



September 11, 2017

NOTICE OF ADDENDUM  
ADDENDUM #2

Subject: **Annual Generator Inspections & Repairs # FAC-2017-006**

Date Due: **September 21, 2017 at 2:00 PM EDT**

Dear Sir or Madam:

The Columbus Regional Airport Authority (CRAA) hereby issues an addendum to the subject solicitation:

- Answers to questions received regarding the Solicitation (attached below).

Unless otherwise stated, your response shall be considered as including this addendum.

Should you have any questions or need additional information, please contact Diana Ragan, at [CRAAProcurement@columbusairports.com](mailto:CRAAProcurement@columbusairports.com). Thank you for your interest in doing business with the Columbus Regional Airport Authority.

Sincerely,

*Diana Ragan*

Diana Ragan  
Contract and Procurement Specialist  
Office of Contracts and Procurement

cc: file

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- 1. How many inspections a year are you looking for? It appears to be only one inspection a year.**

Answer: That is correct. The Authority is requesting one (1) inspection per year.

- 2. I did not see any oil or filter changes in the SOW nor an oil analysis to be able to see if the oil needs to be changed. Do you change oil and filters in house?**

Answer: The Authority is requiring an all fluid analysis, this typically includes coolant and oil. CRAA is requesting the Contractor to include oil changes with filters in the inspection process.

- 3. It appears on Appendix A that you are basically just awarding this on Time and Material Rates? Is this correct?**

Answer: Pricing will be evaluated on a time and material rate; however, pricing is not the only factor when determining the award of the contract. Please see section 5.0 Basis for Agreement Award for a complete description of the criteria.

- 4. I just want to make sure that I have Appendix A done correctly as this is the first bid I have ever seen done this way, most ask for individual pricing per unit on a Major and Minor PM Basis. You want us to take our Hourly Rate and put that under the Quote section, Put the total hours per location under Estimated Hours and put the total of the 2 multiplied together and put that under Estimated Total Cost?**

Answer: Yes that is correct.

- 5. How would we do the above for Repairs? We do not know the amount of repairs that would be needed or for this section do you just want us to provide our hourly rate for repairs?**

Answer: For repairs please provide only the hourly rate. We realize that the total number of hours for a repair will be different for each situation.

- 6. What is the cost to get our employees badged?**

Answer: The cost per employee is \$56. If the badge is not returned at the end of the Contract, a fee of \$250 per badge will be charged.