



November 2, 2017

NOTICE OF ADDENDUM  
ADDENDUM #1

Subject: **Annual Generator Inspections & Repairs # FAC-2017-011**

Date Due: **November 16, 2017 at 2:00 PM EDT**

Dear Sir or Madam:

The Columbus Regional Airport Authority (CRAA) hereby issues an addendum to the subject solicitation:

- Answers to questions received regarding the Solicitation (attached below).

Unless otherwise stated, your response shall be considered as including this addendum.

Should you have any questions or need additional information, please contact Diana Ragan, at [CRAAProcurement@columbusairports.com](mailto:CRAAProcurement@columbusairports.com). Thank you for your interest in doing business with the Columbus Regional Airport Authority.

Sincerely,

*Diana Ragan*

Diana Ragan  
Contract and Procurement Specialist  
Office of Contracts and Procurement

cc: file

Subject: **Annual Generator Inspections & Repairs # FAC-2017-011**

Date Due: **November 16, 2017 at 2:00 PM EDT**

**Question 1:** In the Hourly Rate for Inspections Column, is this asking what we base our flat rate hourly on as our inspection is a flat rate?

Answer 1: In this column (Hourly Rate for Inspections), CRAA is requesting the PER HOUR rate for your company to be onsite completing the inspections. You put that PER HOUR rate in the "Quote" column. Then you place the estimated number of hours to complete the inspection per site / per year in the estimated # of Hours for Inspections & Load Bank Testing Per site column. Then you multiply the "Quote" price by the "Estimated Number of Hours" to get the "Estimated Total Cost per Year".

**Question 2:** In the Estimated # of Hours for Inspections & Load Bank Testing per Site Column, what is this asking for? Is it per site meaning per airfield or per generator site?

Answer 2: Per Site is meaning per Airport Site. The generator sites are broken out per airport on Appendix D: Equipment Listing by Airport. You should be able to use the number of generators provided per site to come up with the estimated number of hours it will take you to complete the inspections and / or load bank testing.

**Question 3:** Are we supposed to enter an "estimated total cost per year in the repair column"? We have no idea of repairs.

Answer 3: No, in the Hourly Rate for Repairs and the Parts Pricing and / or % of Discount off Parts, CRAA is only seeking the hourly rate and / or the % discount number. CRAA recognizes that there is no way to estimate the total number of hours that could be spent on repairs.

**Question 4:** Are we supposed to estimate a "total cost per year for parts"?

Answer 4: See the answer to Question 3.

**Question 5:** Would there be a time I could visit each facility and do an onsite inspection?

Answer 5: At this time, CRAA will not be holding a pre-bid meeting and /or site inspection.