



COLUMBUS
REGIONAL AIRPORT AUTHORITY

NOTICE OF ADDENDUM
ADDENDUM #1

December 4, 2017

Subject: Solicitation: On-Call Professional Airfield Civil Engineering Services
#ENG-2017-026

Due: December 7, 2017 at 2:00pm

Dear Sir or Madam:

The Columbus Regional Airport Authority hereby issues addenda to the subject solicitation. Unless otherwise stated, your response shall be considered as including this addendum.

Should you have any questions or need additional information, please forward them to craaprourement@columbusairports.com. Thank you for your interest in doing business with the Columbus Regional Airport Authority.

cc: file

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Subject: Solicitation: On-Call Professional Airfield Civil Engineering Services
#ENG-2017-026

Due: December 7, 2017 at 2:00pm

CLARIFICATION

1. Section 7, Page 7-1: There are 2 #1 items listed on this page. The Recent Demonstrated Performance with the past five (5) years should be changed to item #2. See attached revised page 7-1.

QUESTIONS RECEIVED PRIOR TO NOVEMBER 29, 2017 AT 12:00 P.M.

Q Will the CRAA accept Statements of Qualifications from Firm's that do not offer all of the services as identified on page 3-1 of the ENG-2017-026 RFQ?

A No. Only one vendor will be selected for all of the disciplines described in the Request for Qualifications.

Q Will the CRAA consider selecting different Firms, on and As-Needed basis for each of the various disciplines as listed on page 3-1 of the ENG-2017-026 RFQ?

A Only one vendor will be selected for all of the disciplines described in the Request for Qualifications.

Q It is the Intent of the CRAA to utilize this RFQ to form a list of prequalified engineering consultants to select from for various projects on an as-needed basis?

A No. This is not a prequalification selection. Only one vendor will be selected for all of the disciplines described in the Request for Qualifications.

Q Is it the intent of the CRAA to select a single engineering consultant as a Prime, forming a team of subconsultants to provide all the services as identified on page 3-1 of the ENG-2017-026 RFQ?

A Yes, that is correct.

Q What is the DBE Goal (%) required on this project?

A The master agreement has a good faith effort goal. All Task Orders will be evaluated and goals assigned based on the work being performed.

Q For Section 1. Recent Experience and Section 1. Demonstrated Performance, are you looking for the same projects for both of these sections or different projects for each?

A Section 1 requests specific projects that are similar in nature to the services requested. Section 2. Demonstrated Performance requests examples of bringing projects to completion on time and budget with supporting data which may include lessons learned with challenging or difficult projects.

SECTION 7 - SUBMITTAL CONTENTS AND EVALUATION CRITERIA

All responses to this solicitation will be evaluated by a Selection Committee, consisting of representatives from the CRAA, in accordance with predetermined selection criteria.

This section provides the required submittal contents and potential points available for each section. The total available points will be one hundred (100). The submittals shall be limited to 40 single-sided (20 double-sided) pages, which includes 8 ½" x 11" and greater, in type no smaller than 10 point aerial font. Any requested items that are not considered against the page count are noted with an "NPC". Section divider tabs will not be counted against the page total, unless they contain text other than that necessary to define the section. Where noted, appendices may be used for supplemental information and will not be counted against the page total; however, contents of such appendices will not be considered during scoring.

Please reference Section 10 of this RFO for other required forms to accompany the Respondent's submittal. Forms in Section 10 will not be counted against the page total.

1. **Recent Experience within the past five (5) years (20 points).** Provide descriptions of your firm's/team's experience with projects of similar nature to those noted in the PSS And PAS. Provide the names of the individuals that worked on the projects described and state if those individuals are proposed for this project. Identify any proposed team members (sub-consultants) that worked on the projects described. Also in this section, elaborate on any "lessons learned" from past experience. **Do not included projects accomplished with the CRAA.** Experience is to include:
 - a) Demonstrated experience and knowledge on similar projects of performing design of airfield pavements and related site work.
 - b) Demonstrated experience and knowledge on similar projects of performing construction cost estimates.
 - c) Demonstrated experience and knowledge of necessary regulatory permits and processes.
 - d) Demonstrated experience and knowledge on similar projects of using FAA Advisory Circulars.
 - e) Demonstrated experience and knowledge of safety/phasing plans in accordance with the latest FAA standards.
 - f) Demonstrated experience and knowledge on similar projects of airfield lighting design to FAA standards.
 - g) Demonstrated experience and knowledge on similar projects of performing inspection/ observation during construction. Assuring that work is being performed in accordance with contract plans and specifications and that progress is recorded using Contract Manager.
 - h) Demonstrated experience and knowledge on similar projects of performing acceptance materials testing.
 - i) Project scheduling using P6 and use of Primavera Contract Manager.
 - j) Lessons learned from past project experiences.

2. **Recent Demonstrated Performance within the past five (5) years (20 points).** Provide examples of your firm's/team's past performance with projects similar to those needs noted in the anticipated scope of services. Examples shall demonstrate success in bringing similar projects to final completion on time and on budget within the fee initially agreed to with the project owner. Provide specific planned and actual data for the schedule and fees and explain any