



## BOARD OF DIRECTORS | MEETING MINUTES OF July 24, 2018

### Present:

Susan Tomasky, Chair  
William R. Heifner, Vice Chair  
Dr. Frederic Bertley  
Don M. Casto, III  
Paul Chodak III  
Elizabeth P. Kessler  
Jordan A. Miller, Jr  
Kathleen Ransier  
Terrance Williams

### Absent:

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer  
Tory Richardson, A.A.E., Executive Vice President & Chief Operating Officer  
Randy Bush, Chief Financial Officer  
Casey Denny, A.A.E., Chief Asset Officer  
Shannetta Griffin, Chief Development Officer  
David Whitaker, Chief Commercial Officer

CRAA Staff: J. Aldergate, K. Bailey, S. Bell, T. Henson, K. Easterday, D. Finch, J. Gardner, C. Goodwin, R. Gray, J. Pemberton, K. Shirer, B. Sarkis, A. Tabor, A. Wickline

Others Present: Chuck Berry, Dugan & Meters  
John Montgomery, COSWN  
Marla Rose, Columbus Dispatch

### CALL TO ORDER

Chair Tomasky called the Board Meeting of the Columbus Regional Airport Authority to order at 4:03 p.m. on Tuesday, July 24, 2018.

### MINUTES

Chair Tomasky asked if there were any additions or corrections to the Minutes of June 26, 2018. Hearing none, Miller moved for approval; Williams seconded. Motion passed.

### COMMITTEE REPORTS

Reference: Full Committee Reports and the President's report may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

#### *Air Service and Customer Experience Committee:*

Williams reported the committee did not meet; however, the first quarterly report on air service related matters is on the portal for the board's utilization. The report should help with engagement of community partners. Feedback on the report is important and welcomed at any time.

#### *Business Development and Logistics Committee:*

Kessler reported that the committee met prior to the board meeting and discussed the following:

- Branding and messaging on the North American International Freight Center, previously known as Rickenbacker Inland Port.
- Rickenbacker International Airport Master Plan.
- YTD cargo activity is up 20% over last year.
- New equine facility and designation as permanent port of export for livestock.
- Activity in the Rickenbacker Global Logistics Park.
- Reviewed and recommend approval of proposed Resolution #49-18.

*Facilities and Services Committee:*

Heifner reported that the committee did not meet in July; however, they are currently reviewing facility plans and will update the Board when the review is final.

*Finance and Audit Committee:*

Miller reported that the committee met prior to the board meeting and discussed the following:

- Year to date financials.
- Reviewed and recommend approval of proposed Resolutions #50-18 and #51-18.
- Bush provided an overview of the June 2018 financial statements.

There was general discussion about the increase in rental car transactions, which is attributed to the increase in passenger numbers and better customer understanding of the new payment policy put in place by rental car companies in 2017.

*Human Resources Committee:*

No Report.

**President & CEO Report**

Nardone provided brief remarks on the July President's Report.

**RESOLUTIONS VOTE**

**RESOLUTION #47-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT IN THE AMOUNT OF \$2,288,395 WITH OSHKOSH AIRPORT PRODUCTS, LLC, FOR THE PURCHASE OF FIVE REPLACEMENT HIGH-SPEED 6X6 PLOW TRUCKS WITH V-BED SPREADERS, PROJECT #15023, FOR USE AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: W. Heifner;	SECONDED: P. Chodak III
YEA: 9 NAY: _____	ABSTAIN: _____

**RESOLUTION #48-18** OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING PURSUIT, ACCEPTANCE AND EXECUTION OF FUTURE GRANTS/LOCAL-LET PROJECT AGREEMENTS FROM THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE RICKENBACKER PARKWAY PHASE 3A PROJECT AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: P. Chodak III;	SECONDED: T. Williams
YEA: 9 NAY: _____	ABSTAIN: _____

**RESOLUTION #49-18** EXECUTION OF A CONSTRUCTION SERVICES AGREEMENT WITH DUBLIN BUILDING SYSTEMS INC., IN THE AMOUNT OF \$360,421 FOR TENANT IMPROVEMENTS FOR FEDERAL EXPRESS CORPORATION AT AIR CARGO TERMINAL I, 7200 ALUM CREEK DRIVE, AT RICKENBACKER INTERNATIONAL AIRPORT.

MOVED: P. Chodak III;	SECONDED: E. Kessler
YEA: 9 NAY: _____	ABSTAIN: _____

**RESOLUTION #50-18** AUTHORIZING A SECOND AMENDMENT TO REIMBURSEMENT AGREEMENT AMENDING AND SUPPLEMENTING THE REIMBURSEMENT AGREEMENT DATED AS OF JANUARY 1, 2004 BETWEEN THE COLUMBUS REGIONAL AIRPORT AUTHORITY AND U.S. BANK, NATIONAL ASSOCIATION IN CONNECTION WITH OHIO MUNICIPAL BOND POOLED FINANCING PROGRAM EXPANDED ASSET POOLED FINANCING PROGRAM.

MOVED: J. Miller;  
YEA: 9 NAY: \_\_\_\_\_

SECONDED: T. Williams  
ABSTAIN: \_\_\_\_\_

**RESOLUTION #51-18** (i) A SEVENTH SUPPLEMENTAL TRUST INDENTURE AMENDING AND SUPPLEMENTING A TRUST INDENTURE DATED AS OF MARCH 1, 2004 BETWEEN THE COLUMBUS REGIONAL AIRPORT AUTHORITY AND U.S. BANK, NATIONAL ASSOCIATION AS TRUSTEE AND (ii) A SECOND AMENDMENT TO AMENDED AND RESTATED REIMBURSEMENT AGREEMENT AMENDING AND SUPPLEMENTING AN AMENDED AND RESTATED REIMBURSEMENT AGREEMENT DATED AS OF DECEMBER 1, 2006 BETWEEN THE COLUMBUS REGIONAL AIRPORT AUTHORITY AND U.S. BANK, NATIONAL ASSOCIATION IN CONNECTION WITH OASBO EXPANDED ASSET POOLED FINANCING PROGRAM.

MOVED: J. Miller;  
YEA: 9 NAY: \_\_\_\_\_

SECONDED: P. Chodak III  
ABSTAIN: \_\_\_\_\_

### **OTHER BUSINESS**

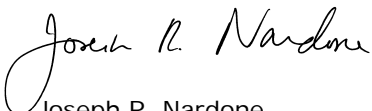
Chair Tomasky proposed two process changes to the Board for their future consideration.

- Paperless format
  - Provide Board Meeting and Committee Meeting documentation electronically on the BoardEffect web portal.
  - Provide technology devices for Board member use at meetings.
- Board Meeting Modifications
  - General discussion on structure and timing of meetings becoming more agile to accommodate the business needs of the Board & CRAA.
  - New process in place by end of year.

Dr. Bertley informed the board the American Society Association of Executives (ASAE) is hosting their 2019 Annual Meeting in Columbus. John Glenn Columbus International will be their first impression of the city and it needs to be an incredible first experience for the group. Chair Tomasky appointed Dr. Bertley to chair a Board Task Force to work on this initiative and requested additional volunteers. Task Force members: Bertley-Chair, Chodak, and Williams.

With no further business being brought before the board, Casto moved to adjourn. Williams seconded. Chair Tomasky adjourned the meeting at 4:35 p.m. on Tuesday, July 24, 2018.

Respectfully submitted,



Joseph R. Nardone  
Secretary

JRN | tih