



BOARD OF DIRECTORS | MEETING MINUTES OF JUNE 26, 2018

Present:

William R. Heifner, Vice Chair
Dr. Frederic Bertley
Don M. Casto, III
Paul Chodak III
Elizabeth P. Kessler
Jordan A. Miller, Jr
Kathleen Ransier
Terrance Williams

Absent:

Susan Tomasky, Chair

CRAA Executive Staff:

Joseph R. Nardone, C.M., President & Chief Executive Officer
Tory Richardson, A.A.E., Executive Vice President & Chief Operating Officer
Randy Bush, Chief Financial Officer
Casey Denny, A.A.E., Chief Asset Officer
Shannetta Griffin, Chief Development Officer
David Whitaker, Chief Commercial Officer

CRAA Staff:

K. Bailey, A. Beaver, S. Bell, T. Henson, K. Easterday, D. Finch, J. Gardner, C. Goodwin, R. Gray, J. Lizotte, J. Pemberton, K. Shirer, A. Tabor, A. Wickline

Others Present:

Rob Brancheau, R.W. Block
Kevin Ernst, Terracon Consultants, Inc.
Donald Gaitten, Terracon Consultants
Marla Rose, Columbus Dispatch

CALL TO ORDER

Vice Chair Heifner called the Board Meeting of the Columbus Regional Airport Authority to order at 4:01 p.m. on Tuesday, June 26, 2018.

MINUTES

Vice Chair Heifner asked if there were any additions or corrections to the Minutes of May 22, 2018. Hearing none, Casto moved for approval; Ransier seconded. Motion passed.

COMMITTEE REPORTS

Reference: Full Committee Reports and the President's report may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

Air Service and Customer Experience Committee:

Williams reported the committee did not meet; however, they continue to work on a quarterly report of talking points for the Board. The report will focus on current initiatives of CRAA to assist the board members during conversations with the business community and outreach.

Business Development and Logistics Committee:

No Report.

Facilities and Services Committee:

Heifner reported that the committee met on June 20 and discussed the following:

Reviewed the Major Capital Projects report including CONRAC planning, Utility corridor, Residence Inn GMP | Feasibility Study, terminal apron project, escalator project, MOS improvements, and LCK taxiway upgrade.

- Reviewed the 2018 Capital Spend, which is at 65%.
- Cell Phone Lot opened 6/11/18-great addition to customer experience.
- RTR cut over is scheduled for 6/30/18
- Reviewed and recommends proposed Resolutions #41-18 through #46-18.

The Board questioned why the escalators were being replaced and not repaired. Many of the escalators have code deficiencies, which requires replacement.

Finance and Audit Committee:

Miller reported that the committee met prior to the board meeting and discussed the following:

- Year to date financials.
- One (1) Resolution and recommend approval by the board.
- Bush provided an overview of the May 2018 financial statements.

There was general discussion about the relationship between increases in passenger activity, parking lot activity levels, and the increase of passengers utilizing Transportation Network Company (TNC) providers.

There was also general discussion about the comparison of budgeted and actual expenses for salaries, wages and overtime.

Human Resources Committee:

No Report.

President & CEO Report

Nardone provided brief remarks on the June President's Report. Charles Goodwin provided background information on Rickenbacker Aviation.

RESOLUTIONS VOTE

RESOLUTION #41-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE EXECUTION OF A GROUND LEASE AGREEMENT WITH AIRSIDE IV, LLC, FOR 4.6 ACRES LOCATED ON BRIDGEWAY ROAD AT JOHN GLENN INTERNATIONAL AIRPORT.

MOVED: D. Casto; SECONDED: E. Kessler
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #42-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE EXECUTION OF A LEASE EXTENSION OF FIVE YEARS (60 MONTHS) WITH AIRNET II, LLC, FOR HANGAR 1001 LOCATED AT 3041 GEORGE PAGE JR. ROAD AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: J. Miller; SECONDED: P. Chodak III
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #43-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A TASK ORDER IN THE AMOUNT OF \$913,197.00 WITH AMERIBRIDGE, LLC, FOR THE PURCHASE AND INSTALLATION OF TWO (2) REFURBISHED PASSENGER BOARDING BRIDGES FOR GATES A2 AND C50 AND A NEW PRE-CONDITIONED AIR UNIT AND GROUND POWER UNIT FOR GATE A2 AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: E. Kessler; SECONDED: T. Williams
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #44-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT IN THE AMOUNT OF \$248,800 WITH AMERICAN PAVEMENT SOLUTIONS FOR THE CONCRETE JOINT REPAIRS PHASE 6 PROJECT AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: K. Ransier; SECONDED: P. Chodak III

YEA: 9 NAY: _____ ABSTAIN: _____

RESOLUTION #45-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY REPEALING AND REPLACING THE BYLAWS OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY.

MOVED: J. Miller; SECONDED: P. Chodak III
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #46-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE MASTER SERVICES AGREEMENT WITH RS&H, OHIO, INC., IN THE AMOUNT OF \$260,490 FOR PROJECT #10011A, ACT #5 RAMP RECONSTRUCTION PHASE 2 AT RICKENBACKER INTERNATIONAL AIRPORT.

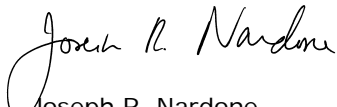
MOVED: K. Ransier; SECONDED: D. Casto
YEA: 8 NAY: _____ ABSTAIN: _____

OTHER BUSINESS

Vice Chair Heifner requested a motion to nominate Tracy Henson as the Assistant Secretary to the Board; Miller moved for approval; Ransier seconded. Motion passed.

With no further business being brought before the board, Casto moved to adjourn. Ransier seconded. Vice Chair Heifner adjourned the meeting at 4:28 p.m. on Tuesday, June 26, 2018.

Respectfully submitted,


Joseph R. Nardone
Secretary

JRN | tlh