



## BOARD OF DIRECTORS | MEETING MINUTES OF MAY 22, 2018

Present: Susan Tomasky, Chair  
William R. Heifner, Vice Chair  
Dr. Frederic Bertley  
Paul Chodak III  
Elizabeth P. Kessler  
Jordan A. Miller, Jr  
Terrance Williams

Absent: Don M. Casto, III  
Kathleen Ransier

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer  
Randy Bush, Chief Financial Officer  
Casey Denny, A.A.E., Chief Asset Officer  
Shannetta Griffin, Chief Development Officer  
Tory Richardson, A.A.E., Chief Strategy Officer, Interim Chief Operating Officer  
David Whitaker, Chief Commercial Officer

CRAA Staff: J. Aldergate, A. Beaver, S. Bell, K. Easterday, D. Finch, C. Goodwin, R. Gray, J. Lizotte,  
K. Mills, J. Pemberton, K. Shirer, P. Streitenberger, K. Whittington, A. Wickline

Others Present: Jim Thompson, Port Columbus Historical Society  
John Montgomery, Central Ohio Severe Weather Network

### CALL TO ORDER

Chair Tomasky called the Board Meeting of the Columbus Regional Airport Authority to order at 4:01 p.m. on Tuesday, May 22, 2018.

### MINUTES

Chair Tomasky asked if there were any additions or corrections to the Minutes of April 24, 2018. Hearing none, Miller moved for approval; Heifner seconded. Motion passed.

### COMMITTEE REPORTS

Reference: Full Committee Reports and the President's report may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

#### *Air Service and Customer Experience Committee:*

Williams reported the committee met on May 22 and discussed the following:

- 2Q-2018 results and activities for customer service and air service.
- Customer Experience Survey Results.
- Updates on air service for Seattle, San Francisco and the European hub.
- The committee has requested a quarterly report of talking points for the board. The report will focus on education and brief updates on target markets.

#### *Business Development and Logistics Committee:*

- No Report.

### *Facilities and Services Committee:*

Heifner reported that the committee met on May 16 and discussed the following:

Reviewed the Major Capital Projects report including CONRAC, Utility corridor, Residence Inn design work, terminal apron and escalator work, and MOS improvements at LCK.

- Reviewed the 2018 Capital Spend, which is at 48%.
- Work on Cell Phone Lot under way, open 6/11/18
- We are experiencing delays on the CONRAC project
- Reviewed and recommends proposed Resolutions #32-18 through #40-18.

### *Finance and Audit Committee:*

Miller reported that the committee met prior to the board meeting and discussed the following:

- Cyber Security update.
- Three (3) Resolutions and recommend approval by the board.
- 2019 budget assumptions.
- Bush provided an overview of the April 2018 financial statements.

### *Human Resources Committee:*

Tomasky reported that the committee met on May 14 and approved the remaining award under the Executive Incentive Plan. The committee's next meeting is on June 26 at 2:00pm.

### **President & CEO Report**

Nardone provided brief remarks on the May President's Report.

### **RESOLUTIONS VOTE**

**RESOLUTION #32-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY MODIFYING THE 2018/2019 CAPITAL BUDGET.

MOVED: J. Miller;      SECONDED: W. Heifner  
YEA: 7    NAY: 0      ABSTAIN: \_\_\_\_\_

**RESOLUTION #33-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RATIFYING A PURCHASE AGREEMENT IN AN AMOUNT OF \$1,416,570 WITH STREAM + WETLANDS FOUNDATION REQUIRED TO MITIGATE JURISDICTIONAL STREAM IMPACTS RESULTING FROM THE DEVELOPMENT OF THE GOLF COURSE DEVELOPMENT AREA LOCATED IN THE GLOBAL LOGISTICS PARK AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: W. Heifner;      SECONDED: T. Williams  
YEA: 7    NAY: 0      ABSTAIN: \_\_\_\_\_

**RESOLUTION #34-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RATIFYING A PURCHASE AGREEMENT IN AN AMOUNT OF \$166,500 WITH STREAM + WETLANDS FOUNDATION REQUIRED TO MITIGATE JURISDICTIONAL WETLAND IMPACTS RESULTING FROM THE DEVELOPMENT OF THE GOLF COURSE DEVELOPMENT AREA LOCATED IN THE GLOBAL LOGISTICS PARK AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: T. Williams;      SECONDED: J. Miller  
YEA: 7    NAY: 0      ABSTAIN: \_\_\_\_\_

**RESOLUTION #35-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY RATIFYING THE PURCHASE AGREEMENT IN AN AMOUNT OF \$350,000 WITH RED STONE FARM LLC TO MITIGATE ISOLATED WETLAND IMPACTS ASSOCIATED WITH PROJECT #15054 – RICKENBACKER GOLF COURSE WETLAND MITIGATION RESULTING FROM THE GOLF COURSE DEVELOPMENT AREA AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: F. Bertley;      SECONDED: W. Heifner  
YEA: 7    NAY: 0      ABSTAIN: \_\_\_\_\_

**RESOLUTION #36-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT IN THE AMOUNT OF \$220,290 WITH SOUTHEASTERN EQUIPMENT COMPANY INC., FOR THE PURCHASE OF ONE (1) NEW 821G CASE WHEEL LOADER, PROJECT #13008, FOR USE AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: E. Kessler; SECONDED: P. Chodak III  
YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_

**RESOLUTION #37-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONSTRUCTION CONTRACT WITH BRUNER CORPORATION IN THE AMOUNT OF \$265,075 FOR PROJECT #18021, PUBLIC ENTRANCE AREA (PEA) CHILLER REPLACEMENT, FOR REPLACEMENT OF TWO (2) ROOFTOP CHILLER UNITS AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: W. Heifner; SECONDED: F. Bertley  
YEA: 6 NAY: 0 ABSTAIN: J. Miller

**RESOLUTION #38-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH RADIANT TECHNOLOGY GROUP, INC., IN THE AMOUNT OF \$591,796.54 FOR THE DESIGN, PURCHASE, AND INSTALLATION OF THREE (3) HIGH RESOLUTION, DIRECT VIEW LED VIDEO WALL SYSTEMS FOR THE CENTER TICKET LOBBY AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: P. Chodak III; SECONDED: J. Miller  
YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_

**RESOLUTION #39-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH CDW IN THE AMOUNT OF \$296,711.90 FOR THE PURCHASE OF CISCO SWITCHES MODEL 9300 AND RELATED HARDWARE AND LICENSES FOR INSTALLATION AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT .

MOVED: J. Miller; SECONDED: E. Kessler  
YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_

**RESOLUTION #40-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE IN THE AMOUNT OF \$203,527.50 FOR TASK ORDERS 1, 3 & 4 UNDER PROFESSIONAL SERVICES MASTER AGREEMENT HR-2016-001-001, WITH VERNOVIS, FOR TEMPORARY STAFFING SERVICES.

MOVED: P. Chodak III; SECONDED: T. Williams  
YEA: 7 NAY: 0 ABSTAIN: \_\_\_\_\_

## **OTHER BUSINESS**

Chair Tomasky expressed her concerns about the status of the center video wallboard and Flight Information Display System (FIDS) boards on the ticketing level and the decisions made to leave the system inoperable for a lengthy period of time without pursuing interim solutions. After a brief discussion, Chair Tomasky requested CRAA staff to develop and share with the Board a post-action review of the situation including issues and actions taken regarding the system's operational issues, potential repairs, and future replacement. The review was required to analyze the root cause in the decision-making process that resulted in the decision to let the screen remain dark for a period of months, including: what were the critical decisions leading to the problem, who made them and when, and the underlying reasons of those reasons. She also asked that the analysis consider whether and how each member of the executive leadership team addresses the goal of customer service in his or her decision-making process.

With no further business being brought before the board, Kessler moved to adjourn. Williams seconded. Chair Tomasky adjourned the meeting at 4:39 p.m. on Tuesday, May 22, 2018.

Respectfully submitted,

  
Joseph R. Nardone  
Secretary

JRN | tlh