



BOARD OF DIRECTORS
MEETING MINUTES OF JANUARY 28, 2011

BOARD MEMBERS

Present:

Dwight Smith, Chair
Susan Tomasky, Vice Chair
Don M. Casto, III
Frank J. Cipriano
William R. Heifner
William J. Lhota
Kathleen Ransier

Absent:

John W. Kessler
Jordan A. Miller, Jr.

CRAA Executive Staff:

Elaine Roberts, President & CEO
Rod Borden, Sr. Vice President & COO
John E. Byrum, VP, Chief Financial Officer
Linda Frankl, VP, Strategy Management
Robin Holderman, VP, Real Estate
Robin Patrick, VP, People Services
Larry Spysinski, VP, Planning & Construction
David Whitaker, VP, Business Development & Communications

CRAA Staff:

R. Bush, D. Finch, C. Goodwin, G. Langston, J. Rockwell
D. Salame, B. Sarkis, D. Wall, K. Whittington, M. Williams

Others Present:

Marla Rose, The Columbus Dispatch
Irving Gray, Paradies Shops
Les Wright, Paradies Shops
Debra Iulianelli, Paradies Shops
Don Peters, Columbus Flight Watch
Martha Terry, Airport Ambassadors
Thomas Terry, Airport Ambassadors

Chair Smith called the meeting to order at 4:03 p.m. and asked if there were any additions or corrections to the Minutes of November 23, 2010. Hearing none, Cipriano moved for approval; Lhota seconded. Minutes approved unanimously.

Committee Reports

Business Development:

Nothing to report this month.

Facilities & Services:

Heifner reported the Facilities & Services Committee met on January 18, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules. The committee also reviewed the 2011 Capital Budget Variance Report and the proposed Resolutions for presentation to the full Board today.

Finance:

Ransier reported that the Finance Committee met immediately prior to the Board meeting to review the Financial Statements. Ransier deferred to Byrum for the report on the monthly financials.

Byrum reviewed the preliminary close of the financial statements for the year ended December 31, 2010. The financial books will remain open as we accumulate expenses and other capital accruals; however, there should be some reduction in the positive budget variance as we 'true up' the airlines revenues to the current airline agreement.

Byrum reviewed the Analysis of Operating Revenues. With \$77.1 million in actual revenues, and a budget of \$71.8 million, we are \$5.3 million ahead of budget. The majority of positive variance comes from three areas: 1) Airlines, 2) Auto Parking, and 3) Concessions & Misc. Lessees. Higher Airline revenues with a \$1.5 million positive variance are due to additional funds from the Skybus bankruptcy, plus surplus from the prior year's airline true up. Parking revenues positive variance of \$1.6 million is due to longer average stays in parking facilities. Concessions and Miscellaneous Lessees positive variance of \$1.5 million results from an extension of the current rental car agreement, which increased the fee from 9.25% to 10%; lodging, and food and beverage revenues.

Under the Analysis of Operating Expenses, with \$53.5 million in expenses, and a budget of \$52.9 million, we have a negative variance of \$582,000. The majority of that variance falls under the area of materials and supplies due to the difficult winter season from one year ago.

Byrum reviewed the Statement of Net Asset Analysis. The commercial paper notes are down \$5 million. We had talked about reducing that over a number of months and completed the reduction by mid-December. The outstanding balance should not increase again until we have a need for additional funds for our construction program. We are currently borrowing at 30 basis points in the market.

We received the Moody's Averages for 2009 and we compared our 2009 numbers to the Moody's averages. We had challenges in figuring out their ratio calculations for the debt per enplaned passenger. We modified our calculations to reflect the calculation of Moody's. Moody's nets the cash held for bond reserves against the outstanding debt, and then calculates the debt outstanding per enplaned passenger. We have shown in previous months a debt per enplaned passenger of approximately \$29. When you net that deposits held by the trustee, we get a lower number, which is slightly over \$22 debt per enplaned passenger – a reduction of over \$7 per enplanement.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget – with \$23.6 million in Operating Income, and a budget of \$18.8 million, we have a positive variance of \$4.7 million or 25%.

Human Resources:

Casto reported that negotiations with the Ohio Patrolmen's Benevolent Association (OPBA) to renew the Police Sergeants and Corporals collective bargaining agreement were recently concluded successfully. The Human Resources Committee has reviewed the recommended terms for the proposed two-year Agreement and recommends approval by the full Board.

The two-year term is retroactive to April 1, 2010 and runs through March 31, 2012. The terms include a wage increase of 3% both years, with no retroactive pay for year one. The agreement also includes a \$0.10 increase in the shift differential pay to \$0.85 per/hour for year one and to \$0.95 for year two.

The agreement also includes changes in employee contributions to health insurance premiums with an increase to 11% of all medical, vision and dental benefit costs with no dollar cap effective July 1, 2011. The July 1 effective date allows for consistent application of any benefit changes to all other CRAA employees at the same time.

Public Employees Retirement System (PERS) contributions were modified to reduce the amount paid by the Authority for the employee's contribution to PERS for current bargaining unit members from 10% to 9% effective April 1, 2011. Bargaining Unit members hired after January 1, 2011 will pay the entire amount of the "employee's contribution" to the Public Employees Retirement System.

The Human Resources Committee members have reviewed the proposed terms and recommend Board approval to the resolution being presented today.

President & CEO Report

Roberts reviewed some major accomplishments of the Authority for 2010. All of the divisions reported their top 10 accomplishments and the following are the highlights for the year:

Financial

1. The Authority received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 18th year in a row.
2. CRAA was also recognized by the Auditor of the State with an Award for Making Your Tax Dollars Count Award for the 7th year in a row.
3. Completed PFC Application #9 for \$187 million dollars and received approval from all the airlines. We have been advised by FAA to expect Approval of the application today.

Operations

1. Developed an Energy Management Plan with goal of reducing energy consumption by 15% by year 2015.
2. Finalized and executed an amendment to the rental car operators' lease in the parking garage resulting in a significant increase in revenues (\$1.4+ Million).
3. Successfully completed the annual FAA certification inspections at CMH and LCK with no discrepancies.
4. Opened the Green Parking Lot for peak holiday periods and contributed to increased parking revenues of nearly \$1.6 million.
5. Successfully completed the FAA required triennial full-scale emergency exercise at LCK.
6. Implementation of a plan to stabilize all Authority technologies infrastructure including network component replacement (core network, storage and servers), security practices and strategic sourcing while maintaining the working environment.

Development

1. Stabilized the financial crisis with the CMH hotels.
2. Signed the NetJets deal.
3. Sold Building 936 in the Rickenbacker Global Logistics Park to Kraft.
4. Increased concessions and advertising revenues by 8%.
5. Secured funding and approvals to move forward on critical projects like the FAA LOI for Replacement Runway Program at CMH, TSA grant for Inline Baggage Screening Project, ARRA stimulus funding for Phase 2A of Rickenbacker Parkway at LCK, and ODOD grants for NetJets site improvements.
6. Received Governors Excellence in Exports Award.

Customer Service

1. Curb front enhancements project, FIDS, installation of 200 power outlets, expanded terminal art program with Ohio Art League, Columbus Public Schools, Columbus Museum of Art and Columbus College of Art & Design.
2. Improved Air Service including non-stop service to Los Angeles/Delta. Passenger traffic up 2.1% over 2009.
3. Progress with international passenger air service effort with local government and business partners.

People Services

1. Completed a benefits DEVA (dependent eligibility verification audit) for all employees.
2. Developed the Total Rewards Strategy—a 5-year plan designed to link People, Pay and Performance to Results. Reviewed Strategy with Board HR Committee. 5 Key elements to the Strategy--- compensation, benefits, Work-life balance, Performance and Recognition, and Development & Career Opportunities.

General

1. Developed Organizational Balanced Scorecard and Strategic Priorities Dashboard to measure success and will complete divisional dashboards by the end of first quarter 2011.
2. 2010 was a year of significant change. Our senior leadership team saw the most turnover we have had in approximately 20 years as an Authority. We added a new Director of Technologies, Director of Public Safety, Director of Project Management, and a Vice President of People Services resulting in a 25% change in the makeup of the 15-person team.
3. We also put a large effort into identifying key enterprise wide business processes –such as contracts administration, capital improvement programming, risk management--that needed clarification or re-engineering and work continues in this area.
4. Overall, 2010 was a solid year with many accomplishments.

2011 Strategic Priorities

We have identified 5 key strategic priorities for 2011 that align to our Strategic Business Plan. Each of these priorities also has multiple goals or initiatives. The top 5 are:

1. Implementing the Total Rewards Strategy—succession planning, union negotiations.
2. Focus on Business Process—Continuity of operations planning, capital project prioritization, and implementing new budgeting and financial performance software.
3. Develop and implement a comprehensive approach to asset management—including completion of rebuilding our core technology infrastructure.

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4. Diversify and increase revenue—creating development or redevelopment plans for all Authority owned land and buildings based on highest and best use and finalizing strategic financing alternatives for our capital improvement program to minimize debt; and
 5. Enrich Customer Experience—ticket lobby enhancement study and sustainability initiatives designed to reduce our energy consumption and costs.

Roberts referred to the Monthly Activity Report: December finished just .04% up compared to last December, a number we feel was negatively impacted by the weather. 17% of our flights were cancelled over a three-day period between Christmas and New Year, representing nearly 13% of our seats over those three days. It is difficult to pinpoint the exact number of passengers who did not reschedule and therefore did not travel at all, but the weather likely impacted our December statistics by one or two percent.

Roberts reported that the December information is now final and 2010 is officially in the books from a passenger and cargo activity perspective. We are pleased to report we finished 2010 at 2.1% above 2009. With both 2009 and 2008 down 10%, each compared to their previous years, the turnaround is certainly welcome news. We remain well below our peak activity years but are heading in the right direction.

Roberts reported that all of our daily scheduled airlines were up on a year-over-year basis except United and Continental who were both down only modestly. Delta had the largest increase in passengers year-over-year followed by AirTran, Frontier and Southwest. In fact, Delta just advised us that 2010 set an all time boarding record at CMH, breaking the old record by almost 30,000 passengers. We are encouraged by the continued focus and commitment to grow by Delta to our market.

Roberts reported as we look at 2011 versus 2010, we see a similar pattern and forecast between two and three percent growth year-over-year based on our current understanding of the flight schedule.

Roberts reported that Cargo at Rickenbacker did not fare as well. We finished 2010 down three percent compared to 2009. Recall we did have some strong months mid-year; however, the cargo environment is extremely fluid and the positive months did not hold the year. We have not lost any enthusiasm for Rickenbacker's potential as a regional gateway for air cargo with significantly more tonnage and our efforts are focused to that end.

Roberts reported we provide ground-handling services for some air cargo airlines at Rickenbacker and that business under the direction of Charlie Goodwin is going very well.

Roberts reported we have essentially completed our website project work, which the Board authorized last year. This week we launched a new family of websites focused on individual business units with all of them connected to each other. A listing of all the websites, along with their description and features can be located in the Board materials. Roberts encouraged any feedback on the websites.

Roberts recognized Airport Ambassador Tom Terry. Tom and his wife, Martha, attended the Board meeting. Roberts recalled President George W. Bush's call for all citizens to commit to at least two years, or 4,000 hours, of volunteer community service. Most of Tom's community service has been here at Port Columbus in his ambassador role; however, he has also been generous with his time at several other organizations. In honor of this commitment, Tom received the highest honor bestowed under the program, "The President's Call to Service Award" late last year. Tom's wife follows his service with over 3,800 hours of service in her own right and we expect she will receive her own call to service award this year. The Authority gives congratulations and sincere thanks to Airport Ambassadors Tom and Martha Terry.

Roberts reported that the Authority's Airport Ambassador program was very well served last year by 70 volunteer Ambassadors who contributed more than 11,000 hours collectively. This volunteer hour total is a record by nearly double the previous record.

Roberts reported that the NetJets groundbreaking will be held on April 5, 2011 from 11:00 a.m. to 1:00 p.m.

Roberts reported that Odyssey Aviation, the fixed base operator located at the Columbus International Air Center, has informed us that Landmark Aviation, a chain of 41 FBO's in the U.S., Canada, and Western Europe, has acquired them. Odyssey has eight locations, including Columbus, Ohio. Staff is presently working with Odyssey and Landmark on the formalities of the transition. A date for the Columbus location to begin operating under the Landmark brand has not been finalized.

Roberts reported that the tragic suicide attack at the Moscow Airport has raised much concern about the security of public areas of airports worldwide. Airport areas accessible by the public are clearly more vulnerable than those areas beyond the passenger screening checkpoints, but not more so than other public transportation facilities, shopping malls, sports venues, or other public gathering places. Accordingly, there have been no mandates for additional security measures in airport public areas as a result of the Moscow attack, unlike what we have typically seen after other significant incidents. However, there have been calls for national and international policy level reviews of the approach to security in the public areas of airports, and it is likely that we will ultimately see additional measures mandated in these areas.

Roberts reported that the Department of Homeland Security has announced it will phase out the color-coded system of terrorism threat level advisories, known as the Homeland Security Advisory System, over the next 90 days. It will be replaced with the National Terrorism Advisory System, which will provide specific, localized threat information to first responders, government agencies, and the public when DHS receives information concerning a specific or credible threat. The advisories will be based on the nature of the threat, and will be issued with a specific duration or expiration date.

Roberts reported she recently returned from attending the A.A.A.E.'s Annual Aviation Issues Conference, and was joined by Chairman Smith and Linda Frankl, who serves on the A.A.A.E. National Board. It was an informative conference with very good discussion concerning federal funding of aviation infrastructure. Roberts will be in Washington next week for the trade legislative issues conference and representatives from five of the commercial airports in Ohio will be jointly meeting with several key members of Congress and/or their key staff to discuss issues like FAA Reauthorization and increasing the cap to Passenger Facility Charges (PFCs). A common message at their recent conference was that airports should emphasize the contributions they make to the economy with emphasis on the creation and support of jobs. Dave Whitaker and Roberts have discussed creating those messages, especially as they relate to our large capital improvement program, and will share further information soon.

Reading of Resolutions

RECORD OF CRAA RESOLUTIONS— January 28, 2011

01-10

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A THREE-YEAR AGENCY OF RECORD CONTRACT WITH PAUL WERTH ASSOCIATES TO PROVIDE DESIGN AND CREATIVE SERVICES FOR COLLATERAL MATERIALS AND PROMOTIONAL CAMPAIGNS.

MOVED: S. Tomasky; SECONDED: W. Lhota

YEA: 7 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 01-28-11

02-10

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH HERITAGE LAND SERVICES, INC. (FORMERLY ME COMPANIES) FOR ADDITIONAL PROFESSIONAL SERVICES RELATED TO PROPERTY LOCATED ON ENGLEWOOD DRIVE AND GAYLE DRIVE ADJACENT TO THE NORTH AIRFIELD AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: K. Ransier; SECONDED: S. Tomasky

YEA: 6 NAY: 0 ABSTAIN: Frank Cipriano APPROVED / 01-28-11

03-10

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH ARCONAS CORPORATION FOR THE PURCHASE, DELIVERY, AND INSTALLATION OF 350 CHAIR MOUNTED POWER RECEPTACLES AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: S. Tomasky; SECONDED: K. Ransier

YEA: 7 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 01-28-11

04-10

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH CAPITAL CITY MECHANICAL FOR THE CONTINUATION OF CONCOURSE A, B, AND C HVAC MODIFICATIONS TO CENTRAL PLANT AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: W. Lhota; SECONDED: W. Heifner

YEA: 7 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 01-28-11

05-10

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT & CEO TO ENTER INTO A TWO-YEAR NEGOTIATED COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION, RETROACTIVE TO APRIL 1, 2010 THROUGH MARCH 31, 2012.

MOVED: D. Casto; SECONDED: W. Lhota

YEA: 7 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 01-28-11

With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:36 p.m. on January 28, 2011.

Respectfully submitted,

Elaine Roberts

Elaine Roberts, A.A.E.
Secretary

ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY
PORT COLUMBUS • RICKENBACKER • BOLTON

BOARD OF DIRECTORS
MEETING MINUTES OF FEBRUARY 22, 2011

BOARD MEMBERS

Present:

Dwight Smith, Chair
Susan Tomasky, Vice Chair
Don M. Casto, III
Frank J. Cipriano
William R. Heifner
John W. Kessler
William J. Lhota
Jordan A. Miller, Jr.

Absent:

Kathleen Ransier

CRAA Executive Staff:

Elaine Roberts, President & CEO
Rod Borden, Sr. Vice President & COO
John E. Byrum, VP, Chief Financial Officer
Linda Frankl, VP, Strategy Management
Robin Holderman, VP, Real Estate
Robin Patrick, VP, People Services
Larry Spysinski, VP, Planning & Construction
David Whitaker, VP, Business Development & Communications

CRAA Staff:

R. Bush, D. Finch, C. Goodwin, G. Langston, S. Prince, J. Rockwell
B. Sarkis, D. Wall, K. Whittington

Others Present:

Don Peters, Columbus Flight Watch
Allen Harding, Columbus Flight Watch

Chair Smith called the meeting to order at 4:00 p.m. and asked if there were any additions or corrections to the Minutes of January 28, 2011. Hearing none, Lhota moved for approval; Cipriano seconded. Minutes approved unanimously.

Committee Reports

Business Development:

Nothing to report this month.

Facilities & Services:

Heifner reported the Facilities & Services Committee met on February 14, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report, and the proposed Resolutions for presentation to the full Board today.

Finance:

Miller reported that the Finance Committee met immediately prior to the Board meeting to review the Financial Statements. Miller deferred to Byrum for the report on the monthly financials.

Byrum reviewed the preliminary close of the financial statements for the year-to-date period ended January 31, 2011.

Byrum reviewed the Analysis of Operating Revenues. With \$6.3 million in actual revenues, and a budget of \$6.4 million, we are \$ 94,000 behind budget. The majority of this negative variance comes from lower revenues in auto parking and is primarily due to weather related flight cancellations.

Under the Analysis of Operating Expenses, with \$4.6 million in actual expenses, and a budget of \$4.8 million, we have a positive variance of \$168,000. The majority of that variance comes in the Services classification. Services tend to budget in the first part of the new fiscal period. This was offset by slightly higher cost for salaries & wages as the result of winter snow operations.

Byrum reviewed the Statement of Net Asset Analysis. Eighty percent of our total assets are fixed and eighty-three percent of liabilities and net assets falling under net assets classification. Our debt per enplaned passenger is slightly over \$22 compared to the Moody's 2009 average of \$79. The Authority's days of unrestricted cash on hand are 546, which is down slightly from levels of around 600 that were previously reported in the 2010 financial results.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget – with \$1.7 million in Operating Income, and a budget of \$1.6 million, we have a positive variance of \$73,437 or 4.4%.

Human Resources:

Nothing to report this month.

President & CEO Report

Roberts referred to the Monthly Activity Report for January: Passenger activity at Port Columbus finished about 1% below last January. In part, the decrease can be attributed to fewer charter passengers this January versus last. Recall last year the Buckeyes played in the Rose Bowl while this year they played in the Sugar Bowl. We had 49 fewer charter operations this year resulting in nearly 3,800 fewer charter passengers. Additionally, January's inclement weather had significant impact on Columbus, even though we remained continuously operational. Numerous storms in the Northeast, South and Midwest resulted in 191 Port Columbus cancellations this January, representing 5% of our monthly flights and 3% of our seats (nearly 11,000 cancelled). While it is difficult to pinpoint how many passengers did not travel at all due to inclement weather, we estimate our passenger activity would be 2-3% higher without these weather impacts.

Cipriano inquired how CRAA compares to peer airports. Roberts replied CRAA is about average in the industry on a national level; however, the 2010 data is not yet available. Lhota inquired if studies are available regarding seats cancelled versus passengers that rebook their travel. Roberts replied that the airlines track that data and that CRAA has no way to track that data.

Roberts reported Delta is now underway with its Saturday only Cancun service which started this past weekend (2/19/11) and Apple Vacations Sunday Cancun run started last weekend as well (2/20/11). The Apple Vacations flight is operated by AirTran.

- Delta service runs Saturdays through April 30, then has a 5-week hiatus resuming June 11 through mid August before ending for the season. This service is expected to resume again during the December peak season, approx Dec 17
- Apple Vacation runs every Sunday now through 4/24.

Roberts reported cargo at Rickenbacker was also down in January some 15% compared to last January. FedEx was down nearly 1.5 million pounds compared to last January accounting for most of the deficit.

Roberts reported that we have essentially completed our website project work that was authorized by the Board last year. We have launched a new family of four websites focused on our individual business units with all of them connected to each other. The websites representing our business units include:

- www.ColumbusAirports.com focuses on the business of the Columbus Regional Airport Authority including RSS feeds of bid and employment opportunities.
- www.FlyColumbus.com provides Port Columbus International Airport passengers with detailed travel information including real-time flight information and interactive terminal maps.
- www.RickenbackerInlandPort.com is designed for companies interested in learning more about the benefits of the logistics services and opportunities in the Rickenbacker area. The site features interactive airport facilities map, route maps for air cargo and rail service.
- www.FTZ138.com targets companies interested in learning more about the benefits of Foreign-Trade Zone #138. Notable features include a benefits calculator for businesses considering taking advantage of the zone.
- The fifth site is a mobile site for smart phones, which is a microcosm of the FlyColumbus.com site with only key flight, parking and concession information.

Roberts reported on Monday following the January Board meeting, we received official approval from the FAA for our PFC application, which is for collection of \$187 million to largely cover local costs for the new relocated runway and the inline baggage screening project. This culminated nearly a year's worth of work and wait for final approval, including consultation and approval from the airlines serving CMH.

Roberts reported the past few weeks have been very intense in Washington DC as the Congress debated FAA reauthorization bills. Late last week, the Senate approved a two-year FAA reauthorization bill by a strong 87-8 vote that would provide an increase in funding through the Airport Improvement Program to \$4.0 billion a year. This is an increase from the current \$3.5 billion/year level. Also, last week, the House Transportation & Infrastructure Committee passed a 4-year FAA reauthorization bill that proposes deep cuts for the Airport Improvement Program: \$3.1 billion in year one, and \$3.0 billion each year thereafter. Full House action is expected this week before a conference committee will convene to discuss differences with the Senate version. Unfortunately, neither bill provides for an increase in the \$4.50 PFC cap.

Roberts reported the President's Budget for FY2012 also proposed very serious cuts in aviation funding, reducing AIP from \$3.5 billion to \$2.4 billion/year. The Budget does propose to remove all large and medium hub airports from eligibility for the AIP grants and in exchange, allow an increase to a \$7.00 PFC. It is unknown if this would affect prior commitments like our runway Letter of Intent which is a multi-year commitment. Current opinion is that the President's cuts will not succeed; however, some cuts in airport funding are possible.

Roberts reported while the Congress debates aviation funding, the House voted on the federal spending bill early Saturday morning to prevent the federal government from shutting down after March 4. Following that vote, Ohio Congressman Gibbs and several of his colleagues traveled to Columbus to conduct a late morning hearing on surface transportation issues and needs. Congressman Gibbs has recently been appointed Chairman of the House Subcommittee on Waterways and the Environment. He was accompanied by Congressman John Mica, Chairman of the House Transportation and Infrastructure Committee, as well as Ohio delegation members Steve Stivers and Jean Schmidt, as well as Pennsylvania Congressman Bud Schuster.

Although testimony was only accepted by 5 invited speakers at the hearing, written comments were welcomed and in conjunction with the Columbus Chamber, Columbus Partnership, MORPC, and COTA, Roberts signed on behalf of the Airport Authority to eight pages of comments concerning improving and reforming our country's surface transportation programs. Key comments were to increase private sector investment in transportation projects, cut government red tape and streamline transportation programs, empowerment of metropolitan planning organizations, and improving accountability and performance in our nation's transportation programs.

After the hearing, the Ohio Council of Port Authorities hosted a luncheon attended by Congressmen Gibbs and Stivers, which provided an opportunity for port authorities from across Ohio to discuss transportation and economic development issues with the Congressmen. Rod Borden serves as the treasurer of the Council and represented the Airport Authority at the luncheon.

Roberts reported earlier in the month, she was in Washington DC for three days attending an industry legislative conference. While there, she along with airport representatives from Cleveland, Akron-Canton, Dayton, and Youngstown, met with Senators Brown and Portman, and several members of the House to discuss aviation funding needs.

Roberts reported the TSA has begun installing its next generation of x-ray equipment at the passenger screening checkpoints. The equipment, known as AT2 x-ray, will replace the current x-ray equipment used to screen passengers carry-on items. AT2 augments traditional x-ray technology by providing new technical capabilities, such as automated detection algorithms, threat image projection, alternate viewing station, bulk explosive algorithms, and expanded threat list that incorporates emerging threats to aviation security. The installation of the new equipment should be completed at Port Columbus before summer. The In-line baggage screening project is also well underway and scheduled for completion late fall.

Roberts reported during the last two weeks, airport police officers assigned to drug interdiction duties have boasted two significant successes, both involving arrests of couriers flying into Columbus carrying large amounts of cash. In the first case, a courier was intercepted and approximately \$54,000 of cash was seized. In the second case, approximately \$93,000 of cash was seized. The Airport Authority will ultimately receive the majority of both cash seizures. Such interdictions typically involve multiple agencies working in partnership, and are based on a combination of surveillance, tips, and behavioral profiling.

Roberts reported as the Board members leave the Board meeting, to please check out the new lighting in the front of the terminal. Approximately fifty percent of the project is complete and is a big improvement.

Reading of Resolutions
RECORD OF CRAA RESOLUTIONS— February 22, 2011

Board Member Tomasky had to leave the Board meeting before the Reading of the Resolutions and was unable to vote.

06-10

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PURCHASE OF A TENNANT SENTINEL POWER SWEEPER RIDER FROM TENNANT SALES AND SERVICE COMPANY IN THE AMOUNT OF \$164,926.

MOVED: W. Lhota; SECONDED: J. Kessler
YEA: 7 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 02-22-11

07-10

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONCESSION AGREEMENT WITH A FIVE (5) YEAR BASE TERM WITH THE HUNTINGTON NATIONAL BANK FOR THE INSTALLATION AND OPERATION OF UP TO FIVE (5) AUTOMATIC TELLER MACHINES (ATMS) AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: W. Heifner; SECONDED: F. Cipriano
YEA: 4 NAY: 0 ABSTAIN: J. Miller, D. Casto, W. Lhota APPROVED / 02-22-11

08-10

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH THE FEDERAL AVIATION ADMINISTRATION FOR REIMBURSABLE EXPENSES ASSOCIATED WITH THE INSTALLATION OF NAVIGATIONAL AIDS FOR THE RELOCATION OF RUNWAY 10R/28L AT PORT COLUMBUS INTERNATIONAL AIRPORT.


MOVED: J. Miller; SECONDED: W. Lhota
YEA: 7 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 02-22-11

09-10

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RESCINDING RESOLUTION 78-07 AND AUTHORIZING THE CONTINUATION OF THE EMPLOYER PICK-UP PLAN FOR EMPLOYEES' SHARE OF PUBLIC EMPLOYEES RETIREMENT SYSTEM CONTRIBUTIONS FOR CERTAIN EMPLOYEES

MOVED: D. Casto; SECONDED: J. Miller
YEA: 7 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 02-22-11

With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:31 p.m. on February 22, 2011.

Respectfully submitted,

Elaine Roberts, A.A.E.
Secretary

ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY
PORT COLUMBUS • RICKENBACKER • BOLTON

**BOARD OF DIRECTORS
MEETING MINUTES OF MARCH 22, 2011**

BOARD MEMBERS

Present:

Dwight Smith, Chair
Susan Tomasky, Vice Chair
Don M. Casto, III
Frank J. Cipriano
Jordan A. Miller, Jr.
Kathleen Ransier

Absent:

William R. Heifner
John W. Kessler
William J. Lhota

CRAA Executive Staff:

Elaine Roberts, President & CEO
Rod Borden, Sr. Vice President & COO
John E. Byrum, VP, Chief Financial Officer
Robin Holderman, VP, Real Estate
David Whitaker, VP, Business Development & Communications

CRAA Staff:

R. Bush, E. Fellows, D. Finch, C. Goodwin, G. Langston, J. Rockwell
B. Sarkis, T. Streit, K. Whittington, M. Williams

Others Present:

Allen Harding, Columbus Flight Watch

Chair Smith called the meeting to order at 4:02 p.m. and asked if there were any additions or corrections to the Minutes of February 22, 2011. Hearing none, Miller moved for approval; Cipriano seconded. Minutes approved unanimously.

Committee Reports

Business Development:

Nothing to report this month.

Facilities & Services:

Cipriano reported the Facilities & Services Committee met on March 16, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report, and the proposed Resolutions for presentation to the full Board today. The Committee took a tour of the in-line checked baggage system currently under construction.

Finance:

Ransier reported that the Finance Committee met immediately prior to the Board meeting to review the Financial Statements and that the Authority's finances are in excellent condition. Ransier deferred to Byrum for the report on the monthly financials.

Byrum reported that the Finance Committee met with members of the independent audit firm, Clark, Schaefer, Hackett & Co. to review the independently audited financial statements for the year ended December 31, 2010. The auditor's report expressed an unqualified (clean) opinion. No significant deficiencies or material weaknesses in internal controls over financial reporting were identified. No instances of non-compliance considered material to the financial statements were disclosed. No significant deficiencies or material weaknesses in internal control over compliance with requirements applicable to our major federal awards programs were identified. The independent auditors' report on compliance with requirements applicable to major federal awards programs expressed an unqualified (clean) opinion. The audit disclosed no findings, which are required to be reported by OMB (U.S. Office of Management and Budget) Circular A-133 Compliance Supplement.

In addition, there were no difficulties encountered in performing the audit, there were no corrected or uncorrected misstatements that were considered material, and there were no management consultations with other independent accountants. Copies of the audited financial statements will be included in the 2010 Comprehensive Annual Financial Report, which will be available later in the year. In addition, the auditors met with the Finance Committee without CRAA staff present. Ransier reported that during those discussions no issues were raised and that the auditors were very complimentary of CRAA's staff.

Byrum reviewed the financial statements for the year-to-date period ended February 28, 2011.

Byrum reviewed the Analysis of Operating Revenues. With \$12.2 million in actual revenues, and a budget of \$12.5 million, we are approximately \$300,000 behind budget year-to-date. The majority of this negative variance comes from the areas of airlines and auto parking. The negative results relates primarily to the cancellations of flights during the winter season.

Under the Analysis of Operating Expenses, with \$9 million in actual expenses, and a budget of \$9.4 million, we have a positive variance of just over \$400,000. The majority of that variance comes in the Services classification. Services tend to lag as compared to budget in the first part of the new fiscal period. We are slightly over in supplies and materials specifically related to those supplies used during snow and ice operations.

Byrum reviewed the Statement of Net Asset Analysis. The cash and unrestricted cash graph depicts 66% of our cash as unrestricted. Last month that figure was 57%, and as was reported last month, we did receive approval from the FAA on a PFC application. We were able to transfer approximately \$12.6 million from our PFC funds reimbursing for expenditures made in the general fund prior to receiving approval from this PFC application. This enabled us to increase our days of unrestricted cash on hand to 629 days. The Moody's Average is approximately 400 days.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget – with \$3.2 million in Operating Income, and a budget of \$3.0 million, we have a positive variance of \$160,000 on a year-to-date basis.

Human Resources:

Nothing to report this month.

President & CEO Report

Chair Smith welcomed Roberts back after taking time off during a difficult time and thanked her for her work at the Authority. Smith also expressed his appreciation to the staff for stepping up in a big way to make sure that business continued in Roberts' absence. Roberts also thanked Rod Borden and the team for stepping in during her absence and thanked everyone for their support during this difficult time.

Roberts referred to the Monthly Activity Report for February: Passenger activity at Port Columbus was up 1.6% in February compared to last February leaving us up .04% year to date. Winter weather did affect February's numbers similar to January's activity. We had 240 total flight cancellations in February, most of them weather related. On February 1 alone, we experienced 61 flight cancellations. While the exact impact of these cancellations on our passenger numbers cannot be determined, we do feel the weather impacted our passenger totals by 1 to 2 percentage points.

Roberts reported Southwest Airlines led all carriers carrying 13,128 more passengers this February compared to last, followed by US Airways and Frontier. Frontier has announced they will discontinue service to Kansas City effective June 4 while Delta has announced it will begin service to Kansas City effective June 6. Service levels will remain unchanged with one daily flight.

Roberts reported Cargo at Rickenbacker was down in February 13% leaving us down for the year 14%. FedEx continues to optimize its schedule for operating efficiency and represents the lion's share of this decrease (77%). At the same time, FedEx represents the lion's share of activity at Rickenbacker (78%) and we are appreciative of their service. We continue to focus on additional operators at Rickenbacker and remain optimistic about long-term prospects for the airport.

Roberts reported we were please to host John Campbell, Central Ohio District Director for US Senator Rob Portman, at Rickenbacker on March 8. We provided a briefing and tour of the area, which is of great interest to the Senator. Campbell indicated the Senator may visit Rickenbacker himself as his schedule permits.

Roberts reported that new art was rotated into the Gateway to the Arts area near Cup O Joe on the departure level. The work of Columbus artists Hilary Hilario and Kathy McGhee is now on display and we encourage you to check it out when you have an opportunity.

Roberts reported that the work of 25 student artists from Columbus City Schools will soon be on display in the airport's 2011-2012 student art exhibit located on the ticketing lobby near the USO and across from Max & Erma's Restaurant. Look for an invitation to a May 11 reception to celebrate these budding artists.

Roberts reported the 2010 annual report effort is well under way and should be available for you by the April Board meeting.

Roberts announced the Board members should have received invitations for the NetJets groundbreaking event to be held April 5, 2011. NetJets executives including President Jordan Hansell will be hosting the event and Dwight Smith will be speaking on behalf of the Authority.

Roberts reported we are virtually complete with installing the new light fixtures above the drives and sidewalk on the arrival and departure levels and are very pleased with the results. Lighting levels have essentially tripled, making for a much-improved appearance. We have just one remaining element with the curb front improvement project, which should be completed in the next several weeks.

Roberts reported that with the official arrival of spring and the end of the winter, we can report that the total snowfall during the 2010-2011 winter season was 27.7 inches, which is almost exactly the average for central Ohio. Unfortunately, because of the manner in which we received the snow, our snow removal costs proved to be higher than average. This year, we experienced many relatively minor snow events. In fact, there was only one storm in which the snowfall exceeded 3 inches. However, even minor events require crews to plow and apply chemicals to the airfield and roadway system, so the cost is driven more by the number of events than their severity. The final statistics and cost data will be available by the next Board meeting.

Roberts reported the Port Columbus air traffic control tower and radar facility (TRACON) were evacuated for approximately 20 minutes during the afternoon of March 14 due to fire alarm. The alarm proved to be the result of a malfunctioning detector. During that 20-minute period, radar services for the airspace surrounding the Columbus area were handled by the Indianapolis Air Route Traffic Control Center, and Port Columbus operated under the procedures in place for an “uncontrolled airport.” One airline departure was delayed, and one airline arrival diverted to an alternate airport.

Roberts reported that TSA officials have informed us that next generation Automatic Threat Recognition (ATR) software will be installed on the whole body scanners by year-end. With this software, rather than displaying an x-ray style image of an individual’s body, the scanner displays a generic “cartoon” figure. Anomalies detected by the scanner that could represent a security threat are highlighted on the scanner image. The new software technology allays the privacy concerns that have been the topic of controversy concerning the Advanced Imaging Technology over the past year or so.

Roberts reported the management team continues to monitor and study the potential impacts of State Senate Bill 5 on the Authority. This Bill addresses certain collective bargaining rights for public employees and, if passed, would affect CRAA. We met with the Board Human Resources Committee via conference call this week to discuss the impacts and will continue to evaluate options as they might impact our current collective bargaining agreement negotiations currently underway.

Roberts reported that George Igel Co. started earthwork operations for the new runway on March 1. Bids for the electrical/paving package are scheduled for April 21. We still are targeting commissioning of the new runway on June 27, 2013.

Roberts reported the in-line checked baggage system project is coming along nicely. The South Building is enclosed and weather tight. Installation of the baggage conveyors commenced on March 1. The TSA provided EDS machines are scheduled to arrive this week. The North Building will be weather tight by April 22.

Reading of Resolutions

10-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A PROJECT BUDGET AND AUTHORIZING A CONTRACT WITH SIGNATURE CONTROLS/FEDERAL APD IN AN AMOUNT NOT TO EXCEED \$3,450,209, SUBJECT TO REVIEW AND APPROVAL OF THE BOARD CHAIR AND FACILITIES & SERVICES COMMITTEE CHAIR, FOR THE PURCHASE AND INSTALLATION OF A PARKING ACCESS AND REVENUE CONTROL SYSTEM FOR ALL AUTHORITY OWNED PARKING FACILITIES AT PORT COLUMBUS AND RICKENBACKER INTERNATIONAL AIRPORTS.

MOVED: S. Tomasky; SECONDED: J. Miller

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 03-22-11

11-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH THE SHELLY COMPANY FOR RUNWAY 5L-23R PAVEMENT REPAIR AT TAXIWAY ECHO AND RAMP ACCESS ROAD REHABILITATION PROJECTS AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: D. Casto; SECONDED: K. Ransier

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 03-22-11

12-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH THE EDGE GROUP FOR DESIGN SERVICES RELATED TO THE LANDSCAPING OF INTERNATIONAL GATEWAY AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Miller; SECONDED: S. Tomasky

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 03-22-11

13-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RESCINDING RESOLUTION 09-11 AND AUTHORIZING THE CONTINUATION OF THE EMPLOYER PICK-UP PLAN FOR EMPLOYEES' SHARE OF PUBLIC EMPLOYEES RETIREMENT SYSTEM CONTRIBUTIONS FOR CERTAIN EMPLOYEES.

MOVED: D. Casto; SECONDED: K. Ransier

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 03-22-11

With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:26 p.m. on March 22, 2011.

Respectfully submitted,



Elaine Roberts, A.A.E.
Secretary

ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY
PORT COLUMBUS • RICKENBACKER • BOLTON

BOARD OF DIRECTORS
MEETING MINUTES OF APRIL 26, 2011

BOARD MEMBERS

Present:

Dwight Smith, Chair
Susan Tomasky, Vice Chair
Don M. Casto, III
William R. Heifner
John W. Kessler
William J. Lhota
Jordan A. Miller, Jr.
Kathleen Ransier

Absent:

Frank J. Cipriano

CRAA Executive Staff:

Elaine Roberts, President & CEO
Rod Borden, Sr. Vice President & COO
John E. Byrum, VP, Chief Financial Officer
Robin Holderman, VP, Real Estate
Robin Patrick, VP, People Services
Larry Spysinski, VP, Planning & Engineering
David Whitaker, VP, Business Development & Communications

CRAA Staff:

R. Bush, D. Finch, C. Goodwin, M. Harris, G. Langston, D. Monell,
J. Rockwell, B. Sarkis, K. Whittington, M. Williams

Others Present:

Allen Harding, Columbus Flight Watch
Don Peters, Columbus Flight Watch
Marshall Eichfeld, OAA/Delta Airport Consultants
Marla Rose, The Columbus Dispatch

Chair Smith called the meeting to order at 4:01 p.m. and asked if there were any additions or corrections to the Minutes of March 22, 2011. Hearing none, Casto moved for approval; Kessler seconded. Minutes approved unanimously.

Committee Reports

Business Development:

Nothing to report this month.

Facilities & Services:

Heifner reported the Facilities & Services Committee met on April 20, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report, and the proposed Resolutions for presentation to the full Board today.

Finance:

Ransier reported that the Finance Committee met immediately prior to the Board meeting to review the Financial Statements and that the Authority's finances are in excellent condition. Ransier deferred to Byrum for the report on the monthly financials.

Byrum reviewed the financial statements for the year-to-date period ended March 31, 2011.

Byrum reviewed the Analysis of Operating Revenues. With \$19.1 million in actual revenues, and a budget of \$18.9 million, we have a positive budget variance of approximately \$200,000 for the year-to-date period.

Under the Analysis of Operating Expenses, with \$14.4 million in actual expenses, and a budget of \$14.3 million, we have a negative variance of just over \$100,000. The majority of that variance falls in the Salaries, Wages and Benefits classifications. The negative variance is due mostly to overtime for snow and winter operations offset by lower expenditures in Services and Contract Labor.

Byrum reviewed the Statement of Net Asset Analysis. The cash and unrestricted cash graph depicts 65% of our cash as unrestricted. The days of unrestricted cash on hand is 632 days. The Moody's Average is approximately 400 days. Our debt per enplaned passenger is \$26.27 compared to the Moody's Average of \$79.31.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget Operating Income is \$4.7 million versus a budget of \$4.6 million. The Authority is approximately at a breakeven point on a year-to-date basis.

Byrum reported that the Comprehensive Annual Financial Report is completed and available on the Authority's website on the investor's page. Byrum thanked Langston and her staff for their work on the report.

Chair Smith asked: Regarding the debt structure and revenue bonds, and looking at the weighted averages of 4.3 and 4.9%, are there call provisions?

Byrum answered: General revenue bonds usually have call dates as part of the issuing documents that generally begin after the initial ten years after. As part of our ongoing financial planning efforts the Authority will continue to review potential call provisions as part of our feasibility modeling.

Human Resources:

Casto reported the committee has been active; however there is nothing to report this month.

President & CEO Report

Roberts referred to the Monthly Activity Report for March: March finished 2.2% above last March leaving us up for the year 1.1%. All but three of our current airlines were up for the month of March versus last March and all but four are up year-to-date.

- Delta increased service to Boston by one flight daily for a total of three flights on April 2, 2011.
- Delta increased service to Raleigh-Durham by one flight daily for a total of two flights on April 2.
- Southwest will start service to Denver with one flight daily on June 5.
- Southwest will increase service to Tampa by one flight daily for a total of three on June 5.
- Delta will increase service to Washington DC by one flight daily for a total of three flights on July 1.
- Frontier eliminates their daily flight to Kansas City on June 5.
- Delta will start service to Kansas City with one flight daily on June 6.

Roberts reported cargo activity at Rickenbacker was down just over 10% in March compared to last March, and is down just under 13% year-to-date. The lion share of the monthly and year-over-year decreases are a result of FedEx operating a leaner schedule than in the past. FedEx remains our top cargo carrier and we are grateful for their activity. We continue to aggressively pursue new leads and opportunities.

Roberts asked Borden to report how the Authority is prepared to handle tornados or other disaster situations after the events in Saint Louis. Borden reported that after the disaster at Saint Louis we look at a lessons learned perspective for airports across the country. We will be able to benefit from a detailed description and discussions about exactly what happened and how they handled it. At Port Columbus, we have done a number of planning efforts with respect to both sheltering people in the terminal building in the event of severe weather or other incident that causes us to protect the public, or alternatively to evacuate the terminal. We had an occasion last year to implement our severe weather plan at Port Columbus during a tornado warning. We dispatch police and operations personnel to the various concourses and other areas of the building to get people into safe areas which are designated as shelter areas. With such a large building, large number of people and a small staff, we are in the process of revising our plan under Donna Monell's leadership to incorporate the assistance of our airline partners and TSA to assist us in getting the public and employees into safe places. We have a workable plan which is being updated. Once the updates are completed, an extensive training effort will take place with our staff, airline and TSA partners so we are more prepared to deal with such a situation. We have approximately 6 or 8 generators which are tested weekly; however, there are some things in the airport that cannot operate on generators.

Roberts announced the Board should have received an invitation to the May 11 student art reception in the ticket lobby. This is the annual celebration of Columbus Public Schools student artists of all ages whose work has been selected for display in the terminal building. Normally we host this event in the fall but are moving it to the spring effective this year.

Roberts recognized the excellent work of the Communications Division for the 2010 Annual Report; the Finance Division for the Comprehensive Annual Financial Report; and, the Planning, Construction & Administration Division for the Annual Noise Report. Last year we had only 72 noise complaints for all three airports which is down from 82 complaints the year before. For an airport of our size, inside a beltway, as well as Rickenbacker with night time and military cargo operations, this is a remarkable number. We are fortunate and the credit goes to the staff who have a very aggressive program with the community for well over 20 years with respect to noise and community impacts from our airports.

Roberts announced that NetJets held their groundbreaking on April 5 to commemorate construction of the new headquarters building here at Port Columbus. The event was emceed by newly appointed Chair and CEO, Jordan Hansel. Chair Dwight Smith represented the Authority and was joined by others including Mayor Michael Coleman, Ohio State University President Gordon Gee, Franklin County Commissioner Marilyn Brown, Columbus Partnership CEO Alex Fischer, and Daimler Group CEO Bob White Sr. This new development on airport property aligns perfectly with the Authority's long-term Master Plan. We are honored NetJets decided to remain in Columbus and that this partnership will foster growth and keep jobs here.

Roberts announced that Bill Lhota received the Regional Leadership Award from MORPC during the State of the Region luncheon last week. The award recognizes individuals in the 12-county Central Ohio region who make extraordinary efforts to ensure the future viability of the region's communities. The Regional Leadership Award is derived from MORPC's continuing dedication to addressing issues that transcend community boundaries and to stimulating visionary thinking.

Roberts reported that we now have the final snow removal costs for the 2010-2011 winter season. Total cost of labor, fuel and de-icing materials was just under \$1.1 million. Total snowfall for the season was 28 inches, almost exactly on the average for central Ohio. Because this year's total precipitation was spread over a large number of events, the cost was higher than would typically be expected in a winter with near-normal precipitation amounts. In fact, the total cost was almost as high as the 2009-2010 winter season, in which the total snowfall was nearly 50 inches.

Roberts reported that earlier this month, we received \$230,000 in rebates from AEP for implementing energy efficient lighting and HVAC improvements in the terminal building here at Port Columbus. An application is pending for an additional \$36,000 for the new lighting installed in conjunction with the curbfront improvements project, and we expect to qualify for an additional rebate of up to \$11,000 for planned lighting improvements at Bolton Field.

Roberts reported that a team from the Commission for Accreditation of Law Enforcement Agencies (CALEA) visited the Airport Police Department from April 16-19 to evaluate the Department for re-accreditation. While the results will not be officially announced until summer, the process went extremely well, with only one minor record-keeping discrepancy noted. Preliminary indications from the evaluation team were that the Police Department qualified to be "accredited with excellence," a designation earned by only a small percentage of the police departments that obtain accreditation. When designated as "accredited with excellence," the department is held out as a role model for other departments seeking accreditation.

Roberts announced that Donna Monell, our Manager of Emergency Planning and Training, has recently been re-accredited as a Certified Emergency Manager by the International Association of Emergency Managers. Donna is one of only 1019 emergency management professionals worldwide to hold the CEM designation.

Kessler inquired about complaints from passengers flying in privately regarding customs location at the airport and wanting customs to be moved to Lane Aviation. The process adds an additional hour to the flight time. Roberts answered that there have been discussions about moving the facility to Lane; however it raises an issue to planes landing on the other end of the field. The other issue is who will pay for the facility. Whitaker responded he feels we could work together, based on previous conversations, in building a facility that meets the specifications. Since the 9/11 incident, they will not go to an FBO without the proper hardware and facility specifications. Whitaker and Roberts stated that conversations could be reopened to discuss placement and funding.

Smith inquired if there have been any conversations about the merger of Southwest and AirTran and how that could impact Port Columbus. Roberts responded that we have had discussions with them; however, the two airlines are not allowed to discuss the merger with each other. They have an integration team in place. We have been talking to some of the senior team and working on a future date to visit some of the Southwest team to discuss the impact. We are the only airport in the state that has both AirTran and Southwest, Southwest being our largest carrier. This is a matter of what we can do to leverage their growth. What are they going to do with Cleveland, Akron and Dayton; and possibly in the future, Cincinnati? We think our central location and highway access keeps us well positioned to keep lobbying for the fact that we would be considered the airport of choice for the state of Ohio.

Reading of Resolutions

10-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING A PROJECT BUDGET AND AUTHORIZING A CONTRACT WITH SIGNATURE CONTROLS/FEDERAL APD IN AN AMOUNT NOT TO EXCEED \$3,450,209, SUBJECT TO REVIEW AND APPROVAL OF THE BOARD CHAIR AND FACILITIES & SERVICES COMMITTEE CHAIR, FOR THE PURCHASE AND INSTALLATION OF A PARKING ACCESS AND REVENUE CONTROL SYSTEM FOR ALL AUTHORITY OWNED PARKING FACILITIES AT PORT COLUMBUS AND RICKENBACKER INTERNATIONAL AIRPORTS.

MOVED: S. Tomasky; SECONDED: J. Miller

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 03-22-11

11-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH THE SHELLY COMPANY FOR RUNWAY 5L-23R PAVEMENT REPAIR AT TAXIWAY ECHO AND RAMP ACCESS ROAD REHABILITATION PROJECTS AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: D. Casto; SECONDED: K. Ransier

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 03-22-11

12-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH THE EDGE GROUP FOR DESIGN SERVICES RELATED TO THE LANDSCAPING OF INTERNATIONAL GATEWAY AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Miller; SECONDED: S. Tomasky

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 03-22-11

13-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RESCINDING RESOLUTION 09-11 AND AUTHORIZING THE CONTINUATION OF THE EMPLOYER PICK-UP PLAN FOR EMPLOYEES' SHARE OF PUBLIC EMPLOYEES RETIREMENT SYSTEM CONTRIBUTIONS FOR CERTAIN EMPLOYEES.

MOVED: D. Casto; SECONDED: K. Ransier

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 03-22-11

With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:29 p.m. on April 26, 2011.

Respectfully submitted,

Elaine Roberts

Elaine Roberts, A.A.E.

Secretary

ER/ksw



**BOARD OF DIRECTORS
MEETING MINUTES OF MAY 24, 2011**

BOARD MEMBERS

Present:

Dwight Smith, Chair
Susan Tomasky, Vice Chair
William R. Heifner
John W. Kessler
William J. Lhota
Jordan A. Miller, Jr.
Kathleen Ransier

Absent:

Don M. Casto, III
Frank J. Cipriano

CRAA Executive Staff:

Elaine Roberts, President & CEO
Rod Borden, Sr. Vice President & COO
John E. Byrum, VP, Chief Financial Officer
Robin Holderman, VP, Real Estate
Robin Patrick, VP, People Services
Larry Spysinski, VP, Planning & Engineering
David Whitaker, VP, Business Development & Communications

CRAA Staff:

S. Bell, R. Bush, C. Goodwin, M. Harris, M. Kelby, G. Langston, T. Mentel,
J. Rockwell, B. Sarkis, D. Wall, K. Whittington, M. Williams

Others Present:

Allen Harding, Columbus Flight Watch
Don Peters, Columbus Flight Watch
Marla Rose, The Columbus Dispatch

Chair Smith called the meeting to order at 4:02 p.m. and asked if there were any additions or corrections to the Minutes of April 26, 2011. Hearing none, Ransier moved for approval; Kessler seconded. Minutes approved unanimously.

Committee Reports

Business Development:

Nothing to report this month.

Facilities & Services:

Heifner reported the Facilities & Services Committee met on May 18, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report, and the proposed Resolutions for presentation to the full Board today, including a significant contract in excess of \$40 million for paving of the south runway project. B. Sarkis and T. Mentel escorted Heifner on an inspection tour of the South Runway and Turkey Run. Heifner requested T. Mentel to give a PowerPoint presentation to provide an update on the runway project.

Finance:

Ransier reported that the Finance Committee met immediately prior to the Board meeting to review the Financial Statements and that the Authority's finances are in excellent condition. Ransier deferred to Byrum for the report on the monthly financials.

Byrum reviewed the financial statements for the year-to-date period ended April 30, 2011. Under the Analysis of Operating Revenues, with \$25.3 million in actual revenues, and a budget of \$25.5 million, we have a negative budget variance of \$257,000 for the year-to-date period, principally in auto parking and the airline area, offset by some higher concession fees. We lost a number of flights in the winter due to inclement weather.

Under the Analysis of Operating Expenses, with \$18.7 million in actual expenses, and a budget of \$18.9 million, we have a positive variance of approximately \$200,000. The majority of that variance falls under the Salaries, Wages and Benefits classifications. The variance is due to a larger quarterly adjustment for vacation, sick and compensated time as employees bank overtime during the winter months and then use that time during the summer season. We are slightly under in services and contract labor as we look to begin additional airport maintenance during the summer season.

Byrum reviewed the Statement of Net Asset Analysis. The cash and unrestricted cash graph depicts 65% of our cash as unrestricted. The days of unrestricted cash on hand is 611 days. The Moody's Average is approximately 400 days. Byrum anticipates that number will decline as we go into the summer months and pay for the higher construction bills. Our debt per enplaned passenger is \$23.53 compared to the Moody's Average of \$79.31.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget Operating Revenues are \$25.3 million and Operating Expenses is \$18.7 million, leaving Operating Income before Depreciation at \$6.5 million. We are slightly behind our budget projection.

Byrum reviewed the Combined Statement of Net Assets. With \$800 million in total assets, the majority is in Land, Property & Equipment, with the second largest portion being in Cash and Cash Equivalents.

Byrum referenced a letter from Fitch Ratings which was received today. They have affirmed our current 'A' rating and the rating outlook has been revised to Positive from Stable. A quote from the letter: "The Positive Outlook reflects the authority's demonstrated ability to maintain a very strong financial profile through economic cycles evidenced by a low debt burden, strong cash reserves and stable airline costs."

Human Resources:

Lhota reported that negotiations with the Fraternal Order of Police (FOP) to renew the Police collective bargaining agreement were recently concluded successfully. The Human Resources Committee has reviewed the recommended terms for the proposed three-year Agreement and recommend approval by the full Board.

The three year term is retroactive to April 1, 2011 and runs through March 31, 2014.

The terms include a wage increase of 3% in contract years 1, 2 and 3.

The agreement also includes changes in employee contributions to health insurance premiums with an increase to 10% of all medical, vision and dental benefit costs with no dollar cap effective July 1, 2011. The July 1 effective date allows for consistent application of any benefit changes to all other CRAA employees at the same time. In year 2 or the pay period including May 1, 2012, the employee contribution will be 11% with no dollar cap. And, in year 3 or the pay period including May 1, 2013, the employee contribution will increase to 12% with no dollar caps.

PERS (Public Employees Retirement System) contributions were modified to reduce the amount paid by the Authority for the employee's contribution to PERS for current bargaining unit members from 10% to 9% effective July 3, 2011. In contract year 2, the Authority will pay 8% and in contract year 3, the Authority will pay 6% of the employee's contributions. Bargaining Unit members hired after July 3, 2011 will pay the entire amount of the "employee's contribution" to the Public Employees Retirement System.

The Human Resources Committee members have reviewed the proposed terms and recommend board approval to the resolution being presented today.

President & CEO Report

Roberts reported there are two resolutions being presented to the Board today for consideration regarding the collective bargaining unit agreement with the Fraternal Order of Police, which Mr. Lhota has reported on. The FOP membership voted to ratify the proposed contract by a vote of 20 yes, 1 no, and 6 members not voting for various reasons.

Roberts referred to the Monthly Activity Report for April: April finished 1.6% above last April leaving us up 1.2% year-to-date compared to this same time in 2010. We have some service adjustments pending in the next couple of weeks:

- Southwest will start service to Denver (DEN) with 1 flight daily on June 5
- Southwest will increase service to Tampa (TPA) by 1 flight daily for a total of three on June 5
- Frontier eliminates their daily flight to Kansas City (MCI) on June 5
- Delta will start service to Kansas City (MCI) with 1 flight daily on June 6
- Additionally, Delta will increase service to Washington National (DCA) by one flight daily for a total of three flights on July 1.

Roberts reported air cargo at Rickenbacker was down 18% in April compared to last April and is down 14% year to date. We are working several leads and remain optimistic cargo activity at Rickenbacker will improve in the latter part of this year. In a related matter, activity for industrial development in the Rickenbacker submarket is abnormally slow with a current bulk vacancy rate of approximately 22%.

Roberts reported we continue to focus on adding new concessions in the terminal, including Auntie Anne's pretzels this summer, and refreshing the internal tenant marketing program to promote increased revenues.

Roberts reported that the Ohio's commercial airports collectively hosted a legislative reception on May 10 near the Statehouse. We had an excellent turnout and advanced our mission of increasing the visibility of Ohio's commercial airports who provide a positive impact to the State from an economic development perspective. The group networks and leverages its impact through the Ohio Commercial Airports Consortium.

Roberts reported that on June 14, 2011 she will be in Washington D.C. for Columbus Night with our Central Ohio Congressional delegation in conjunction with members of the Columbus Partnership and our regional federal funding group. Last year, we had a meeting with US DOT Secretary LaHood and an executive level meeting is anticipated again this year as well. Support for passing a Transportation Reauthorization bill is a high priority with a commitment to use some of the federal funding for construction of the East-West Connector Road project at Rickenbacker. This project will connect the NS Intermodal Terminal with US 23 to the west.

Roberts reported that we are working on our summer advertising campaign focusing on both radio and TV. Radio ads begin in mid June with TV beginning in late June. Both mediums focus on the ease of using Port Columbus, from parking to our facility to air service options. Our target audience is the 35 to 54 age range.

Roberts reported that the Federal Aviation Administration has notified us that they have scheduled the annual certification inspection of Rickenbacker for June 28-30. This is the earliest the inspections have been conducted, as they have historically taken place in August or September. Given the early date and the challenges posed by the very wet weather to grass cutting, runway rubber removal and pavement marking (painting) activities, we will be employing manpower resources from Port Columbus to assist in the preparation of Rickenbacker for the inspection. We will then use Rickenbacker employees to assist with preparing Port Columbus for its inspection, which has not yet been scheduled. In another first, the FAA has assigned different inspectors to conduct the Port Columbus and Rickenbacker inspections this year. Typically, the same inspectors will perform the inspections of both airports in a single visit to Columbus.

Roberts reported that the Department of Homeland Security announced last week that it has decided to drop Columbus from the Urban Area Security Initiative (UASI), which is a federal program that provides grants to major metropolitan areas for anti-terrorism and disaster response and recovery preparation. Program funding is being reduced, and a number of "Second Tier" cities are being dropped from the program. Because there have been three high profile terror cases here with national implications, as well as the presence of other terrorism risk factors, we believe that Columbus should remain in the program. Columbus has received over \$38 million in UASI funds since 2004, \$1.9 million of which has been passed on to the Airport Authority. We are working with the City and the County, the Columbus Partnership, and our local and Washington lobbyists to do everything possible to keep Columbus in the program.

Reading of Resolutions

19-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH CLARITY SYSTEMS, AN IBM COMPANY (FORMERLY CLARITY SYSTEMS LTD.) FOR ADDITIONAL PROFESSIONAL SERVICES RELATED TO THE DEVELOPMENT, IMPLEMENTATION, AND TRAINING OF STAFF ON A NEW BUDGETING PERFORMANCE MANAGEMENT SOFTWARE SYSTEM FOR PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL, AND BOLTON FIELD AIRPORTS.

MOVED: J. Miller; SECONDED: K. Ransier

YEA: 6 NAY: 0 ABSTAIN: DWIGHT SMITH APPROVED / 05-24-11

20-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING PAYMENT TO AMERICAN ELECTRIC POWER (COLUMBUS SOUTHERN POWER COMPANY) FOR CONSTRUCTION SERVICES RELATED TO THE REPLACEMENT OF RUNWAY 10R/28L AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Kessler; SECONDED: W. Heifner

YEA: 6 NAY: 0 ABSTAIN: SUSAN TOMASKY APPROVED / 05-24-11

21-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT INCREASE WITH REYNOLDS, SMITH AND HILLS, INC. FOR AIRFIELD PAVEMENT ENGINEERING DESIGN AND RELATED SERVICES AT PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL, AND BOLTON FIELD AIRPORTS.

MOVED: S. Tomasky; SECONDED: K. Ransier

YEA: 7 NAY: 0 ABSTAIN: _____ APPROVED UNANIMOUSLY / 05-24-11

22-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH SAUER, INC. FOR THE CONTINUATION OF CONCOURSE A, B, AND C HVAC MODIFICATIONS TO CENTRAL PLANT AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Kessler; SECONDED: S. Tomasky

YEA: 7 NAY: 0 ABSTAIN: _____ APPROVED UNANIMOUSLY / 05-24-11

23-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH CH2M HILL, INCORPORATED, FOR SERVICES DURING CONSTRUCTION RELATED TO THE REPLACEMENT OF RUNWAY 10R/28L AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Miller; SECONDED: W. Heifner

YEA: 6 NAY: 0 ABSTAIN: DWIGHT SMITH APPROVED / 05-24-11

24-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH SHELLY & SANDS, INC. FOR THE PAVING, ELECTRICAL AND NAVAID PACKAGE FOR THE REPLACEMENT RUNWAY PROGRAM AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: S. Tomasky; SECONDED: J. Kessler

YEA: 7 NAY: 0 ABSTAIN: _____ APPROVED UNANIMOUSLY / 05-24-11

25-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH COMPLETE GENERAL FOR RUNWAY 5R-23L PAVEMENT AND LIGHTING REHABILITATION PHASE 3 PROJECT AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: K. Ransier; SECONDED: J. Miller

YEA: 7 NAY: 0 ABSTAIN: _____ APPROVED UNANIMOUSLY / 05-24-11

26-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE RENTAL CAR CUSTOMER FACILITY CHARGE AT PORT COLUMBUS INTERNATIONAL AIRPORT TO FOUR DOLLARS AND FIFTY CENTS FOR PURPOSES OF FUNDING PLANNING, DESIGN, CONSTRUCTION, EQUIPMENT ACQUISITION, GARAGE IMPROVEMENTS AND OTHER ASSOCIATED COSTS RELATED TO FUTURE RENTAL CAR FACILITIES.

MOVED: S. Tomasky; SECONDED: J. Miller

YEA: 7 NAY: 0 ABSTAIN: _____ APPROVED UNANIMOUSLY / 05-24-11

27-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT & CEO TO ENTER INTO A THREE-YEAR NEGOTIATED COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE #9, RETROACTIVE TO APRIL 1, 2011, THROUGH MARCH 31, 2014.

MOVED: W. Lhota; SECONDED: J. Miller

YEA: 7 NAY: 0 ABSTAIN: _____ APPROVED UNANIMOUSLY / 05-24-11

28-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AMENDING IN PART RESOLUTION 13-11 AND AUTHORIZING THE CONTINUATION OF THE EMPLOYER PICK-UP PLAN FOR EMPLOYEES' SHARE OF PUBLIC EMPLOYEES RETIREMENT SYSTEM CONTRIBUTIONS FOR CERTAIN EMPLOYEES.

MOVED: W. Lhota; SECONDED: J. Miller

YEA: 7 NAY: 0 ABSTAIN: _____ APPROVED UNANIMOUSLY / 05-24-11

With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:39 p.m. on May 24, 2011.

Respectfully submitted,



Elaine Roberts, A.A.E.

Secretary

ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY
PORT COLUMBUS • RICKENBACKER • BOLTON

BOARD OF DIRECTORS MEETING MINUTES OF JUNE 28, 2011

BOARD MEMBERS

Present:

Dwight Smith, Chair
Susan Tomasky, Vice Chair
Don M. Casto, III
Frank J. Cipriano
William R. Heifner
John W. Kessler
William J. Lhota

Absent:

Jordan A. Miller, Jr.
Kathleen Ransier

CRAA Executive Staff:

Elaine Roberts, President & CEO
Rod Borden, Sr. Vice President & COO
John E. Byrum, VP, Chief Financial Officer
Robin Holderman, VP, Real Estate
Robin Patrick, VP, People Services
Larry Spysinski, VP, Planning & Engineering
David Whitaker, VP, Business Development & Communications

CRAA Staff:

R. Bush, D. Finch, C. Goodwin, M. Kelby, G. Langston,
J. Rockwell, B. Sarkis, D. Wall, K. Whittington

Others Present:

Allen Harding, Columbus Flight Watch | Ohio Aviation Association
Don Peters, Columbus Flight Watch
Les Wright, Paradies

Chair Smith called the meeting to order at 4:00 p.m. and asked if there were any additions or corrections to the Minutes of May 24, 2011. Hearing none, Lhota moved for approval; Cipriano seconded. Minutes approved unanimously.

Committee Reports

Business Development:

Kessler reported the Business Development Committee met on June 16, 2011. A more detailed report will be given at a later date to discuss the status of the airport hotels.

Facilities & Services:

Heifner reported the Facilities & Services Committee met on June 22, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report, and the proposed Resolutions for presentation to the full Board today. M. Williams of the Information Technologies department delivered a presentation to update the committee on hardware, software, fiber optic cabling, improved hosting facilities and standard operating procedures. There have been measurable improvements in the Technologies department including 147 days, at the time, with no technology emergencies. L. Spysinski and R. Borden escorted Heifner and Cipriano on a tour of the Inline Baggage Screening project and highly recommended other board members to tour this project.

Lhota asked about the height clearance for baggage handlers in that they are at different heights. Borden explained the heights change due to the slope of the pavement.

Kessler asked about a recent article referencing houses along the airport being soundproofed. Roberts replied the houses are being soundproofed due to the south runway being moved. Heifner responded the Authority will be working on 69 homes and that over the last several years, 703 homes have been soundproofed with a cost of approximately \$20,000 to \$50,000 per home depending upon the treatments. Roberts responded this is a good investment to continue good community relations. This also curtails noise complaints.

Finance:

The Finance Committee was unable to meet this month. Byrum reported on the monthly financials.

Byrum reviewed the financial statements for the year-to-date period ended May 31, 2011. Under the Analysis of Operating Revenues, with \$31.6 million in actual revenues, and a budget of \$31.8 million the Authority is \$200,000 behind budget. In the detailed components we are slightly behind in auto parking and airline revenues which was a result of the winter season resulting in canceled flights; however, this is offset by greater revenues than budget in concession revenues.

Under the Analysis of Operating Expenses, with \$23.7 million in actual expenses, and a budget of \$24.2 million, we have a positive variance of \$434,000. The majority of that variance falls under the Supplies & Materials, and Services and Contract Labor classifications.

Byrum reviewed the Statement of Net Asset Analysis. Principally, we have fixed assets and cash with fixed assets representing 80% our net assets. The cash and unrestricted cash graph depicts 62% of our cash as unrestricted. Our unrestricted cash remains high as we prepare for anticipated payments for various construction projects. The days of unrestricted cash on hand is 604 days with the Moody's 2009 Average being approximately 400 days. Byrum anticipates that number will also decline as we continue through the summer months and pay for the higher construction bills. Our debt per enplaned passenger is \$22.43 compared to the Moody's Average of \$79.31.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget, actual Operating Revenues are \$31.6 million and actual Operating Expenses are \$23.7 million leaves Operating Income before Depreciation at \$7.9 million. With a budget of \$7.7 million, we are approximately \$200,000 to the positive. Under Federal/State/Local grants we are \$8.8 million behind our projected budget. These are reimbursement grants and the Authority cannot draw these funds until we have actually spent the money for various projects. We anticipated that work would be completed at a much faster pace; however, we have not spent monies as much due to weather and other construction conditions.

Byrum reviewed the Combined Statement of Net Assets. With \$800 million in total assets, approximately \$132 million falls within the liquidity classification of cash with the remainder being classified as land, property and equipment. We remain financially strong and continue with steady growth.

Lhota questioned a plan being discussed in Washington, DC regarding the Reauthorization Transportation Bill and a 30 percent reduction from the current year over the six-year life of the bill.

Roberts responded we have not seen that specific information; however the impact would be primarily on a couple of projects coming through the state funding for the track system. It would not affect our FAA's aviation bills. Congress is currently on the twentieth extension of the FAA reauthorization through July 22nd. A couple of our large grants are on hold until there is a fully reauthorization bill passed. They are currently prorating with short-term extensions until they get a multi-year full reauthorization. Most of our grant money from the FAA is coming for the runway in a discretionary pot which means under the letter of intent we are one of the top priorities paid first before other projects for discretionary monies are paid out. At some point, if Congress does not act, there could be some monies at risk. We already have the commitments to keep going with construction and get paid back, but it could affect us on a cash flow basis.

Lhota asked if the south runway project would be at risk.

Roberts responded it would not be at risk for being reimbursed unless Congress never reauthorized the FAA spending, which is highly unlikely. This is more of a timing issue. Our most recent Capital Feasibility Studies have shown that we don't really have to issue any long-term debt because of our existing Commercial Paper Program. Our current projections indicate we could pay the runway off by the year 2018. If the reauthorization is delayed, or we did not get paid as quickly on our letter of intent, we could be borrowing money; however at this time Roberts does not see that as a risk.

Byrum responded the area of cash flows is an area we constantly monitor as the environment changes. Smith requested Byrum to comment on the Commercial Paper program. Byrum reported we currently have a \$75 million outstanding Commercial Paper Program we can draw up to. There is a \$5 million outstanding balance currently and our desire is to stay in the market place so that our name is recognized as a desirable borrower of monies. We are currently borrowing at 26 basis points. Our current note matures in mid September 2011. Our "all in" borrowing costs is approximately 60 basis points and will change with each new issue. This includes our letter of credit fee, remarketing fee, and actual interest costs.

Human Resources:

No report this month.

President & CEO Report

Roberts reported on the Monthly Activity Report. May's year over year passenger performance is the best so far this year coming in just under 3% above last May and bringing our year to date increase to 1.6%.

Roberts reported that many of our carriers had a solid month with all but two of them up in May on a year over year basis. Likewise, year to date all but 2 carriers are either even with or above last year's passenger activity levels.

Roberts reported that on June 7 Dave Whitaker, Roberts and others traveled to Dallas to visit with Southwest Airlines. We visit with all of our carriers on a regular basis, but we took this opportunity to have a longer term discussion with Southwest as they undertake their integration with AirTran. Recall that Southwest announced it would acquire AirTran late last year and officially became owner of AirTran in early May of this year. AirTran is currently being operated independently of Southwest but the two carriers are expected to fully integrate over the next several months. Southwest was attentive and reported our existing flights were performing well. They were particularly pleased with bookings for the new Denver flight that began June 5.

Roberts reported that relative to space at Port Columbus for Southwest and AirTran, it is anticipated AirTran will relocate from Concourse C to Concourse A later this year or early next year. The two carriers collectively lease four gates in the two concourses today and that will likely be the amount of gates they lease when they consolidate into Concourse A.

Roberts reported that related to mergers and acquisitions, United Airlines corporate real estate staff visited CMH earlier this month to discuss the co-location of Continental with United. Recall, these two carriers announced a merger last year - with the name of the merged carrier to be United - and are also working on an integration plan. For Columbus, it appears that Continental's operation will move from Concourse A to United's location in Concourse B. Continental and United collectively lease four gates at CMH and that is the expected number of gates leased when the two co-locate in Concourse B. The timing for this co-location is also the fall to spring timeframe.

Roberts reported that air cargo at Rickenbacker was down 23.5% in May compared to last May and remains down just over 16% year to date. We remain confident that this downward trend will not continue and expect improved activity levels as the year progresses.

Roberts announced if you have a moment, please visit the new art in our Gateway to the Arts area near MoJo lounge on the departure level. Paintings by Dayton artist Bridgette Bogle are now on display. Bogle's installation titled *Candy Store Grid* consists of more than 100 12 x 12 water-soluble oil paintings loosely inspired by the bright, bold designs found on Victoria's Secret flannel pajamas. This art is a result of our collaboration with the Ohio Art League, a non-profit visual arts organization that coordinates the rotating exhibits on a quarterly basis.

Roberts announced we have relocated "Speed Machines", a permanent art installation from 1995 by artist Roger Williams. Speed Machines is a series of aircraft made of wood painted in bright colors intended to demonstrate the speed, beauty and simplicity of flight. This art was recently relocated from its original location above the entrance to Concourse C to the escalator area coming up from the parking garage to the baggage claim level. The original wall location above Concourse C will be used for paid advertising in the coming months.

Roberts reported that for the Board's consideration today is a resolution to authorize a comprehensive study of our ticket lobby to identify areas for improvement. This study has been delayed for several years because of the TSA checked baggage screening operation that necessarily occupied a large portion of the lobby. As you know, this baggage screening function will move out of the lobby later this year with the TSA equipment to be fully removed by next spring. The lobby study will review lighting, flooring, concessions and restrooms along with the airline ticketing functions and space requirements in this electronic age, way finding, circulation, queuing, security checkpoint locations, etc. This terminal is over 50 years old and has at least 20 – 25 years of life left, potentially more and we feel the timing is right for this study. Our next steps, should you endorse this resolution, would be to share the study results with you and make recommendations on design and construction of the selected improvements.

Roberts reported that earlier this month, she completed a series of 14 President Chats with CRAA employees in all divisions and on all shifts. These are bi-annually scheduled chats to discuss current issues; our strategic business plan and organizational priorities. You'll see at the back of the room the presentation boards I used that are also displayed throughout all departments – A balanced scorecard that measures our key performance indicators each year on a quarterly basis and the Strategic Priorities Dashboard used to measure progress on key initiatives that are set each year.

Roberts reported that on June 14, along with Board members Jack Kessler and Jordan Miller, Mayor Coleman, Commissioner Marilyn Brown and other business leaders, she participated in a Columbus Region Delegation to Washington DC. The purpose of the visit was to meet with the Ohio Congressional delegation and key Administration Cabinet members to discuss the Central Ohio priorities and concerns regarding key legislative and regulatory issues. Roberts was responsible for discussing the importance of investing in transportation infrastructure in Central Ohio.

Roberts announced that on June 29 we complete the third and final presentation to the bond rating agencies as Fitch will be here for a tour of both Port Columbus and Rickenbacker. A couple of weeks ago, you will recall that Fitch completed a review of our rating following an update by conference call and they improved our rating to A with a positive outlook from a stable outlook. Moody's and S&P were here 1.5 weeks ago and we are awaiting word from S&P on their review of our rating. Moody's will not be reviewing our rating before next year.

Reading of Resolutions

29-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH DAIFUKU AMERICA CORPORATION, TO PROVIDE INLINE BAGGAGE HANDLING SYSTEM OPERATIONS & MAINTENANCE SERVICES AND PREVENTIVE MAINTENANCE SERVICES AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: S. Tomasky ; SECONDED: W. Heifner

YEA: 7 NAY:0 ABSTAIN: ___APPROVED UNANIMOUSLY / 06-28-11

30-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT FOR THE PURCHASE OF A MAIN DECK LOADER (MDL) WITH TLD AMERICA CORPORATION.

MOVED: J. Kessler ; SECONDED: S. Tomasky

YEA: 7 NAY:0 ABSTAIN: ___APPROVED UNANIMOUSLY / 06-28-11

31-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH URS CORPORATION DESIGN FOR AS-NEEDED ARCHITECTURAL DESIGN SERVICES AT PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL, AND BOLTON FIELD AIRPORTS.

MOVED: W. Lhota ; SECONDED: W. Heifner

YEA: 7 NAY:0 ABSTAIN: ___APPROVED UNANIMOUSLY / 06-28-11

32-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH PETTIBONE CONSTRUCTION, INC. FOR THE GLYCOL COLLECTION SYSTEM TRENCH DRAIN REPAIR AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: D. Casto ; SECONDED: W. Lhota

YEA: 7 NAY:0 ABSTAIN: ___APPROVED UNANIMOUSLY / 06-28-11

33-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH GEORGE J. IGEL & CO. FOR THE INTERNATIONAL GATEWAY WELCOME ZONE LANDSCAPE IMPROVEMENTS AT PORT COLUMBUS INTERNATIONAL AIRPORT FROM STELTZER ROAD TO THE TERMINAL RETURN LOOP.

MOVED: J. Kessler ; SECONDED: S. Tomasky

YEA: 7 NAY:0 ABSTAIN: ___APPROVED UNANIMOUSLY / 06-28-11

34-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH S&L SPECIALTY CONTRACTING, INC., FOR THE SUPPLY AND INSTALLATION OF ACOUSTICAL WINDOWS, DOORS, AND RELATED SOUND-INSULATION TREATMENTS ASSOCIATED WITH THE PHASE XI RESIDENTIAL SOUND INSULATION PROGRAM FOR PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: S. Tomasky; SECONDED: W. Heifner

YEA: 7 NAY:0 ABSTAIN: ___APPROVED UNANIMOUSLY / 06-28-11

35-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH URS CORPORATION DESIGN FOR THE STUDY OF THE TICKET LOBBY UPGRADES AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: W. Lhota; SECONDED: S. Tomasky

YEA: 7 NAY:0 ABSTAIN: ___APPROVED UNANIMOUSLY / 06-28-11

36-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH WADSWORTH GOLF CONSTRUCTION COMPANY FOR THE RECONFIGURATION OF AIRPORT GOLF COURSE.

MOVED: W. Heifner; SECONDED: W. Lhota

YEA: 7 NAY:0 ABSTAIN: ___APPROVED UNANIMOUSLY / 06-28-11

With no further business being brought before the Board, Tomasky moved to adjourn and Chair Smith adjourned the meeting at 4:40 p.m. on June 28, 2011.

Respectfully submitted,



Elaine Roberts, A.A.E.

Secretary

ER/ksw



BOARD OF DIRECTORS
MEETING MINUTES OF JULY 26, 2011

BOARD MEMBERS

Present:

Dwight Smith, Chair
Susan Tomasky, Vice Chair
Don M. Casto, III
Frank J. Cipriano
William R. Heifner
John W. Kessler
William J. Lhota
Kathleen Ransier

Absent:

Jordan A. Miller, Jr.

CRAA Executive Staff:

Elaine Roberts, President & CEO
John E. Byrum, VP, Chief Financial Officer
Robin Holderman, VP, Real Estate
Robin Patrick, VP, People Services
Larry Spysinski, VP, Planning & Engineering
David Whitaker, VP, Business Development & Communications

CRAA Staff:

S. Bell, D. Brown, D. Finch, M. Harris, G. Langston,
J. Rockwell, B. Sarkis, K. Whittington

Others Present:

Don Peters, Columbus Flight Watch
Marla Rose, The Columbus Dispatch
Dawn Tyler Lee, Touchstone Hospitality
Robert E. Lee, III, Touchstone Hospitality

Chair Smith called the meeting to order at 4:02 p.m. and asked if there were any additions or corrections to the Minutes of June 28, 2011. Hearing none, Lhota moved for approval; Cipriano seconded. Minutes approved unanimously.

Committee Reports

Business Development:

No report this month.

Facilities & Services:

Heifner reported the Facilities & Services Committee met on July 20, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report, and the proposed Resolutions for presentation to the full Board today.

Heifner reported that the in-line Baggage Handling System is on schedule with equipment operation and validation testing ongoing. Anticipated completion for this project is November 2011. The South Runway project is behind schedule due to the wet spring season. Steps are being taken to ensure this project is completed on schedule.

Heifner requested Whitaker to provide an update on the investigation to process and procedural improvements to the customs clearance issues.

Whitaker reported that post the 9/11 environment, U.S. Customs and Border Protection tightened its security requirements for clearing international general aviation aircraft coming into Port Columbus. Prior to 9/11 the procedures were set, but more casual so they were tightened to require certain types of spaces, enclosures and computer equipment. The only facility that met these requirements at Port Columbus is the commercial customs facility inside the terminal building. After that rule was implemented all general aviation traffic was directed to the terminal building for clearance. This has created some real challenges and now becomes a two stop operation for people stopping in the terminal building, go through clearance, and then get to the general aviation facility where they have left their vehicle.

Standards exist for the construction of a building that does meet those standards and we are in discussion with the Columbus Partnership, Regional Business Aviation Association, Lane Aviation, airport authorities, and U.S. Customs regarding a second facility that could solve some of the problems.

We are scheduled to meet in the near term to advance these conversations; however, no progress has taken place for a second facility at this time.

Kessler requested a time-table for these discussions. Whitaker explained to solve the issue requires the construction of a second facility and that will require funding. Construction of a facility could happen quickly if the funding is there, or it could take a while if funding is difficult to acquire. Chair Smith asked if pre-planning is in place so that discussions can move forward. Whitaker responded that the facility standards have been documented. We want to correct the two stop situation. A solution would involve aircraft entering the Lane facility.

Chair Smith asked about jobs that are created through construction projects at the Authority. This was investigated and reported the first quarter of this year when the South Runway project began. The authority issued a press release at the time and will reissue it.

Finance:

Ransier reported that the Finance Committee met immediately prior to today's Board meeting. The committee reviewed the current years Technology Security Assessment Report. We are making great progress in that regard with more work to address. Fiscally the authority is in great shape. Ransier requested Byrum to report on the monthly financial statements.

Byrum reviewed the financial statements for the year-to-date period ended June 30, 2011. Under the Analysis of Operating Revenues, with \$38.2 million in actual revenues, and a budget of \$38.9 million the Authority is \$667,000 behind budget. The majority falls under the airlines classification area and is primarily due to cancellations from inclement weather in early 2011 offset partially by adjustments made to general airline credits as required by the airline agreement. We are also behind in auto parking primarily due to fewer parkers than budgeted in the Green lot. We are very positive in Concessions & Miscellaneous Lessee's as we continue to add additional concessions and higher rental car activity.

Under the Analysis of Operating Expenses, with \$28.4 million in actual expenses, and a budget of \$29.1 million, we have a positive variance of \$660,000. Salaries & Wages negative variance is due primarily to overtime for snow and winter operations offset by savings from vacant positions.

Byrum reviewed the Statement of Net Asset Analysis. Principally, we have fixed assets and cash with fixed assets representing 81% our net assets. The cash and unrestricted cash graph depicts 62% of our cash as unrestricted. The days of unrestricted cash on hand is 562 days with the Moody's 2009 Average being approximately 400 days. We will begin using this cash to pay construction bills which will result in a decline in days of cash on hand. Our debt per enplaned passenger is \$21.46 compared to the Moody's Average of \$79.31.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget, actual Operating Revenues are \$38.2 million and actual Operating Expenses are \$28.4 million leaves Operating Income before Depreciation at \$9.8 million which is on target for the year-to-date period. Under Depreciation & Other Reconciling Items there is a negative variance under Federal, State & Local Grants. We anticipated \$27.6 million in grant payments and have received \$15 million which is a \$12.5 million below budget. These are reimbursement grants in which we must spend the money for construction before we are reimbursed. These grants are still in place and the Authority will draw funds as construction projects are completed.

Human Resources:

Lhota reported that negotiations with the American Federation of State, County and Municipal Employees (AFSCME) to renew their collective bargaining agreement were recently concluded successfully. The union will vote to ratify this contract on or about August 10, 2011. The Human Resources Committee has reviewed the recommended terms for the proposed three-year Agreement and recommends approval by the full Board subject to prior ratification by the union.

The three-year term is retroactive to April 1, 2011 and runs through March 31, 2014. The terms include a wage increase of 3% for all three years, with retroactive pay to April 1, 2011 (year 1).

The agreement also includes changes in employee contributions toward health insurance premiums, which includes medical, dental and vision coverage. Effective October 1, 2011 the employee contribution will increase to 10% with no dollar cap. Effective May 1, 2012 or year 2, the employee contribution will be 11% with no dollar cap. Effective May 1, 2013 or year 3, the employee contribution will be 12% with no dollar cap.

The Public Employees Retirement System (PERS) contributions were modified to reduce the amount paid by the Authority for the employee's contribution to PERS for current bargaining unit members from 10% to 9% effective September 25, 2011 for year 1. Effective April 1, 2011, the Authority will pay no more than 8% of the employee's contribution. Effective April 1, 2013, the Authority will pay no more than 6% of the employee's contribution. Bargaining Unit members hired after September 25, 2011 will pay the entire amount of the "employee's contribution" to the Public Employees Retirement System.

The Human Resources Committee members have reviewed the proposed terms and recommend Board approval of the resolution being presented today.

President & CEO Report

Roberts reported on the Monthly Activity Report. This past June was flat compared to last June with just under 600,000 total passengers for the month. There was severe weather in early June impacting Chicago and, therefore, Columbus but the impact of the weather on our passenger activity is unclear. Several of the carriers carried fewer passengers this June but on a year-to-date basis all but Continental and AirTran remain either roughly even with or above last year's activity levels. Collectively the carriers are up 1.3% year to date.

Roberts reported that Southwest has released its first schedule since officially merging with AirTran this past May. There are minor adjustments for Columbus. Southwest will operate all the Orlando flights from Columbus effective in January while AirTran will not serve that market from here. AirTran will continue to operate the Ft. Lauderdale and Ft. Myers flights using the same schedule as last year.

Roberts reported that cargo at Rickenbacker remains down at a similar pace to previous months, down 15% year-over-year for June and 16% year-to-date. We continue to work with existing service providers and prospects to increase activity levels.

Roberts reported that we continue to put the finishing touches on the curb front areas on both levels. We have added some color (blue) above the entry doors across the curb and have updated the signage marking the north and south entry areas on both levels. The last piece, scheduled to occur in August, is placing "Port Columbus International Airport" lettering across the center entry doors on both levels. Please let us know if you have any comments.

Roberts reported that the lease for the Bath & Body Works store expires 7/31/2011; however, the store has already closed. We are in final negotiations with Paradies to insert a new concept, but the lease has not yet been signed. We will provide an update to the Board when things are finalized.

Roberts reported the FAA conducted its annual certification inspection of Rickenbacker on June 28-29, 2011. For the third straight year, the inspector found no discrepancies. This is especially gratifying given the early dates of this year's inspection and the challenges presented by the extremely wet spring weather.

Roberts reported that she, Borden and Nederveld worked closely with our lobbyists and with other Ohio port authorities to get some changes to the state bidding laws included in the budget bill. Two of the changes in particular will have significant benefit to us. The first is a total exemption from the prevailing wage requirements for any construction project undertaken by a port authority. The second was to add design-build and construction-manager-at-risk to the portfolio of construction project delivery methods generally available to port authorities.

Roberts reported that a portion of the in-line Baggage Handling System (BHS) is now in use to convey bags from ticket counters to airline baggage makeup areas. Continental and Southwest Airlines' outbound baggage systems have been tied in to the new BHS south "matrix". All baggage handled by those airlines now gets to the aircraft via the new system. TSA is still screening that baggage with the equipment in the ticket lobby, as the screening equipment incorporated into the in-line system has not yet been through its acceptance certification. Certification of the equipment in the south matrix will occur in September-October time frame and will be used for screening immediately thereafter. Certification of the equipment in the north matrix will follow within thirty days.

Roberts reported that last week she was in Washington D.C. for a two-day airport legislative conference. As has been reported in the press, the FAA shut down on Friday at midnight due to the failure of Congress to agree upon a new extension of the FAA reauthorization bill. The FAA furloughed 4,000 employees and numerous stop work orders for FAA contracts were issued. This has resulted in \$25 to \$30 million per day in aviation taxes not being collected; therefore, the airlines have raised fares this week and are essentially charging what they were charging before this happened; however they are keeping the \$25 to \$30 million per day. There is a big push among the aviation trade groups to get a clean FAA extension at least until September 30, 2011 which is a federal fiscal year; and, whatever the provision are, have a retroactive directive that the airlines put these monies into an escrow so it can be replenished into the trust fund to pay for capital projects. A large portion of the trust funds go towards the operating costs of the FAA, so when they furloughed 4,000 people, that is because they did not have authorization to spend those funds and are going into the trust funds, and the rest is coming through general funds.

Regarding the South Runway project, we have been advised that slightly over \$500,000 is frozen; however, we have a lot of our monies for this year under one of the previous extensions because under the Letter of Intent, we have committed all of our entitlement dollars and the remainder of the grant monies is discretionary. One of the primary benefits to having a multi-year LOI is that we were going to complete the runway before the FAA finished paying for it.

Roberts reported that the staff is working on the 2012 Operating Budget. The Human Resources Committee is meeting tomorrow to review the preliminary personnel budget.

Heifner asked: Since the Heartland Corridor is now running, have we seen an increase in cargo tonnage? Roberts asked Holderman to respond. Holderman reported the terminal was down 20% but they are still optimistic for business to increase.

Kessler asked if anything was being done to make the previous Bath & Body Works store look more attractive until the space is reopened. Holderman responded that new wraps are being made and that the area will be cleaned up.

Reading of Resolutions

37-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH PARKING SOLUTIONS, INC., TO PROVIDE SERVICES FOR THE OPERATION AND MANAGEMENT OF THE VALET PARKING CONCESSION AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: S. Tomasky; SECONDED: K. Ransier

YEA: 8 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 07-26-11

38-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH AMERICAN STRUCTUREPOINT INC., TO PROVIDE FACILITY CONDITION ASSESSMENT SERVICES AND ARCH FLASH ASSESSMENT SERVICES AT PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL, AND BOLTON FIELD AIRPORTS.

MOVED: W. Heifner; SECONDED: W. Lhota

YEA: 8 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 07-26-11

39-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY THE PRESIDENT & CEO, SUBJECT TO THE PRIOR RATIFICATION BY THE UNION, TO ENTER INTO A THREE-YEAR NEGOTIATED COLLECTIVE BARGAINING AGREEMENT WITH THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO, OHIO COUNCIL 8, LOCAL 3770, RETROACTIVE TO APRIL 1, 2011 THROUGH MARCH 31, 2014.

MOVED: D. Casto; SECONDED: J. Kessler

YEA: 8 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 07-26-11

Other Business

Chair Smith recognized Robert E. Lee, III and Dawn Tyler Lee of Touchstone Hospitality. They are the owners of the first Tim Horton's and Cold Stone Creamery in a U.S. airport. There is a reception and Grand Opening today immediately following the Board meeting.

Chair Smith and Roberts recognized the authority and Damita Brown, Manager, Business Diversity Program for hosting 24 young, diverse students to spend a week here to be exposed to careers in aviation. These students are from grades 7-12 and enjoyed an outstanding program.

With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:39 p.m. on July 26, 2011.

Respectfully submitted,



Elaine Roberts, A.A.E.

Secretary

ER/ksw



**BOARD OF DIRECTORS
MEETING MINUTES OF AUGUST 23, 2011**

BOARD MEMBERS

Present:

Dwight Smith, Chair
Susan Tomasky, Vice Chair
Don M. Casto, III
Frank J. Cipriano
William J. Lhota
Jordan A. Miller, Jr.

Absent:

William R. Heifner
John W. Kessler
Kathleen Ransier

CRAA Executive Staff:

Elaine Roberts, President & CEO
Rod Borden, COO
John E. Byrum, VP, Chief Financial Officer
Robin Holderman, VP, Real Estate
Robin Patrick, VP, People Services
Larry Spysinski, VP, Planning & Engineering
David Whitaker, VP, Business Development & Communications

CRAA Staff:

S. Bell, J. Brunutts, R. Bush, D. Finch, C. Goodwin, M. Harris, G. Langston,
S. Prince, J. Rockwell, B. Sarkis, K. Whittington

Others Present:

Don Peters, Columbus Flight Watch
Alan Harding, Columbus Flight Watch | Ohio Aviation Association
Marla Rose, The Columbus Dispatch
Debra Iulianelli, Paradies
Barry A. Young, Paradies

Chair Smith called the meeting to order at 4:01 p.m. and asked if there were any additions or corrections to the Minutes of July 26, 2011. Hearing none, Lhota moved for approval; Miller seconded. Minutes approved unanimously.

Committee Reports

Business Development:

No report this month.

Facilities & Services:

Cipriano reported the Facilities & Services Committee met on August 17, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report, and the proposed Resolutions for presentation to the full Board today.

Finance:

Miller reported that the Finance Committee met immediately prior to today's Board meeting. Fiscally the authority is in great shape. Miller requested Byrum to report on the monthly financial statements.

Byrum reviewed the financial statements for the year-to-date period ended July 31, 2011. Under the Analysis of Operating Revenues, with \$45.1 million in actual revenues, and a budget of \$45.4 million, leaves Total Operating Revenues with a negative budget variance of \$336,000. Airline revenue's negative variance is a combination of lower landing fees due to cancelled flights related to inclement weather in early 2011 offset partially by adjustments made to general airline credits as required by the airline agreement. We are also behind in auto parking primarily due to fewer parkers than budgeted in the Green Lot. We are positive in Concessions & Miscellaneous Lessee's due to higher car rental income of \$592,000.

Under the Analysis of Operating Expenses, with \$33.3 million in actual expenses, and a budget of \$33.8 million, we have a positive variance of \$444,000. Salaries & Wages negative variance is due primarily to overtime for snow and winter operations offset by savings from vacant positions. Services' positive variance is due primarily to lower Airports Maintenance expense of \$195,000.

Byrum reviewed the Statement of Net Asset Analysis. Principally, we have fixed assets and cash with fixed assets representing 81% of our net assets. The cash and unrestricted cash graph depicts 60% of our cash as unrestricted. The days of unrestricted cash on hand is 551 days with the Moody's 2009 Average being approximately 400 days. This slight drop in days cash on hand is due to using the cash to pay construction bills. Our debt per enplaned passenger is \$21.62 compared to the Moody's Average of \$79.31.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget, actual Operating Revenues are \$45.1 million and actual Operating Expenses are \$33.3 million leaving Operating Income before Depreciation at \$11.8 million which is \$100,000 over what was projected.

Byrum reported that D.J. Mehigan, Managing Director of Morgan Keegan & Company, Inc. congratulated the Authority on the S&P rating upgrade. Mehigan states, "Earlier this year we looked at all 413 airport ratings over the past year and found that downgrades were outpacing upgrades on a 3-1 basis. So the bump to A+ really is an accomplishment."

Human Resources:

No report this month.

President & CEO Report

Roberts reported on the Monthly Activity Report. July was disappointing in that it was essentially flat compared to last July. We remain up 1% year to date but we certainly had hoped for better. Most of the carriers are experiencing lower load factors (percentage of seats occupied) than last year, perhaps as a result of a tenuous economy. However, actual operations are up 3.4% which is a positive trend.

Roberts reported that cargo tonnage in July was down compared to last July by 16 % which mirrors the YTD decrease. I'm pleased to report that our charter flights from Hong Kong increased in August from 2 weekly to 3 weekly and will increase further in September to 4 weekly flights. This increase in activity will assist significantly in making up the tonnage we are behind this year.

Roberts reported that this month we are celebrating American Airlines' 80 years of service to Columbus. American began service to Port Columbus in 1931, just two years after the airport opened. We will be honoring this service this week with banner signs, balloons and flowers.

Roberts reported that excellent progress continues on construction of the new replacement runway thanks to the great weather we've had recently. The in-line baggage system is running live with bags every day although not being screened by TSA yet. The switchover for the first matrix is expected in October and the second matrix in November.

Roberts reported that good progress is being made on the ticket lobby study with recommendations expected before the end of the year on lighting, flooring, concessions locations, security checkpoints, among other items.

Roberts reported that following last month's Board meeting, she reported to the Board that unfortunately the AFSCME local collective bargaining unit voted to reject the tentative agreement reached between management and the union leadership. A subsequent meeting with the union leadership was held last week and management has recommended proceeding to a formal fact finding process as the next step. The Board's Human Resources Committee will be advising management on the issues and recommendations as they occur.

Roberts called upon David Whitaker to provide an update on the Customs meeting that took place this morning. Whitaker reported that effective immediately, U.S. Customs has agreed to return to clearing international arrivals at the F.B.O. This is contingent upon building satellite offices to conduct business. Some flights may need to come to the terminal for clearance; however, the vast majority of the flights should be able to arrive at the F.B.O. Roberts commented that we had support from U.S. Senators Portman and Brown on this issue. Roberts thanked Marla Rose for her article and the publicity in the Columbus Dispatch.

Roberts reported the FAA conducted its annual certification inspection of Port Columbus last Wednesday, Thursday and Friday. For the second consecutive year, the inspector found no discrepancies. The inspector was extremely complimentary of the condition of the airfield and the records she reviewed. She was also very impressed with some recent process improvements and intended to recommend them to other airports. Those improvements involved how inspections of tenant fueling operations are conducted and recorded, and the use of teams of Operations and maintenance staff members from both Rickenbacker and Port Columbus to conduct compliance audits at each airport.

Roberts reported that within the past week, we hosted representatives of Congressman Austria and Senator Portman at Rickenbacker for familiarization tours of the facility. Tyler Grassmeyer, acting Chief of Staff for Congressman Austria, and John Campbell, Senator Portman's Central District Director, and Kevin Hoggatt, who handles economic development and special projects for the Senator, were briefed by CRAA staff on the history and current development at Rickenbacker. Future development plans, including immediate needs for a new air traffic control tower and the east-west connector were discussed as well. Finally, the visitors were provided with a tour of the area, including a visit to the control tower.

Roberts requested Rod Borden to provide an update on the August 5, 2011 electrical fire in the terminal building basement. Borden reported that the Board may recall that he had briefed the Board via e-mail on the circumstances that caused the fire and the status of our building systems. All circuits that were bypassed to restore all building systems to full operation have now been repaired and placed back in service. We did determine that some computer equipment in the ID badge office was damaged by the surge from the short circuit. Staff is working with our insurance carrier and with the baggage system contractor to resolve questions of responsibility for all necessary repairs and/or equipment replacements.

Roberts reported that earlier this month, Accreditation Manager Bob Mauldin and Chief John Rockwell attended the Commission on Accreditation for Law Enforcement Conference for the final phase of our tri-annual accreditation process. We were awarded Advanced Accreditation with Excellence. Of over 17,000 law enforcement agencies in the United States, only about 800 are accredited. Of the almost 500 commercial airports in the country, less than two dozen are accredited. At the same conference, the Columbus Division of Police and the Ohio State Highway Patrol were awarded Accreditation with Excellence putting Central Ohio in some very select company.

Roberts requested Charles Goodwin to provide an update on airports monitored during the recent earthquake in Virginia. Goodwin reported that our Operations team has been monitoring the airports on the east coast. Approximately half-dozen airports experienced some ground stops and one Washington airport experienced 30-45 minute ground stops for departing flights only.

Reading of Resolutions

40-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ADOPTING A REVISED OPERATING BUDGET FOR CALENDAR YEAR 2011.

MOVED: S. Tomasky; SECONDED: J. Miller

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 08-23-11

41-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CAPITAL PROGRAM ALLOCATED TO TECHNOLOGY INFRASTRUCTURE IMPROVEMENTS THAT WILL SUPPORT CONSTRUCTION, PROJECT MANAGEMENT, AND STORAGE EQUIPMENT PURCHASES NECESSARY TO PROVIDE BACKUP CAPABILITIES FOR CRITICAL CRAA BUSINESS SYSTEMS.

MOVED: D. Casto; SECONDED: W. Lhota

YEA: 5 NAY: 0 ABSTAIN: Dwight Smith APPROVED / 08-23-11

42-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A MODIFICATION TO THE EXISTING CONCESSION AGREEMENT WITH THE PARAIES SHOPS TO EXTEND THE TERM OF THE AGREEMENT, PROVIDE FOR THE DEVELOPMENT OF A NEW SPECIALTY RETAIL CONCEPT, AND PROVIDE FOR FUTURE CONCEPT REFURBISHMENT AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: W. Lhota; SECONDED: S. Tomasky

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 08-23-11

43-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH BURGESS & NIPLE, INC., FOR ENGINEERING DESIGN AND RELATED SERVICES FOR THE RICKENBACKER PARKWAY PHASE 2 PROJECT AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: J. Miller; SECONDED: S. Tomasky

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 08-23-11

44-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH GEORGE J. IGEL, INC. FOR THE REPLACEMENT RUNWAY OBSTRUCTION MITIGATION PROJECT FOR THE REPLACEMENT RUNWAY PROGRAM AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: F. Cipriano; SECONDED: W. Lhota

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 08-23-11

45-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH SIMON ROOFING & SHEET METAL CORPORATION FOR THE CONCOURSE A RE-ROOFING AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: J. Miller ; SECONDED: S. Tomasky

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 08-23-11

46-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT IN AN AMOUNT OF \$160,000 WITH BLACKBOX CORPORATION FOR INSTALLATION OF FIBER OPTIC CABLE IN CONNECTION WITH THE PARKING AND REVENUE CONTROL SYSTEM UPGRADES.

MOVED: W. Lhota ; SECONDED: S. Tomasky

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 08-23-11

47-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AMENDING IN PART RESOLUTIONS 13-11 AND 28-11 AND AUTHORIZING THE CONTINUATION OF THE EMPLOYER PICK-UP PLAN FOR EMPLOYEES' SHARE OF PUBLIC EMPLOYEES RETIREMENT SYSTEM CONTRIBUTIONS FOR CERTAIN EMPLOYEES.

MOVED: S. Tomasky ; SECONDED: J. Miller

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 08-23-11

Other Business

With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:27 p.m. on August 23, 2011.

Respectfully submitted,



Elaine Roberts, A.A.E.

Secretary

ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY
PORT COLUMBUS • RICKENBACKER • BOLTON

BOARD OF DIRECTORS
MEETING MINUTES OF SEPTEMBER 27, 2011

BOARD MEMBERS

Present:

Dwight Smith, Chair
William R. Heifner
John W. Kessler
Frank J. Cipriano
William J. Lhota
Jordan A. Miller, Jr.

Absent:

Don M. Casto, III
Kathleen Ransier
Susan Tomasky, Vice Chair

CRAA Executive Staff:

Elaine Roberts, President & CEO
Rod Borden, COO
John E. Byrum, VP, Chief Financial Officer
Robin Holderman, VP, Real Estate
Larry Spysinski, VP, Planning & Engineering

CRAA Staff:

R. Bush, D. Finch, C. Goodwin, M. Harris
G. Langston, M. Williams, K. Whittington

Others Present:

Alan Harding, Columbus Flight Watch | Ohio Aviation Association
Les Wright, Paradies

Chair Smith called the meeting to order at 4:03 p.m. and asked if there were any additions or corrections to the Minutes of August 23, 2011. Hearing none, Miller moved for approval; Kessler seconded. Minutes approved unanimously.

Committee Reports

Business Development:

No report this month.

Facilities & Services:

Heifner reported the Facilities & Services Committee met on September 21, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report of budget vs. actual expenses which includes business development, finance and technology, operations and facilities, planning and construction, and real estate departments. The committee also reviewed the proposed Resolutions for presentation to the full Board today.

The south runway project is making good progress and they are putting test paving in place. The airport golf course was closed at the beginning of September for the runway lighting relocation, which is concurrent with the south runway project. The course is scheduled to reopen Spring 2013. The inline baggage screen project is on track and the south matrix is scheduled to live October 25. Approximately three weeks later, the north matrix will go live. All the new bag claim conveyor systems are operational and will receive final commissioning this month.

Heifner thanked Whitaker, The Columbus Dispatch and Ohio's U.S. Senators for their assistance in coordinating the plane side inspections with U.S. Customs.

Heifner thanked Mentel, Sarkis and Spysinski for taking the committee on a tour of the south runway project. It is a significant undertaking looking at it from the contractors prospective. The committee also viewed the residential housing section that required demolition or sound proofing as part of the south runway relocation project.

Finance:

Miller reported that the Finance Committee met immediately prior to today's Board meeting. Miller stated he is always impressed with the information provided by the Finance department. Miller requested Byrum to report on the monthly financial statements.

Byrum reviewed the financial statements for the year-to-date period ended August 31, 2011. Under the Analysis of Operating Revenues, with \$50.7 million in actual revenues, and a budget of \$51.7 million, leaves Total Operating Revenues with a negative budget variance of \$1.1 million. Byrum stated as we have positive net income, we are giving 75% of that income back to the airlines, and we booked over \$1 million of additional credit back to the airlines.

Kessler asked if the revenue sharing with airlines is unusual.

Roberts answered that the nature of the revenue sharing agreement has a unique piece and is not unprecedented. Historically we have given a credit back to the airlines. This year is the first in which a different calculation was used under a new five-year agreement with the airlines. The primary methodology, or reason behind it, is that the more you give the airlines and raise the revenues they share, the more incentivized they are to bring in more flights and passengers. We originally gave \$5.3 million a year regardless of how much money the Authority was making. The new agreement gives them an incentive to help raise the net income and receive a percentage, but not a set amount.

Airline revenue's negative variance is a combination of lower landing fees due to cancelled flights related to inclement weather in early 2011 offset partially by adjustments made to general airline credits as required by the airline agreement. We are also behind in auto parking primarily due to fewer parkers than budgeted in the Green Lot. We are positive in Concessions & Miscellaneous Lessee's due to higher car rental income of \$672,000.

Under the Analysis of Operating Expenses, with \$36.8 million in actual expenses, and a budget of \$38.4 million, we have a positive variance of \$1.6 million. Service's positive variance is due primarily to lower Airports Maintenance expense, lower Parking expense and lower Software maintenance, all of which tend to be incurred later in the year.

Byrum reviewed the Statement of Net Asset Analysis. The days of unrestricted cash on hand is 570 days, slightly higher than 551 days in August, with the Moody's 2009 Average being approximately 400 days. Our debt per enplaned passenger is \$21.31 compared to the Moody's Average of \$79.31. We have not issued any additional commercial paper notes; however we do anticipate that we are going to issue \$20-\$25 million in commercial paper notes prior to the end of the year.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget, actual Operating Revenues are \$50.7 million and actual Operating Expenses are \$36.8 million leaving Operating Income before Depreciation at \$13.8 million a positive variance to budget of \$469,495. If you take the variance of \$469,495 x 3, this is the actual amount of additional credit reflected as a reduction to the airline revenues. Under the Combined Statement of Net Assets vs. Prior Year End, total assets are \$816 million with cash and cash equivalents being \$122 million and land, property and equipment \$659 million.

Human Resources:

Lhota stated no report this month.

President & CEO Report

Roberts reported on the Monthly Activity Report for August. Passenger traffic was down 1.5% in August compared to last August. Hurricane Irene in late August resulted in dozens of cancellations that negatively impacted our August numbers. It's difficult to put an exact impact of the hurricane on our numbers but there is no doubt that all those cancellations had a material impact.

Roberts reported several of our carriers are doing well this year compared to last. Air Canada, American and Southwest are all up solidly on a year to date basis. On the other hand, Continental Airlines has reduced both frequencies and size of aircraft since its merger with United, leaving them down nearly 19% year to date. We are seeing mostly regional jets by Continental as opposed to our more typical mix of mainline and regional aircraft. We are in touch with them and do expect some increases in the coming months, particularly to Houston. Frontier is also down significantly since they eliminated service to Kansas City earlier this year and are also reducing frequencies to Milwaukee. Frontier has eliminated service to Milwaukee from Dayton and Cleveland, among other cities, as they continue to restructure themselves.

Roberts reported Delta has announced it will eliminate its one daily flight to Kansas City for the winter months effective with their November schedule adjustments. It's possible that flight will resume in the spring. The change will leave Kansas City without non-stop service from Columbus.

Roberts reported that cargo at Rickenbacker was up in August nearly 12% with Far East scheduled charters, FedEx and UPS all up for the month. Year to date we remain down nearly 13%. An additional weekly Far East scheduled charter flight was added in early September, so we are pleased that activity is heading in the right direction.

Roberts reported that Dave Whitaker and Todd Carter will be meeting with several airlines at a conference in Berlin next week attended by more than 750 airports worldwide. Carter and Whitaker will meet with eight cargo airlines regarding Rickenbacker and nine passenger airlines focused on Port Columbus.

Roberts announced we have a number of upcoming events:

- On October 13 we will host a meeting with the boards of various groups focused on promoting international relations for Columbus including Columbus Sister Cities, Columbus Council on World Affairs, Columbus International Program and many others. The focus of the event is greater collaboration among the groups to ensure a coordinated approach. The board should have received an invitation to this event and we encourage their participation.
 - Roberts announced that Dave Whitaker was recently elected Chairman of the Board for Columbus Sister Cities International. He has served on their board since 2007 and served the last two years as Vice Chair.
- On October 20th we will host our annual Foreign Trade Zone Seminar at the Northeast Conference Center. If anyone is interested in attending that informative seminar, let me know and I will get you the information.
- On October 27th we will host our second annual General Aviation Business Partner Networking Event. Lisa Piccione, Sr. Vice President of Government Affairs for the National Business Aviation Association will be the guest speaker. You should receive an invitation to that event as well if you have not already.

Roberts reported that National Customer Service Week is October 3-7. We will be actively celebrating at key customer interaction points throughout the terminal.

Roberts reported that Port Columbus has been nominated for the Greater Columbus Arts Council's Community Arts Partner Award for medium-sized businesses. The award recognizes that strong partnerships between businesses, community members and the arts stimulate economic growth, promote the city's revitalization, encourage tourism, enhance Columbus' cultural image and give life to the city. This nomination, which was made by the Ohio Art League, stems from the many elements of the airport's art program: Ohio Art League's rotating exhibit, student art exhibits, partnership with the Columbus Museum of Art, hosting student performers during the holiday season and our young-travelers postcard program. They also called attention to our permanent art installations, most notably Brushstrokes In Flight. The winner will be announced at an Oct. 20 ceremony.

Roberts reported the Ohio Art League's rotating exhibit at Port Columbus, mixed media artwork by Columbus artist Tyler Bohm is now on display in the hallway behind MoJoe Lounge. The artist starts his pieces using Computer-Aided Design (CAD) then sends the artwork to a laser cutter to cut the image out of Plexiglas. Bohm then paints the resulting components and assembles the artwork, mounting together several layers of Plexiglas.

Roberts reported that last week she was one of three airport CEOs on a panel invited to present at the annual airline corporate real estate "all hands" meeting in Atlanta. She presented a summary of our unique airport/airline revenue sharing agreement and how that was designed to be a win-win partnership. She participated with CEOs of Atlanta and Pittsburgh airports and we all shared information on how we were focusing on creative ideas to enhance non airline revenues.

Roberts reported that today she met with Congressman Pat Tiberi to discuss the importance of FAA reauthorization and increasing the cap on PFCs to pay for airport capital improvements. Unfortunately, with recent redistricting we may lose Tiberi for our Congressman representing Columbus, but he assured Roberts he will continue to have a strong interest in our airports.

Roberts reported that last Tuesday staff conducted a full-scale disaster preparedness exercise at Port Columbus. FAA regulations require that such an exercise be conducted once every three years at each certificated airport. A full-scale exercise was conducted at Rickenbacker last year. Last week's exercise at Port Columbus involved many of our mutual aid and community partners. Focus areas were coordination, communications, incident command, and operation of the Emergency Operations Center. Comments from the evaluators, including a team from FEMA headquarters, were very positive. Once the evaluators' written comments are received, a formal After Action Report will be prepared.

Borden reported that historically we have struggled with communications coordination issues with all mutual aid partners and responding agencies. This year we saw great improvements. We also focused on incident command to identify who is in charge and how they communicate with the agencies. In the Emergency Operations Center we had new video technology installed which allows us to view CCTV cameras, satellite, internal data and other necessary components needed in the event of an emergency. This year we conducted two scenarios designed to challenge responders and the Communication Center. Donna Monell designed two scenarios: 1) an active shooter with hostages in the cargo building, also involving an explosive device, and 2) an air crash simulation 25 minutes after the first incident.

Roberts reported the TSA conducted its annual recertification evaluation of the Authority's Explosive Detection K-9 teams two weeks ago. The team's performance during the evaluation was outstanding, well above that needed to earn recertification. The evaluator was once again very complimentary of the teams, indicating that they are among the best of the K-9 teams he works with.

Roberts reported two weeks ago Sunday we observed the 10th anniversary of the 9/11 terror attacks. Earlier in the week, Chief Rockwell and representatives of the TSA participated in a media briefing to explain some additional security measures that would be implemented. Those included additional police and K-9 team patrols, random searches of vehicles approaching the terminal building, and more intensive screening of passengers and baggage. All went smoothly and no incidents were reported.

Roberts reported CRAA has been awarded a three-star "Green Fleet" designation by Clean Fuels Ohio for its progress in converting the parking shuttle fleet from diesel to propane fuel. The Green Fleet program is administered by Clean Fuels Ohio to recognize businesses for reductions in emissions and improved fuel efficiency. Businesses can earn up to five-stars under the Green Fleet program. Of the 25 total buses in CRAA's parking shuttle fleet, nine are now propane-fueled. Eight of those were funded in part with Federal Department of Energy grants administered through Clean Fuels Ohio. Five more propane-fueled buses are planned for purchase in 2012.

Roberts congratulated our Chairman, Dwight Smith, on his recent successful climb to the top of Mt. Kilimanjaro to raise the awareness of the challenges faced by youth in Tanzania and also in Central Ohio. He is the founder of The Thanks Be To God Foundation, which was founded on the belief that "To Whom Much Is Given Much Is Required". In addition to this significant personal accomplishment, Dwight's goal for the Mt. Kilimanjaro climb was to raise \$15,000 for the Foundation to benefit youth, and he far exceeded that by raising over \$60,000! Please join me in congratulating Dwight on this incredible achievement.

Reading of Resolutions

48-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CAPITAL PROGRAM ALLOCATED TO THE TELEPHONE SYSTEM UPGRADE PROJECT (Voice over Internet Protocol "VoIP") TO SUPPORT NEW REQUIREMENTS AND CORRESPONDING DESIGN CHANGES.

MOVED: J. Kessler; SECONDED: J. Miller

YEA: 6 NAY: 0 ABSTAIN: ___ APPROVED UNANIMOUSLY / 09-27-11

49-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH SUN CONTROL, INC. FOR INSTALLATION OF HIGH-EFFICIENCY LIGHTING FIXTURES AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: W. Heifner; SECONDED: J. Kessler

YEA: 6 NAY: 0 ABSTAIN: ___ APPROVED UNANIMOUSLY / 09-27-11

50-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ESTABLISHING AN ORDER PURSUANT TO THE EXISTING MASTER AGREEMENT WITH DYNAMIX ENGINEERING LTD. FOR AS-NEEDED MECHANICAL AND ELECTRICAL ENGINEERING SERVICES AT PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL, AND BOLTON FIELD AIRPORTS.

MOVED: W. Lhota; SECONDED: J. Miller

YEA: 6 NAY: 0 ABSTAIN: ___ APPROVED UNANIMOUSLY / 09-27-11

Other Business

Kessler announced Roberts was brought into The Columbus Partnership representing not only her accomplishments, but the importance of the airports' economic development.

Heifner thanked Holderman for his efforts in the progress and future opening of Bridgeway and the progress of the NetJets facilities.

With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:36 p.m. on September 27, 2011.

Respectfully submitted,

A handwritten signature in cursive script that reads "Elaine Roberts".

Elaine Roberts, A.A.E.
Secretary

ER/ksw



**BOARD OF DIRECTORS
MEETING MINUTES OF OCTOBER 25, 2011**

BOARD MEMBERS

Present:

Dwight Smith, Chair
William R. Heifner
John W. Kessler
Frank J. Cipriano
William J. Lhota
Jordan A. Miller, Jr.
Susan Tomasky, Vice Chair

Absent:

Don M. Casto, III
Kathleen Ransier

CRAA Executive Staff:

Elaine Roberts, President & CEO
John E. Byrum, VP, Chief Financial Officer
Robin Holderman, VP, Real Estate
Robin Patrick, VP, People Services
Larry Spysinski, VP, Planning & Engineering
David Whitaker, VP, Business Development & Communications

CRAA Staff:

R. Bush, D. Finch, C. Goodwin, M. Harris, G. Langston
J. Rockwell, B. Sarkis, M. Williams, K. Whittington

Others Present:

Alan Harding, Columbus Flight Watch | Ohio Aviation Association
Don Peters, Columbus Flight Watch
Marla Rose, The Columbus Dispatch
K. Lou Whitley, Concourse Hotel
Morty Kanter, Citizen
Rena Vesler, Citizen

Chair Smith called the meeting to order at 4:01 p.m. and asked if there were any additions or corrections to the Minutes of September 27, 2011. Hearing none, Cipriano moved for approval; Tomasky seconded. Minutes approved unanimously.

Committee Reports

Business Development:

Kessler reported the Business Development Committee has had several meetings and that a Resolution will be presented to the Board regarding the purchase of the Concourse Hotel & Conference Center. Kessler asked Holderman to report. Holderman reported that several months ago CRAA was approached Hotel Concourse LLC which is a holding company for WesBanco about purchasing the Concourse Hotel and Conference Center which is located directly adjacent to Concourse C and the terminal on 6.49 acres of land. The price is \$1 million to acquire the asset as well as Hotel Concourse LLC's leasehold interest in the property. The Business Development Committee has met multiple times regarding the acquisition and the Facilities & Services Committee is aware of the pending transaction. We are working on a long-term strategic plan for the property, but have not settled on a plan at this time. We have employed an outside consultant to assist us with the process and expect to report to the Board soon with a plan for the property. Holderman expects to close on the property before year end. This acquisition was not included in the 2011 Capital Budget and will be funded from the General Purpose Fund.

Facilities & Services:

Heifner reported the Facilities & Services Committee met on October 19, 2011 to review the active Major Capital Projects report for projects in excess of \$2 million, including the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report of budget vs. actual expenses which includes business development, finance and technology, operations and facilities, planning and construction, and real estate departments. The committee also reviewed the proposed Resolutions for presentation to the full Board today.

The inline baggage project is tracking on schedule. The south matrix will go live on November 8, 2011 and the north matrix will follow approximately three weeks thereafter. Validation is ongoing with regards to the testing of equipment.

The south runway relocation project continues to run on schedule despite an abnormally wet year.

The committee also reviewed the preliminary draft of the 2012 Capital Budget and will be reviewing a final draft of this report at the November committee meeting in preparation for presentation to the full board at the November meeting. At that time the committee will also present a brief overview of our recommendation to the full board prior to the board being asked to vote on approval of the 2012 Capital Budget.

Finance:

Miller reported that the Finance Committee met immediately prior to today's Board meeting. The committee completed a thorough review of the draft 2012 operating and capital budget that will be presented at the November Board meeting. Miller stated that the Finance Committee is always very thorough in their preparation of their assumptions and rates. Miller requested Byrum to report on the monthly financial statements.

Byrum reviewed the financial statements for the year-to-date period ended September 30, 2011. Under the Analysis of Operating Revenues, with \$57.4 million in actual revenues, and a budget of \$58.2 million, leaves Total Operating Revenues with a negative budget variance of \$800,000. Byrum stated however that this is good because we have been able to share additional revenue with the airlines to the extent of \$1.3 million, so we have booked an additional credit because the revenues are higher and the expenses lower than anticipated. The net result is that we have lowered airline costs.

Under the Analysis of Operating Expenses, with \$41.8 million in actual expenses, and a budget of \$43.1 million, we have a positive variance of \$1.2 million, specifically being under budget in benefits and personnel expenses, supplies and materials, services, and contract labor. The majority of this reflects back on the benefits in which we anticipated a larger increase in our health care than what was received, and less expenditures year- to- date in the services and contract labor area than we had anticipated.

Byrum reviewed the Statement of Net Asset Analysis, specifically the days of unrestricted cash on hand, which is 567 days, up slightly over last month, with the Moody's 2009 Average being 396 days. Our debt per enplaned passenger is \$21.15 compared to the Moody's Average of \$79.31 from 2009. We are expecting a more recent Moody's number to be published in the near future.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget, actual Operating Revenues are \$57.4 million and actual Operating Expenses are \$41.8 million leaving Operating Income before Depreciation at \$15.6 million and a positive variance compared to budget of \$445,000. Once again, remember the additional airline credit is \$1.3 million which reflects three times what we are sharing in overage, again giving 75% of our surplus back to the airlines.

Under the Combined Statement of Net Assets vs. Prior Year End, total assets are \$820 million with cash and cash equivalents being \$121.5 million and land, property and equipment \$661 million.

Human Resources:

Lhota stated no report this month.

President & CEO Report

Roberts reported on the Monthly Activity Report for September. Passenger traffic was up .03% in September compared to last September leaving us up .07% year to date. All of the carriers except Continental, Frontier and United were up in September. Continental and Frontier have had significant capacity reductions year over year. Year to date, Air Canada, American, Delta and Southwest are all up while US Airways is essentially flat.

Roberts reported that cargo activity at Rickenbacker in September increased 9.4% compared to last September leaving us down 10.3% year to date. As mentioned last month, we are experiencing increased international flights from Hong Kong which is the reason for the year over year increase.

Roberts reported that on October 13, we hosted a meeting with the boards of various groups such as Sister Cities and the Council on World Affairs which are focused on promoting international relations for Columbus. The reception was well attended and included remarks by Commissioner Paula Brooks and Board Chairman Dwight Smith.

Roberts reported that this Thursday evening we will be hosting our general aviation colleagues for a networking event in the Emergency Operations Center. This segment of the industry includes corporate jets as well as leisure flying. Special guest for this event will be the Sr. VP of Governmental Affairs for the National Business Aviation Association, Lisa Piccione.

Roberts reported that on Wednesday we will have our annual airline rates and charges meeting with the corporate real estate representatives of the carriers. We are projecting another record year in 2012 for the airline revenue sharing credit of \$6.6 million, which is \$1.1 million more than 2010 credited in 2011. As a result, the landing fee for Port Columbus will decrease next year 13% and the projected cost per enplaned passenger will increase by approximately 2% based upon passenger forecasts and increased terminal costs due largely to the new inline baggage system.

Roberts reported the inline baggage system is going through final testing procedures and the south matrix is scheduled to open before Thanksgiving and the north matrix by mid-December. We want to work out any potential issues prior to the opening.

Roberts reported that we are working closely with the Ohio Department of Transportation, MORPC, the Columbus Chamber of Commerce and other public entities to prepare a discretionary grant application for \$16.6 million to construct the Pickaway East-West Connector Road at Rickenbacker which will connect from the south side of the intermodal over to U.S. Route 23. The state DOT has taken over the project; however the grant application is under the Authority's name with the deadline being October 31. This funding would be from the US Department of Transportation's TIGER III Program and is a very competitive program with projects across the United States.

Roberts reported on the installation of a large digital sign on International Gateway. Installation will be completed shortly and three clients have signed one-year terms for advertising on the space, including Huntington Bank, the Columbus Chamber and Columbus State. The installation is included under our agreement with Clear Channel and we will receive approximately 25% of gross revenues. Advertising content will be reviewed. This has a significant revenue impact for the Authority. We would receive approximately 25% of the gross revenue which is expected to be approximately \$750,000.

Roberts reported that Wendy's has decided to leave Port Columbus at the end of the year as they are losing approximately \$100,000 per year. HMS Host will be opening a Burger King in the food court by Spring 2012. Holderman reported that several meetings were held to discuss keeping Wendy's at Port Columbus; however, the financial loss necessitates them leaving.

Roberts reported that CRAA staff assisted with the placement of a granite marker on the Rickenbacker airfield that will serve as a new survey point for the military parachute training zone there. This marker has an inscription rededicating and renaming the Drop Zone (DZ) in memory of Chief Warrant Officer H. Roger Mills, the military officer that was killed in the training accident last fall. His unit paid for and placed the marker and also conducted a dedication ceremony on Sunday, October 16, 2011. A number of military and civilian VIP attended the dedication along with friends and family.

Roberts reported that CRAA's cargo handling operation recently underwent an inspection from the international safety inspectors as they worked to audit Kalitta Air Cargo, Rickenbacker's largest operator of B-747 aircraft. The IATA Operational Safety Audit (IOSA) program is an internationally recognized and accepted evaluation system designed to assess the operational management and control systems of an airline. IOSA's quality audit principles are designed to conduct audits in a standardized manner. Kalitta indicated that the inspectors had nothing but good things to say about the ground handling team at Rickenbacker and the IOSA inspectors commented to CRAA staff that they were impressed with the culture of safety at Rickenbacker.

Roberts reported that after eight years of service, K-9 Segal retired to his handler's home. Segal's replacement, a two-year old Belgium Malinois named Roy, was assigned to Officer Dave Knepper. We have a total of four K-9 teams at the airport; three are TSA bomb dogs and one narcotics dog.

Reading of Resolutions

51-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PURCHASE OF THE CONCOURSE HOTEL AND CONFERENCE CENTER AND THE BUYOUT OF THE ASSOCIATED GROUND LEASE LOCATED ON 6.490 ACRES OF LAND OWNED BY THE AUTHORITY AND SITUATED NORTH OF INTERNATIONAL GATEWAY AND EAST OF SAWYER ROAD IN THE CITY OF COLUMBUS, COUNTY OF FRANKLIN, STATE OF OHIO.

MOVED: J. Kessler; SECONDED: W. Lhota

YEA: 7 NAY: 0 ABSTAIN: ___ APPROVED UNANIMOUSLY / 10-25-11

52-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH JBT CORPORATION FOR THE PURCHASE AND INSTALLATION OF ONE NEW MODEL A3 60/119 PASSENGER BOARDING BRIDGE AT GATE B29.

MOVED: W. Heifner; SECONDED: J. Miller

YEA: 7 NAY: 0 ABSTAIN: ___ APPROVED UNANIMOUSLY / 10-25-11

Other Business

With no further business being brought before the Board, Chair Smith adjourned the meeting at 4:26 p.m. on October 25, 2011.

Respectfully submitted,



Elaine Roberts, A.A.E.
Secretary

ER/ksw



COLUMBUS REGIONAL AIRPORT AUTHORITY
PORT COLUMBUS • RICKENBACKER • BOLTON

BOARD OF DIRECTORS
MEETING MINUTES OF NOVEMBER 22, 2011

BOARD MEMBERS

Present:

Dwight Smith, Chair
John W. Kessler
Frank J. Cipriano
William J. Lhota
Kathleen Ransier
Susan Tomasky, Vice Chair

Absent:

Don M. Casto, III
William R. Heifner
Jordan A. Miller, Jr.

CRAA Executive Staff:

Elaine Roberts, President & CEO
John E. Byrum, VP, Chief Financial Officer
Robin Holderman, VP, Real Estate
Robin Patrick, VP, People Services
Larry Spysinski, VP, Planning & Engineering
David Whitaker, VP, Business Development & Communications

CRAA Staff:

R. Bush, D. Finch, C. Goodwin, M. Harris,
J. Rockwell, B. Sarkis, P. Streitenberger, D. Wall, K. Whittington

Others Present:

Marla Rose, The Columbus Dispatch

Chair Smith called the meeting to order at 4:02 p.m. and asked if there were any additions or corrections to the Minutes of October 25, 2011. Hearing none, Lhota moved for approval; Ransier seconded. Minutes approved unanimously.

Committee Reports

Business Development:

Kessler stated no report this month.

Facilities & Services:

Cipriano reported the Facilities & Services Committee met on November 16, 2011 to review the Major Capital Projects report for 2012 which total \$89 million. Cipriano reported that the income for these projects include \$37 million from federal grants, \$7 million from other grants, \$24 million from Passenger Facilities Charges and \$21 million from capital reserves.

Also reviewed were the project status report, cost variance report, and construction schedules and timelines. The committee also reviewed the 2011 Capital Budget Variance Report, the Budget Pacing Report of budget vs. actual expenses which includes Business Development, Finance and Technology, Operations and Facilities, Planning and Construction, and Real Estate departments. The committee also reviewed the proposed Resolutions for presentation to the full Board today.

Cipriano requested D. Wall to give an overview on the 2012 capital budget. Wall reported that four project evaluation criterion was used which are:

- Life/Health/Safety/Security – 10 projects at \$6.2 million
- Regulatory/Maintain Certification – 1 project
- Business Continuity – 38 projects at \$63 million
- Asset Preservation – 37 projects at \$20 million

Wall reported that in 2012 the major projects will include the In-Line Checked Baggage Screening Inspection System, Runway 10R/28L Replacement, Airport Golf Course Modifications, Ticket Lobby Modernization which will be presented to the Board in January 2012, and Runway 5R/23L Pavement & Lighting Rehabilitation at Rickenbacker.

Finance:

Ransier reported that the Finance Committee met immediately prior to today's Board meeting and requested Byrum to report on the monthly financial statements.

Byrum reviewed the financial statements for the year-to-date period ending October 31, 2011. Under the Analysis of Operating Revenues; with \$63.9 million in actual revenues and a budget of \$64.8 million, leaves Total Operating Revenues with a negative budget variance of \$892,000. Byrum stated however that this is good because we have been able to share additional revenue with the airlines.

Under the Analysis of Operating Expenses, with \$46.1 million in actual expenses, and a budget of \$47.6 million, we have a positive variance of \$1.5 million; specifically being under budget in benefits and personnel expenses, supplies and materials, services, and contract labor. The majority of this reflects back on the benefits in which we have higher participation by employees offset by greater contribution to the Voluntary Employee Benefit Association (VEBA). We have also not yet finalized the AFSCME agreement which may lower the projected surplus prior to the end of the fiscal period.

Byrum reviewed the Statement of Net Asset Analysis, specifically the days of unrestricted cash on hand, which is 568 days, with the Moody's 2010 Average being 455 days. Our debt per enplaned passenger is \$20.84 compared to the Moody's Average of \$76.27 from 2010. The Moody's numbers are based on the new 2010 data that was received during the month.

Under the Statement of Revenues, Expenses and Changes in Net Assets vs. Budget, actual Operating Revenues are \$63.9 million and actual Operating Expenses are \$46.1 million leaving Operating Income before Depreciation of \$17.8 million and a positive variance compared to budget of \$637,000.

Under the Combined Statement of Net Assets vs. Prior Year End, total assets are \$827 million with cash and cash equivalents being \$122.4 million and land, property and equipment \$672.1 million.

Human Resources:

Lhota stated no report this month.

President & CEO Report

Roberts reported on the Monthly Activity Report. October finished with over 550,000 total passengers for the month, down a disappointing .09% compared to last October. Year to date we remain up one half of a percentage point compared with last year at this time. The number is disappointing in that we are ready for greater growth and were expecting to be up 2 – 3% this year, but it looks like we will end the year flat.

Roberts reported that on a year to date basis, our four largest carriers Southwest, Delta, US Airways and American, representing 78% of our total passenger activity, are up a combined 3%, which is encouraging and closer to expectation. We are certainly concerned about Continental's numbers which are down approximately 20% for the month and YTD primarily on reduced capacity, utilizing mostly RJ aircraft at CMH this year versus a combined mainline and RJ fleet in previous years. We have spoken with them and they began introducing more mainline equipment in recent weeks but the carrier is focused on international growth opportunities and executing its merger with United Airlines.

Roberts reported that historically in 2007 we were up 15%, mostly attributable to Skybus. Likewise attributable to Skybus and the very difficult economy that continues to linger, 2008 and 2009 were each down approximately 10%. Last year we finished up 2.1% as we began to climb back a bit and, again, we're hoping for the same or better this year. Certainly the numbers are much better than '08 and '09 but we are ready for more and continue to work with the airlines to that end.

Roberts reported on recent airline mergers. We are expecting a busy first half of 2012 with Continental moving out of Concourse A into Concourse B followed by AirTran relocating from Concourse C into Concourse A. These moves will align the merging Continental and United Airlines, to be called United as well as AirTran and Southwest, to be called Southwest.

Roberts reported that cargo at Rickenbacker was down 4.7% for the month and remains down 9.7% year to date. Our largest carrier, FedEx was down over 20% for the month, more than 2.3 million pounds less than last October. FedEx advises they continue to adjust their schedule based on volume and remain an overflow location for Memphis and Indianapolis, as necessary. We continue to experience an increase in charter flights from Hong Kong currently at four per week. Additionally, this time of year is referred to as peak season in anticipation of the upcoming holidays and Rickenbacker is busy with that activity.

Roberts reported that we are prepared for Thanksgiving here at Port Columbus as well. Our customer service team is working closely with the airlines and TSA to ensure we provide strong support during busy travel periods.

Roberts congratulated the Finance department for their excellent work on the comprehensive annual financial report (CAFR) for fiscal year 2010. The Government Finance Officers Association has awarded the Authority with the Certificate of Achievement for Excellence in Financial Reporting. This is the 19th year in a row to receive this award, which we have done every year since a separate port authority structure was created in 1991. This is the highest form of recognition in governmental accounting and financial reporting and its attainment represents a significant accomplishment by a government and its management team.

Roberts congratulated Board member, Bill Heifner, who received the National Distinguished Design-Build Leadership Award from the Design Build Institute of America. The award honors Bill's demonstrated leadership in the advancement of design-build and design-build best practices according to the press release in the November 4, 2011 issue of *Business First*.

Roberts reported that there is much activity with Community Relations. The airport will again participate in the Gahanna Holiday of Lights Parade this Friday. One of our fire fighting trucks will be fully decked out in holiday lights and spraying snow, which is always a crowd favorite. We are also actively supporting Gahanna Lincoln High School as well as East Columbus Elementary School.

Roberts announced that the Columbus Museum of Art will be updating their wall space in the main lobby in December and we will introduce new art under our partnership with the Ohio Art League in December as well. More details on that for you in January.

Roberts reported that the first of the two In-Line Baggage Screening Systems passed final testing and certification and commenced screening baggage on November 8. The "South Matrix" serves all the ticket counters in the South half of the ticket lobby, including Continental, Southwest, and USAirways. TSA will complete certification and testing of the "North Matrix", which will serve all the remaining airlines, in early January. The North Matrix is currently in use to transport baggage from the ticket counters to the airlines' baggage makeup areas after the bags are screened in the ticket lobby.

Roberts announced that we recently replaced all of the carpet in the baggage claim areas. The new carpet was much needed and was a well implemented project during the early morning hours before the terminal opened to traffic every day.

Roberts reported that on November 6-9, a leadership development course for airport professionals was presented at the Blackwell on the OSU campus. The course was developed jointly by the OSU Aviation Department, CRAA staff, and Mindy Price, a Columbus-based consultant, as a grant-funded project of the Airport Cooperative Research Program. Representatives from nine major airports attended the course, which was the initial offering. Instructors were Mindy Price, Chris Kitchen of our People Services staff, and Linda Frankl, former CRAA VP of Strategy and Organizational Effectiveness. Roberts served as Executive Sponsor of the project and two of our senior team members, Rod Borden and Charlie Goodwin, participated in the three day course. The feedback from the participants was very positive and we hope and expect that the course will become an invaluable leadership development resource for airports of all sizes.

Roberts reported that last week a few key organizational changes were announced. The Board and CRAA staff received a Special Edition of CRAA Today which summarized those changes. The largest change involves creating an Asset & Development Division that combines the Planning & Construction Administration, Asset Management, and Real Estate functions. By bringing these three divisions together, the Authority can support a “cradle to grave” flow for asset development, management and preservation. Beginning next week, Robin Holderman will become the Chief Asset & Development Officer. Additionally, we have created a Vice President of Asset Management position that was advertised last Friday as we have begun the search for this position.

While real estate responsibilities will remain with Robin Holderman, we are realigning concessions management from that division to the Business Development & Communications Division effective next week as well. This shift will better align our concentrated efforts on customer service, airline relations, and our strategic priority of diversifying and increasing revenues.

Finally, we will be creating a Governmental Affairs & Strategy Division and realigning legal services, risk management, and business strategy under a new Vice President. We have advertised and begun recruiting for this position as well. All the changes were announced and discussed at a senior leadership retreat last week and I want to thank the Board Chairman for spending a couple of hours with us that morning and for his support of these organizational changes. The restructuring will allow us to place a strong focus on strategic priorities over the next several years.

Roberts thanked the Board for their services and wished everyone Happy Holidays and safe travels.

Reading of Resolutions

53-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY ADOPTING THE OPERATING AND CAPITAL BUDGETS, AND THE SCHEDULE OF FEES, RATES AND CHARGES FOR CALENDAR/FISCAL YEAR 2012.

MOVED: K. Ransier ; SECONDED: S. Tomasky

YEA: 6 NAY: 0 ABSTAIN: ___ APPROVED UNANIMOUSLY / 11-22-11

54-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PURCHASE OF THREE (3) 2012 CHEVROLET PICKUP TRUCKS EQUIPPED WITH PLOWS AND V-BEDS TO BE USED IN THE PARKING GARAGE AND THE REMOTE LOTS AT PORT COLUMBUS INTERNATIONAL AIRPORT FROM JACK MAXTON CHEVROLET IN THE AMOUNT OF \$116,787.

MOVED: W. Lhota; SECONDED: F. Cipriano

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 11-22-11

55-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN AMENDMENT TO THE CURRENT CONCESSION AGREEMENT WITH CLEAR CHANNEL AIRPORTS TO EXTEND THE TERM OF THE AGREEMENT AND PROVIDE FOR NEW CAPITAL INVESTMENT AND ADVERTISING LOCATIONS AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: S. Tomasky; SECONDED: W. Lhota

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 11-22-11

56-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH WOOLPERT, INC. TO PROVIDE GENERAL SURVEY AND GEOGRAPHIC INFORMATION SYSTEM SERVICES AT PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL AND BOLTON FIELD AIRPORTS.

MOVED: W. Lhota; SECONDED: K. Ransier

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 11-22-11

57-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH PB AMERICAS, INC, FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE RUNWAY 10R/28L REPLACEMENT PROGRAM AT PORT COLUMBUS INTERNATIONAL AIRPORT.

MOVED: F. Cipriano; SECONDED: K. Ransier

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 11-22-11

58-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT INCREASE WITH LANDRUM & BROWN, INC. FOR ON-CALL ENVIRONMENTAL REVIEW (NEPA) SERVICES AT PORT COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL AND BOLTON FIELD AIRPORTS.

MOVED: W. Lhota; SECONDED: S. Tomasky

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 11-22-11

59-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT INCREASE WITH LERCH BATES, INC. FOR ON-CALL PROFESSIONAL SERVICES FOR DESIGNS OF ELEVATOR REPLACEMENTS, MODERNIZATIONS, AND ELEVATOR AND ESCALATOR ANALYSIS AT PORT COLUMBUS INTERNATIONAL AND RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: J. Kessler; SECONDED: K. Ransier

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 11-22-11

60-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN AMENDMENT TO THE JOINDER AGREEMENT BETWEEN THE CITY OF COLUMBUS, OHIO; FRANKLIN COUNTY, OHIO; AND THE COLUMBUS REGIONAL AIRPORT AUTHORITY AND AUTHORIZING THE EXECUTION AND IMPLEMENTATION OF THE AMENDMENT BY THE COLUMBUS REGIONAL AIRPORT AUTHORITY.

MOVED: S. Tomasky; SECONDED: W. Lhota

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 11-22-11

61-11

A RESOLUTION OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING ESTABLISHING A PROJECT BUDGET FOR PAYMENTS TO PROPERTY OWNERS AND AUTHORIZING THE PURCHASE OF REQUIRED RIGHT OF WAY NECESSARY FOR THE CONSTRUCTION OF THE RICKENBACKER PARKWAY PHASE 2B PROJECT AND FURTHER AUTHORIZING, IF NECESSARY, THE FILING OF EMINENT DOMAIN PROCEEDINGS WITH RESPECT TO ANY OR ALL SUCH PROPERTY.

MOVED: W. Lhota; SECONDED: K. Ransier

YEA: 6 NAY: 0 ABSTAIN: APPROVED UNANIMOUSLY / 11-22-11

Other Business

Smith called on the Nominating Committee Chair.

Lhota reported that the Nominating Committee had met and deliberated and moved that Dwight Smith be elected to a second term as Chair and Susan Tomasky be elected to a second term as Vice Chair for the term commencing December 1, 2011, and expiring November 30, 2013. Cipriano seconded the motion and moved that the nominations be closed. Smith called for a vote and all Board members approved the nominations unanimously.

With no further business being brought before the Board, Lhota moved to adjourn; Cipriano seconded. Chair Smith adjourned the meeting at 4:40 p.m. on November 22, 2011.

Respectfully submitted,



Elaine Roberts, A.A.E.
Secretary

ER/ksw