreign Trade Zone program. Specifically, the authority was noted for:

- International trade promotion with quality collateral material in multiple languages and targeted international travel.
- Relationships with the domestic and international logistics community.
- Financial investments in infrastructure and industrial development.
- Collaboration with others focused on logistics and exports.
- Hosting international delegations and industry journalists.
- Educational outreach with our Foreign Trade Zone seminar and through logistics associations.

This is a great honor. David Whitaker, Mike Brady, Kathy Mills and the Communications staff are to be congratulated and deserve the credit for this award.

**Roberts reported** last Friday we partnered with the Franklin County Health Department to host 20 different agencies who are members of the Central Ohio Public Information Network (COPIN). David Whitaker, Angie Tabor and the Communications Team practiced with the group in setting up and utilizing a Mobile Joint Information Center. This joint information center can be transported to the location of an emergency and is complete with satellite phone and internet services, computer workstations and much more. It is a regional resource that can assist in providing effective, strategic communications to the public during a crisis or emergency event.

**Roberts reported** last Thursday we hosted a General Aviation networking reception at Port Columbus. General Aviation (GA) is an important component of our industry and we have many impressive GA businesses in Central Ohio. Roberts was privileged to recognize family owned Lane Aviation at this event for 75 years of impressive service to the community and the industry. Foster Lane’s daughter, Donna Earl, is the CEO of Lane and participated in the event. Lane was also recognized by the National Business Aircraft Association (NBAA) for over 57,000 hours of flight operations without an accident. This is a great safety record.

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**Roberts announced** after today's board meeting, we will host a reception near the Delta ticket counter for the Columbus Public School children whose art work is displayed in the terminal. Board Chair Dwight Smith will host the event and School Superintendent, Gene Harris will also provide remarks at 5:30 p.m.

**Roberts announced** this Saturday we mark the 100<sup>th</sup> Anniversary of commercial air cargo with a flight re-creation and private reception at the Rickenbacker Charter Terminal from 11:30 a.m. to 2:00 p.m. On November 7, 1910, bolts of silk were flown as paid cargo from Dayton to Columbus. Max Morehouse commissioned the flight for the Morehouse-Martens Department Store in Columbus, known for its high-end merchandise. We are collaborating with the National Aviation Heritage Alliance who is re-creating the flight. We are expecting about 150 people at the charter terminal to watch the arrival of the flight and enjoy historical displays and brief remarks. Board members received an invitation to this event.

Cipriano reported the fee for the cargo was \$5,000, which was the price of the airplane in the event the aircraft went down. Mr. Morehouse cut up the silk fabric and applied it to post cards, which were sold as memorabilia.

Roberts acknowledged David Whitaker and his team for planning and coordinating six special events in the last month, in addition to their efforts to obtain international air service.

**Roberts reported** the Budget preparation is nearing completion. The Human Resources Committee has reviewed the Personnel Expenses Budget and the full Operating Budget will be reviewed next month by the Finance Committee. Additionally, the Facilities and Services Committee will review the recommended Capital Budget next month and we will bring the full package to the Board in November. Next steps for the CRAA staff is to finalize the proposed airline rates and charges and then meet with the airlines on October 20<sup>th</sup> to review the Budget and proposed impact on rates and charges.

**Roberts reported** the FAA conducted its annual certification inspections of Port Columbus and Rickenbacker during the week of August 29, 2010. The inspector found no discrepancies at either airport. He noted that the CRAA is held up by the FAA as a model for other airports to emulate with respect to compliance with certification standards. Congratulations to our Operating divisions led by Rod Borden, Denny Finch, Charlie Goodwin and Chief Rockwell for this outstanding success.

**Roberts reported** the TSA conducted its annual recertification testing of CRAA's explosive detection K-9 teams and all three teams' performance was outstanding. The TSA regional manager for the K-9 program was extremely complimentary of all three teams, and wrote that they had "raised the bar" for airports in this region. Congratulations to Chief Rockwell and his teams.

**Roberts reported** we have begun the process of hiring seasonal workers for snow removal. We hope to have the seasonal employees on board by November 1, 2010 to have adequate time to fully train them before the first snowfall.

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**Roberts announced** as the Board and CRAA staff know, Bob Tanner has announced his plans to accept the position of Vice President of Governmental Affairs for NetJets and will be leaving the Airport Authority in a couple of weeks. Although this is a wonderful opportunity for Bob, it will be a big loss to the Authority.

Bob has been with the Authority for nearly 11 years and when Roberts first came to the Authority, he was responsible for legal services, properties and contracts administration under the guidance of Rod Borden as Managing Director of Finance and Administration. Following the merger with Rickenbacker in 2003, Bob became intimately involved in relationship building in Pickaway County, working with Norfolk Southern and key community stakeholders to fund and develop the intermodal facility, and establish a Joint Economic Development District (JEDD).

Following some internal reorganization due to the merger, Bob became a direct report of Roberts and expanded his role to include environmental and safety, and business diversity.

In 2008, at the end of the Authority's Best Practices Assessment, the decision was made to realign the contracts administration function under the Finance Division and the environmental, energy and safety functions under the Operations Division. This resulted in allowing Bob the opportunity to really focus a majority of his time on governmental affairs where he has done an outstanding job for the Authority.

Working to obtain stimulus funds, TIGER grants, and represent the Authority's interests in a regional federal funds group, Bob has brought great value to the Authority. Roberts asked everyone to join in wishing Bob much success in his new position and in thanking him for his years of service at CRAA.

**Roberts reported** she will be meeting with Bob Tanner's team over the next two weeks to discuss responsibilities and organizational alignment.

**Roberts announced** she will be traveling the last week in October to attend the Board meeting of the I.A.A.E. in Prague. Rod Borden will step in for Roberts at the October Board meeting.



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**Reading of Resolutions**

**RECORD OF CRAA RESOLUTIONS— September 28, 2010**

**66-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT & CEO TO ENTER INTO A GROUND LEASE AGREEMENT WITH BRIDGEWAY PARTNERS, LLC FOR THE CONSTRUCTION OF A 140,000 SF OFFICE BUILDING FOR NETJETS SERVICES, INC. ON 8.496 ACRES OF LAND ON THE NORTH AIRFIELD AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: D. Casto; SECONDED: S. Tomansky

YEA: 6 NAY: 0 ABSTAIN: Dwight Smith, John Kessler, Kathleen Ransier APPROVED /9-28-10

**67-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE ACCEPTANCE AND EXECUTION OF AN INTER-GOVERNMENTAL AGREEMENT FOR HOMELAND SECURITY GRANT FUNDS FROM THE FRANKLIN COUNTY BOARD OF COMMISSIONERS FOR A BOMB CONTAINMENT UNIT AND EMERGENCY EXERCISE LOGISTICAL SUPPORT NOT TO EXCEED \$85,250.**

MOVED: W. Heifner; SECONDED: S. Tomansky

YEA: 8 NAY: 0 ABSTAIN: Kathleen Ransier APPROVED /9-28-10

**68-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE EMERGENCY REPLACEMENT OF EXISTING DATA NETWORK INFRASTRUCTURE IN AN AMOUNT NOT TO EXCEED \$650,000.**

MOVED: K. Ransier; SECONDED: W. Lhota

YEA: 9 NAY: 0 ABSTAIN: \_\_\_ APPROVED UNANIMOUSLY /9-28-10

**69-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH AMERICAN STEEL BUILDERS, DBA AMERIBRIDGE, FOR THE PURCHASE AND INSTALLATION OF A FIXED WALKWAY AT GATES 53A AND 53B AND RE-INSTALLATION OF TWO (2) EXISTING PASSENGER BOARDING BRIDGES IN CONCOURSE C AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: K. Ransier; SECONDED: W. Lhota

YEA: 9 NAY: 0 ABSTAIN: \_\_\_ APPROVED UNANIMOUSLY /9-28-10

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**70-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH JBT CORPORATION FOR THE PURCHASE AND INSTALLATION OF TWO MODEL A3 58/110 FACTORY REFURBISHED JET BRIDGES AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: J. Kessler ; SECONDED: S. Tomansky

YEA: 9 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY /9-28-10

**71-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING RESCINDING RESOLUTION 65-10 AND AUTHORIZING A CONTRACT WITH OHIO ELECTRIC SERVICES FOR THE TERMINAL CURB FRONT IMPROVEMENTS, ARRIVAL AND DEPARTURE AREA LIGHTING UPGRADE, PROJECT NO. 10029, AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: W. Lhota ; SECONDED: D. Casto

YEA: 9 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY /9-28-10

**72-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RECOGNIZING ROBERT E. TANNER FOR HIS DEDICATION, OUTSTANDING LEADERSHIP, AND EXEMPLARY SERVICE TO THE AUTHORITY.**

MOVED: S. Tomansky ; SECONDED: J. Kessler

YEA: 9 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY /9-28-10

With no further business to be brought before the Board, Chair Smith adjourned the meeting at 4:36 p.m. on September 28, 2010.

Respectfully submitted,



Elaine Roberts, A.A.E.  
Secretary

ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY  
PORT COLUMBUS • RICKENBACKER • BOLTON

**BOARD OF DIRECTORS  
MEETING MINUTES OF OCTOBER 26, 2010**

**BOARD MEMBERS**

**Present:**

Dwight Smith, Chair  
Susan Tomasky, Vice Chair  
Don M. Casto, III  
Frank J. Cipriano  
William R. Heifner  
John W. Kessler  
William J. Lhota  
Jordan A. Miller, Jr.  
Kathleen Ransier

**CRAA Executive Staff:**

Rod Borden, Sr. Vice President & COO  
John E. Byrum, VP, Chief Financial Officer  
Linda Frankl, VP, Strategy Management  
Robin Holderman, VP, Real Estate  
Robin Patrick, VP, People Services  
Larry Spysinski, VP, Planning & Engineering  
David Whitaker, VP, Business Development & Communications

**CRAA Staff:**

R. Bush, D. Finch, C. Goodwin, G. Langston,  
S. Prince, J. Rockwell, B. Sarkis, D. Wall, K. Whittington

**Others Present:**

N/A

Chair Smith called the meeting to order at 4:00 p.m. and asked if there were any additions or corrections to the Minutes of September 28, 2010. Hearing none, Lhota moved for approval; Kessler seconded. Minutes approved unanimously.

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## Committee Reports

### Business Development:

Kessler asked Holderman to report on three topics: 1) CMH hotels, 2) NetJets / Daimler ground lease, and 3) Rickenbacker submarket activity.

Holderman reported the CMH hotels are generally current as to their rent and other obligations.

Holderman reported negotiations continue with Daimler Group on the ground lease for the NetJets project. The lease structure has been complicated by FAA / airport regulations and their impact on financing / investment strategies. Progress is being made with a ground lease signing anticipated in November.

Holderman reported activity in the Rickenbacker submarket remains very slow. Cipriano commented that a REIT-owner in the submarket has discounted their asking rent to \$1.00 per square foot. Fortunately, the CRAA / DRCS partnership has no available space in the submarket. A partnership meeting is scheduled for 11/8/10 to discuss plans for the next building.

### Facilities & Services:

Cipriano reported the Committee meeting was held to review all large projects of over \$2 million, the 2011 Capital Budget, and the Resolutions being presented at this board meeting.

### Finance:

Ransier reported that the Finance Committee met immediately prior to the Board meeting to review the September Financial Statements and the 2011 Budget. Ransier deferred to Byrum for the report on the monthly financials that were included with the Board package. Byrum reported on the financial statements for the period ending September 30, 2010.

Byrum reviewed the Analysis of Operating Revenues. With \$56.4 million in actual revenues, and a budget of \$53.8 million, we are \$2.6 million ahead of budget, which is an improvement from previous month. The majority of positive variance comes from two areas: 1) Auto Parking, which is \$1.3 million over budget, and 2) Concessions & Misc. Lessees. Concessions positive variance results from increases in rental cars, lodging, and gift shop and newsstand revenues.

Lhota asked about the airline fees and the true up in the Airline Agreement. Byrum answered that we project landed weight and enplanements and then collect based on landed weight. We have two true-ups: 1) we do an estimate as part of our rate setting for the next year, and 2) an actual true up to actual expenses.

Under the Analysis of Operating Expenses, with \$38.9 million in expenses, and a budget of \$39.1 million, we are approximately \$200,000 under budget. The Supplies & Material negative variance is a result of snow removal supplies, building maintenance and miscellaneous tools and equipment. The Services positive budget variance is the result of lower spending for professional services, real estate taxes and utilities.

Byrum reviewed the Statement of Net Asset Analysis. Under Total Assets, fixed assets are 80% and cash is 18%. Our debt is currently \$29.77 per enplaned passenger. The Days of Unrestricted Cash on Hand has reduced slightly to 643 days vs. Moody's average of 500 days. As a reminder, the Moody's figure is a dated number and is almost two years old.

Under the Debt Structure, Byrum highlighted that the Loan Payable - Forward Air now has a zero balance as we have paid the debt in full on September 30, 2010. Next month this line item will be removed from the schedule. Addressing the Commercial Paper Notes, our plan is to reduce that amount outstanding by the end of the year to \$5 million. Our expenditures for capital projects have not been as great as expected. The current interest rate for commercial paper is 33 basis points on the outstanding balance.

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Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget – when you take the operating revenues of \$56.4 million less operating expenses of \$38.9 million, income before depreciation totals \$17.4 million. This amount is approximately \$2.7 million ahead of our budgeted projection.

**Human Resources:**

Casto stated there is nothing to report this month.

**President & CEO Report**

**Borden referred to the Monthly Activity Report:** Port Columbus continues to follow a similar trend over the past several months with September passenger activity up 1.4% compared to last September. Year-to-date through September we are up 1.8%. We expect to finish out close to this number for end-of-year.

**Borden reported** Air Canada, Delta, Midwest, Southwest and US Airways were all up this September compared to last, while all those carriers, plus AirTran and American, are up on a year-to-date basis.

**Borden reported** on new Service Activity as previously announced at the last Board meeting:

- Delta will provide service to Washington National Airport (DCA) three times daily effective October 31, 2010.
- Delta will provide service to Raleigh Durham one time daily effective November 1, 2010.
- US Airways will increase service to New York's LaGuardia airport by one flight daily effective October 31, 2010.
- AirTran will increase service to Ft. Myers by one flight daily effective November 4, 2010 taking them to two daily flights.
- Southwest will increase service to Orlando by one flight daily on November 7, 2010 taking them to three daily flights.
- American Airlines will increase service to Miami by two flights daily on November 18, 2010 taking them to three flights daily.

**Borden reported** at Rickenbacker air cargo was down 1.5% in September leaving us up 1% on a year-to-date basis. We are just entering into "peak season" for the holidays, so we look forward to robust end-of-year activity. **Chair Smith** asked for clarification on the FAA grant increase if the passenger count reached 10,000. Whitaker answered that this number is for enplaned passengers, which is currently at 8,378. We are not projected to hit that number this year in order to reach the FAA airport improvement program bonus.

**Borden reported** that David Whitaker and Mike Brady will be traveling to Amsterdam next week to represent Rickenbacker at the International Air Cargo Association bi-annual conference. This is the only show we display at any more given the targeted audience primarily of cargo airlines and a dedicated focus on air cargo.

**Borden reported** we had a tremendous experience celebrating the 100<sup>th</sup> Anniversary of air cargo with a flight reenactment and reception for historians and industry on October 2, 2010. Several hundred people enjoyed the festivities at either Dayton where the reenactment originated; in Madison County Airport where the plane made an interim stop; or at Rickenbacker where the reenactment terminated. Descendants of Orville and Wilbur Wright, as well as the original pilot, proudly participated in the events. The actual anniversary is a week from this Sunday on November 7, 2010. Cipriano commented that \$5,000 was paid for the cargo on the original flight. This was the actual cost of the plane in the event the aircraft went down.

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**Borden reported** we have a number of projects underway in and around the terminal building including: curbside improvements at the front entrance, flight information display screen upgrades in the main lobby, a baggage claim belt replacement right outside the administration offices, and the inline baggage screening project right outside the boardroom windows. We are very focused on customer and tenant impacts and corresponding signage and other communications. There will be no active construction that impacts public circulation over the upcoming holiday period.

**Borden reported** at the Facilities and Services Committee meeting the 2011 Capital Budget was reviewed. The Finance Committee reviewed both the Operating and Capital Budgets for 2011 at its meeting earlier this afternoon. Those budgets will be presented to the full Board for its consideration at the November board meeting.

**Borden reported** that last Wednesday, we met with the airlines' corporate representatives for the annual Rates and Charges meeting. We reviewed with them the proposed 2011 Operating Budget as well as highlights of the Capital Improvements Plan. Byrum also reviewed the status of our pending Passenger Facility Charge Application, as well as some alternative financing approaches, particularly as they relate to the replacement runway project. The airlines were vociferous in unanimously complementing our openness and commitment to full disclosure, and our efforts to continually search for ways to make Columbus a financially and operationally advantageous environment in which to operate.

**Borden reported** that in addition to the 2011 budgets, staff has been heavily engaged in formulating the Authority's 2011 Strategic Priorities, as well as our divisional goals. The senior staff will be spending two full days together on November 10 and 11 to finalize our recommendations in that regard, as well as focusing on other management and planning topics.

**Borden sadly announced** the board may have heard that last Wednesday there was a problem with an Army National Guard paratrooper training exercise at Rickenbacker. About half a dozen paratroopers were injured when they landed on a runway, rather than in the grass, presumably because of the wind conditions. Three of them were hospitalized, and sadly, one did not survive. Several more of these training exercises were scheduled; however, we have requested that the National Guard suspend them until we have an opportunity to meet and discuss safety protocols.

**Borden reported** that with the holidays fast approaching, we have made plans to open the green lot for public parking. Recently, we found ourselves tight on red lot capacity during peak leisure travel periods. As you know, the red lot has our lowest rates of \$6.00 per day. Because of this capacity shortage, we have made plans to open the green lot for the holiday periods at a "super economy" rate of \$4.00 per day. Planned opening of the green lot is November 15, 2010 and it will remain open through the holidays into January 2011. In our planning, we have allowed for the possibility of keeping it open longer if demand remains strong. We will use the same number of shuttle buses. It takes a couple additional minutes of travel time, which is another reason for the reduced daily rate.

**Borden reported** that with respect to parking, we issued Request for Proposals in June for renewal of the contracts for our parking operations. Two RFPs were issued: one for the operation of our parking facilities, including the garage; and, the other for the operation of the parking shuttle buses. Responses for both RFPs were due last month and staff has been evaluating them. We will be bringing recommendations to the Board next month for its consideration.

**Chair Smith** asked for comments from any board member who participated on the Norfolk Southern Railroad train trip. Cipriano and Heifner both shared their very positive experience with the event.

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**Reading of Resolutions**

**RECORD OF CRAA RESOLUTIONS— October 26, 2010**

**73-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH SOUNDCOM SYSTEMS FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT TO UPGRADE THE COMMUNICATIONS CENTER AND THE EMERGENCY OPERATIONS CENTER AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: J. Kessler; SECONDED: W. Lhota  
YEA: 9 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY /10-26-10

**74-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH CH2M HILL, INCORPORATED, FOR ADDITIONAL DESIGN SERVICES RELATED TO THE RELOCATION OF RUNWAY 10R/28L AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

MOVED: K. Ransier; SECONDED: S. Tomansky  
YEA: 8 NAY: 0 ABSTAIN: Dwight Smith     APPROVED /10-26-10

**75-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE REPLACEMENT OF DATA STORAGE TECHNOLOGY INFRASTRUCTURE IN AN AMOUNT NOT TO EXCEED \$670,000.**

MOVED: D. Casto; SECONDED: J. Miller  
YEA: 9 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY /10-26-10

**76-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE EMERGENCY REPLACEMENT OF EXISTING SERVER TECHNOLOGY INFRASTRUCTURE IN AN AMOUNT NOT TO EXCEED \$420,000.**

MOVED: S. Tomansky; SECONDED: K. Ransier  
YEA: 9 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY /10-26-10

**77-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH VAISALA INC., FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT TO REPLACE THE RUNWAY 5R DISTANCE MEASURING EQUIPMENT (DME) AT RICKENBACKER INTERNATIONAL AIRPORT.**

MOVED: J. Kessler; SECONDED: K. Ransier  
YEA: 9 NAY: 0 ABSTAIN:     APPROVED UNANIMOUSLY /10-26-10

With no further business to be brought before the Board, Chair Smith adjourned the meeting at 4:27 p.m. on October 26, 2010.

Respectfully submitted,

A handwritten signature in cursive script that reads "Elaine Roberts".

Elaine Roberts, A.A.E.  
Secretary

ER/ksw





**BOARD OF DIRECTORS**  
**MEETING MINUTES OF NOVEMBER 23, 2010**

**BOARD MEMBERS**

**Present:**

Dwight Smith, Chair  
Susan Tomasky, Vice Chair  
Don M. Casto, III  
Frank J. Cipriano  
William R. Heifner  
John W. Kessler  
William J. Lhota  
Jordan A. Miller, Jr.

**Absent:**

Kathleen Ransier

**CRAA Executive Staff:**

Rod Borden, Sr. Vice President & COO  
John E. Byrum, VP, Chief Financial Officer  
Linda Frankl, VP, Strategy Management  
Robin Holderman, VP, Real Estate  
Robin Patrick, VP, People Services  
David Whitaker, VP, Business Development & Communications

**CRAA Staff:**

R. Bush, D. Finch, C. Goodwin, G. Langston, J. Rockwell  
D. Salame, B. Sarkis, D. Wall, K. Whittington, M. Williams

**Others Present:**

Marla Rose, The Columbus Dispatch  
Rudy Touvell, Parking Solutions, Inc  
Don Barker, TSA  
Alan Harding, Columbus Flight Watch  
Don Peters, Columbus Flight Watch  
Robert E. Lee, III, Touchstone Hospitality

Chair Smith called the meeting to order at 4:02 p.m. and asked if there were any additions or corrections to the Minutes of October 26, 2010. Hearing none, Tomasky moved for approval; Lhota seconded. Minutes approved unanimously.

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## Committee Reports

### Business Development:

Kessler requested Holderman to provide an update on the Daimler / NetJets ground lease agreement. Holderman reported that Resolution #81-10 is being presented to the Board today. As negotiations have progressed, the terms of the lease have been adjusted due to FAA, construction, and long-term lending requirements.

The aggregate possible term remains 50 years with a 20-year primary term and five (5) 6-year options. The formula for determining ground rent has been changed to a \$90,000 per year fixed payment escalating 1% / year and an 8% participation in the net cash flow from Daimler's building lease with NetJets. The change was necessary to establish a "fair market value" ground rent should the building occupant(s) become a non-aviation user at some point in the future. CRAA staff recommends Resolution #81-10 for approval.

### Facilities & Services:

Cipriano reported the Committee meeting was held to review all large projects of over \$2 million. Cipriano asked D. Wall and B. Sarkis to give a review on the 2011 Capital Improvements Budget. Wall reported the Authority has a proposed budget of \$126.6 million for consideration of the Board. Within that budget, the majority of line items include two major projects: 1) \$44.9 million for the first phase of the runway project and, 2) \$15.2 million for the in-line baggage-screening project. There are 95 projects in the Capital Budget. Approximately 57% of the proposed budget is going to be funded through grants; 21% funded with Passenger Facility Charges, and the remaining 22% will be funded through Capital Reserves.

Wall reported other major projects include replacing three jet bridges in 2011; replacing the HVAC system in concourses A, B and C; and, parking and revenue control system replacements at Port Columbus and Rickenbacker.

Sarkis reported an additional project includes the study and design of renovation and updates to the main ticket lobby in 2011. Construction would begin in 2012.

### Finance:

Miller reported that the Finance Committee met immediately prior to the Board meeting to review the October Financial Statements. Miller deferred to Byrum for the report on the monthly financials. Byrum reported on the financial statements for the year-to-date period ended October 31, 2010.

Byrum reviewed the Analysis of Operating Revenues. With \$63.6 million in actual revenues, and a budget of \$59.8 million, we are \$3.7 million ahead of budget. The majority of positive variance comes from two areas: 1) Auto Parking, which is \$1.6 million over budget, and 2) Concessions & Misc. Lessees, which is \$1.4 million ahead of budget. Concessions positive variance results from increases in revenues from rental cars, lodging, and gift shop and newsstand revenues.

Under the Analysis of Operating Expenses, with \$43.5 million in expenses, and a budget of \$43.3 million, we have a negative variance of \$260,000. The Supplies & Material negative variance is a result of snow removal supplies used during the past winter season and is offset by a reduction in services on a year-to-date basis. We are slightly over budget in the salaries and wages classification of expenses.

Byrum reviewed the Statement of Net Asset Analysis. The payment of \$1.3 million under LCK for the Forward Air note, made at the end of September, has dropped off the debt structure chart. We have a total balance of Commercial Paper and Debt outstanding of slightly over \$108 million. In December we will reduce the outstanding Commercial Paper notes by \$8.5 million because our payments for capital related expenditures have been less than projected. The Authority's total debt will be slightly under \$100 million

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once this reduction occurs in December. We remain very strong in our ratio of long-term debt per enplaned passenger at \$29.79 as compared to the Moody's average of \$82.38. Our Days of Unrestricted Cash on Hand as compared to the Moody's Average from 2008 is positive also.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget – when you take the operating revenues of \$63.6 million less operating expenses of \$43.5 million, income before depreciation totals \$20.1 million and is ahead of budget by \$3.5 million or 21% for the year-to-date period.

**Human Resources:**

Casto stated there is nothing to report this month.

**Presentations**

**Transportation Security Administration:**

**Don Barker, Columbus Federal Security Director of the Transportation Security Administration (TSA)** provided a briefing on security and the installation of Advanced Imaging Technology (AIT) machines. Barker stated that overall, the use of the new technology is going well and there has been only one formal complaint. TSA expected a 10% opt out refusal rate and the actual rate is only 1%. Those that opt out are usually new travelers. TSA will have agents at all check points for the Thanksgiving holiday. On a national level, TSA will change their check-in procedures for that time.

Barker reported that AIT is necessary because the walk through metal detector machines contain 1950s to 1960s technology. AIT machines catch new threats that are not detectable by metal detectors. Barker displayed a variety of detonator devices that cannot be detected in a metal detector. Any organic substance that could be an explosive will be displayed in orange in the AIT machine.

Barker reported that the radiation a passenger receives going through an AIT machine is less than that received in the first five minutes of a flight.

Barker reported that it takes intensive training to operate AIT equipment and to pat down a passenger for harmful devices. It takes five people to run an AIT machine, whereas it takes only three people to run a metal detector.

**Concession Revenues:**

David Saleme provided a briefing on Concession Revenues. Revenue per enplaned passenger has increased from \$6.68 the first quarter of 2009 to \$7.28 the third quarter of 2010, at an average rate of approximately 9%. The Authority's plan was to maximize existing resources in the terminal and from our concessionaires to reach an aggressive goal of growing revenue per enplaned passenger by 10%.

Saleme reported on 2010 marketing development through concessionaire supported in-terminal advertising via the power outlets, FlySmart promotional messaging, and iPads for the Authorities Ambassadors. New and expanded marketing concepts also include beverage availability, massage bar/kiosks, advertising, and the relocation of Arrivederci from Concourse B to Concourse C.

Saleme reported that in 2011 marketing and branding will include a Tim Horton's in the food court, Auntie Anne's in Concourse B, Honda seating element, and Kin Interiors mix of soft seating workstations.

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### **President & CEO Report**

**Roberts reported** on the new Flight Information Display System monitor on the ticketing level and invited everyone to see the display after the Board Meeting. The construction work is completed. Brian Sarkis and his team, Meg Williams, Shawn Prince and the technologies team, David Whitaker, Mark Mulchaey, and David Saleme worked hard to get the construction done before Thanksgiving. The large center screen will contain a variety of messages, news, weather, and advertising. The side panels display flight information and are very impressive.

**Roberts commented** on the curb front improvements, thanked Sarkis, and the construction team that have worked hard on the improvements including the sidewalk resurfacing, landscaping, and the new Skycap area. Additional work including lighting will be completed by the end of the first quarter of 2011.

**Roberts reported** that the Authority received a check for \$225,904.76 from the Ohio Attorney General as a result of the antitrust lawsuit settlement with American International Group (AIG). AIG has settled for \$9 million with the state. This check was for the Authority being overcharged for insurance payments between 2001 and 2004.

**Roberts reported** that the Senior Management team participated in a very extensive two-day strategic planning session looking at our business issues and leadership development. We are finalizing 2011 Strategic Priorities, which will be shared in January 2011 with the Board. We continue to work on the Balanced Scorecard and measurements for the organization (led by Linda Frankl). We are moving ourselves on a path of being able to track and measure results more than we have in the past in key strategic areas.

**Roberts referred to the Monthly Activity Report:** Another very consistent month at Port Columbus with a 2.1% increase in total passengers compared to last October. Year to date through October, we are 1.8% above 2009 activity. We are pleased with the growth and for 2011, we have budgeted about a 3% increase based on some of the traffic increases of which we are aware.

**Roberts reported** all air carriers except AirTran and American were up in October compared to last October. Year to date all scheduled carriers except Continental and United are up.

**Roberts reported** since our last Board meeting, Delta has introduced three daily flights to Washington National airport and one daily flight to Raleigh Durham. American Airlines added two daily flights to Miami for a total of three. US Airways added one daily flight to New York LaGuardia for a total of five. Southwest added one daily flight to Orlando for a total of three and AirTran has added one daily flight to Ft. Myers for a total of two.

**Roberts announced** we are extremely pleased with Southwest's recent announcement that they will add service to Denver from Columbus with one daily flight effective June 4, 2011. We have been requesting Southwest to serve Denver for some time and are thrilled they have chosen to do so next year. United Airlines provides two or three daily flights (alternating with the season) to Denver and we would expect that to continue and for United to match Southwest's pricing.

**Roberts announced** Southwest will begin providing two daily flights to Phoenix in 2011. Currently, Southwest offers one daily flight and they are adding a second daily flight for their 2011 spring schedule (March 12 – April 23) and again with their summer schedule effective June 4, 2011. US Airways also serves Phoenix twice daily.

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**Roberts announced** that on November 30 we will host a delegation from American Eagle Airlines out of Dallas. American Eagle has a new President, Dan Garton. Mr. Garton and key executives are traveling to key cities to meet with civic leaders. We will host the group for lunch and then participate in meetings with the Mayor as well as with leadership from the Columbus Partnership. American Airlines and American Eagle combine to offer 24 daily flights from Columbus with nearly 1,400 daily seats to five airports. Additionally, American Eagle has its largest regional jet maintenance base in Columbus (housed in the International Air Center) with 100 employees performing extensive overnight maintenance activity.

**Roberts reported** David Whitaker and Todd Carter of our Business Development staff met with Delta in Atlanta last week. Delta is very pleased with Columbus as a market and indicated it will continue to invest in the market as long as performance remains strong. Additional frequencies to existing markets and new markets over the next 12-18 months are possible. Our staff focused heavily on Los Angeles service and the need for year-round daily service. Delta shares the goal, but is challenged with limited aircraft at this time. We will continue to push better service to Los Angeles as well as service to other large un-served markets like San Francisco, Seattle and San Diego with Delta and other carriers.

**Roberts reported** that international service to a European hub such as London, Paris, Frankfurt and Amsterdam remains a near term goal. Our best-case scenario is an announcement to serve Columbus next year with service beginning in the spring or summer of 2012. We are strongly supported with this initiative by board member Jack Kessler, the Columbus Partnership and other community leaders.

**Roberts announced** we will be pleased to offer a record level of revenue sharing with our airlines that is incorporated into the 2011 operating budget being presented to the Board for approval at this meeting. \$5.5 million is proposed to be shared with the airlines offsetting 2011 rates and charges. Recall with the new lease effective January 1, 2010 we included an expanded revenue sharing arrangement with the carriers allowing 75% of net revenues to be shared with the airlines. We strongly believe sharing net revenue with the carriers creates an environment conducive for growth. We have shared revenue with the airlines for over ten years now; however, the new lease allows for greater sharing.

**Roberts reported** that cargo activity at Rickenbacker was down in October 3.2% compared to last October. We remain up slightly on a year-to-date basis.

**Roberts announced** that David Whitaker and Mike Brady of our Business Development staff represented Rickenbacker at The International Air Cargo Association (TIACA) biannual trade show and conference. A 10'x10' display area was leased for promoting Rickenbacker to the air cargo focused audience. The conference this year was in Amsterdam and the 2012 conference will be in Atlanta.

**Roberts reported** that similar to scheduled international passenger service, we also aggressively seek scheduled international air cargo service. We already have a solid volume of international air cargo charters with imports only, but the goal is to attract freighters to Rickenbacker on a scheduled basis, establishing Rickenbacker as a regional air cargo gateway with both imports and exports.

**Roberts reported** that on Tuesday, November 2, two Airport explosive K-9 teams responded to a request for assistance from the Licking County Sheriff. The Sheriff had arrested an individual who had explosive materials in his possession and who posed a threat to the court house and domestic relations court. Officers Catarina Ruchti and her K-9, Charlie, and Greg Davies and K-9 Segal, searched and cleared the buildings. They then assisted with searching a storage facility used by the suspect. Prior to the storage unit being opened, Charlie indicated the presence of explosives inside. Upon gaining entry to the unit, quantities of explosives and other bomb-making supplies were discovered.

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**Roberts reported** that on Sunday, November 7, Officer Chuck Shop spotted an individual in the terminal building whom he identified from law enforcement bulletins as a counterfeiting suspect. He alerted the communications center who monitored the suspect's activities via CCTV. The suspect was observed paying for his meal in a restaurant with a \$100 bill. The bill was examined and determined to be counterfeit and the suspect was arrested. Central Ohio federal, state and local authorities had been seeking to catch him in the act for some time.

**Roberts reported** that on Tuesday, November 16, all three Airport K-9 teams responded to a request for assistance from The Ohio State University on the well-publicized threat to the main library and three classroom buildings. The threat was deemed highly credible, and our K-9 teams, as well as those from the University and other jurisdictions, spent all day on an extremely thorough search of each facility. For those who saw the story reported in The Columbus Dispatch, the photo that accompanied the story featured CRAA Police Officers Catarina Ruchti with K-9 Charlie, and Cathy Stover and K-9 Sparky.

**Roberts reported** that on Wednesday, November 17, Officer Henry Moorehouse, assigned to the DEA task force, with the assistance of Officers Wayne McFarland and Carol Lanning, conducted a consensual search of a suitcase. They discovered and confiscated approximately two kilos of black tar heroin and arrested the courier. The street value of the drugs is approximately \$250,000.

**Roberts reported** that on Friday, November 19 at approximately 2:30pm, a member of our Custodial staff discovered a suspicious package in a wastebasket in the men's restroom just outside of the administrative offices. The area within a 150-foot radius was evacuated and Columbus Hazmat and Bomb Squad units were called in. It was determined that the package consisted of items used in making crystal methamphetamine, and it was turned over to the Columbus Narcotics unit. The portions of the administrative offices and the baggage claim area that had been evacuated were reopened after approximately 90 minutes.

**Roberts announced** that the Green Parking Lot opened on November 15, 2010. Approximately 280 cars are already utilizing the \$4.00 per day lot this morning.

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**Reading of Resolutions**

**RECORD OF CRAA RESOLUTIONS— November 23, 2010**

**78-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ADOPTING THE OPERATING AND CAPITAL BUDGETS, AND THE SCHEDULE OF FEES, RATES AND CHARGES FOR CALENDAR/FISCAL YEAR 2011.**

**MOVED: S. Tomasky ; SECONDED: J. Miller**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**

**79-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN AMENDMENT TO THE CONCESSION AGREEMENT WITH HOST INTERNATIONAL, INC. EXERCISING A THREE-YEAR EXTENSION, PROVIDING FOR A NEW CONCESSION LOCATION, REFURBISHMENT OF AN EXISTING CONCEPT AND RECONCEPTION OF EXISTING LOCATIONS AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

**MOVED: D. Casto ; SECONDED: J. Miller**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**

**80-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE LEASING OF APPROXIMATELY ONE THOUSAND TWO HUNDRED NINETY-FOUR (1,294) ACRES OF FARMLAND TO CLIFTON FAMILY FARMS PARTNERSHIP AT RICKENBACKER INTERNATIONAL AIRPORT**

**MOVED: S. Tomansky ; SECONDED: J. Miller**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**

**81-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT & CEO TO ENTER INTO GROUND LEASE AGREEMENT WITH BRIDGEWAY PARTNERS LLC FOR THE CONSTRUCTION OF A 140,000 SF OFFICE BUILDING FOR NETJETS SERVICES, INC. ON 8.496 ACRES OF LAND ON THE NORTH AIRFIELD AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

**MOVED: S. Tomansky ; SECONDED: W. Heifner**

**YEA: 6 NAY:0 ABSTAIN: DWIGHT SMITH, JACK KESSLER \_\_\_APPROVED /11-23-10**

**82-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PURCHASE OF TWO MODEL A3-58/110 JET BRIDGES FROM AMERICAN AIRLINES.**

**MOVED: W. Lhota ; SECONDED: D. Casto**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**

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**83-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH BUS SERVICE INC. FOR THE PURCHASE OF FOUR (4) 2010 FOURTEEN-PASSENGER PROPANE-POWERED SHUTTLE BUSES FOR USE IN THE REMOTE SHUTTLE LOTS AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

**MOVED: W. Lhota ; SECONDED: J. Miller**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**

**84-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH PARKING SOLUTIONS, INC., TO PROVIDE SHUTTLE MANAGEMENT SERVICES FOR PUBLIC PARKING FACILITIES AT PORT COLUMBUS INTERNATIONAL AND RICKENBACKER INTERNATIONAL AIRPORTS.**

**MOVED: J. Kessler ; SECONDED: S. Tomasky**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**

**85-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH PARKING SOLUTIONS, INC., TO PROVIDE CERTAIN STAFFING NEEDS FOR THE PARKING OPERATION AT PORT COLUMBUS INTERNATIONAL AND RICKENBACKER INTERNATIONAL AIRPORTS.**

**MOVED: W. Lhota ; SECONDED: J. Miller**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**

**86-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH PB AMERICAS, INC, FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE RELOCATION OF RUNWAY 10R/28L AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

**MOVED: S. Tomasky ; SECONDED: J. Kessler**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**

**87-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH HERBERT & CONWAY, INC. TO PURCHASE THREE (3) COOLING TOWERS IN CONJUNCTION WITH THE CONCOURSES A, B, & C HVAC MODIFICATIONS TO CENTRAL PLANT, PROJECT #10018, AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

**MOVED: J. Miller ; SECONDED: W. Lhota**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**

**88-10**

**A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH GEORGE J. IGEL AND COMPANY INC. FOR THE EARTHWORK AND UTILITY PACKAGE FOR THE REPLACEMENT RUNWAY PROGRAM AT PORT COLUMBUS INTERNATIONAL AIRPORT.**

**MOVED: J. Kessler ; SECONDED: S. Tomasky**

**YEA: 8 NAY:0 ABSTAIN: \_\_\_APPROVED UNANIMOUSLY /11-23-10**



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With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:57 p.m. on November 23, 2010.

Respectfully submitted,

*Elaine Roberts*

Elaine Roberts, A.A.E.  
Secretary

ER/ksw