



DECLARATION OF PROPOSED DBE UTILIZATION

This Page Must Be Completed By Prime Bidder To Indicate The Amount (Percentage) Of DBE Participation. This Form is a Required Submission with the Bid / Proposal to CRAA.

The undersigned, as a representative of the entity, _____, submitting a bid/proposal for the _____ project, hereby acknowledges that the DBE goal established for this project is _____ %.

Note: Bidder Shall Make One Of The Two Certifications Noted Below:

- DBE Goal Met.** The Bidder further represents that the proposed level of DBE participation as set forth in the enclosed Schedule of DBE participation for this project is _____ % and represents attainment of the DBE participation goal. The bidder has met the overall Disadvantaged Business Enterprise participation goal with a total DBE Commitment Amount of _____ (dollars). The bidder agrees that the DBE firm(s) listed in Schedule of DBE Participation will be used to accomplish the DBE participation commitment for this contract, for at least the dollar amounts set forth herein. Affidavits of Intent confirming the proposed participation of the DBEs set forth on the Schedule of DBE Participation are attached.
- DBE Goal Not Met.** The prime contractor has concluded that it is unable to achieve the DBE participation goal set for this contract and hereby requests a waiver of the overall goal. The bidder verifies that it has employed good faith efforts to meet the established DBE goal and has submitted documentation of those efforts along with its bid documentation. The bidder further agrees that the DBE firms listed in the Schedule of DBE Participation will be used to accomplish the DBE participation goal for this contract, for at least the dollar amounts set forth herein. Affidavits of Intent confirming the proposed participation of the DBEs set forth on the Schedule of DBE Participation are attached.

CRAA Project Number		Total bid/ Contract Amount	\$	
Name of DBE Company	Contact Person	Scope of Work	Percentage of Total Bid ÷ Subcontract Amount	Amount of Subcontract
			%	
			%	
			%	
			%	
			%	
			%	
Total DBE Commitment				
Total Percentage of DBE Commitments (Total \$ DBE participation ÷ Total \$ Bid Amount)				

Attach Additional Copies, If Necessary.

The undersigned further agrees to enter into formal agreement with DBEs listed above or approved substitutions, for the work described in this schedule conditioned upon the award of a contract by the CRAA. The undersigned will provide the CRAA's Manager, Office of Contracts & Procurement a copy of the executed contract(s) with all DBE firms to perform on this contract, upon request.

Signature _____ Title _____ Date



**AFFIDAVIT OF DBE INTENT TO PERFORM AS A
SUBCONTRACTOR/SUBCONSULTANT/SUPPLIER {PART 1 OF 2}**

INSTRUCTIONS: Complete one (1) form for EACH certified Disadvantaged Business Enterprise (DBE) committed to performing on this contract.

CRAA Project Name	[REDACTED]	Project No.	[REDACTED]
Prime Contractor/Consultant Company Name			
Name of Person Completing This Form			
Is Prime Contractor/Consultant certified as a Disadvantaged Business Enterprise (DBE)?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
DBE FIRM INFORMATION			
DBE Firm Name			
DBE Firm Contact			
DBE Firm Address		City	State/Zip
Phone:		Email:	
DBE Subcontract Amount			

- The undersigned DBE firm intends to perform work in connection with the above referenced project as:
 An individual A partnership A corporation A joint venture Other
- The undersigned affirms that (s)he is a duly authorized official representing the proposed DBE or (Minority, Women-Owned, EDGE, or Small Business Enterprise, if specified as eligible to count toward the DBE goal) and affirms its certification has not expired nor been revoked. The undersigned also affirms that the DBE firm is certified to perform the work described herein and that its current certification letter will reflect appropriate NAICS codes associated with the described scope of work.

Certifying Agency (Attach Copy of Current Certifications):

DBE
Ohio UCP

- If awarded the contract, the undersigned intends to enter into subcontract to perform the work described in Part 2 of this form for the prices/subcontract amount indicated.

* If DBE Firm Is A Third-Tier Subcontractor, This Form Must Also Be Executed By The Second-Tier Subcontractor That Has The Subcontract Agreement With The DBE Firm.

X	
Authorized Signature of Prime Contractor	Title:
X	
Authorized Signature of DBE Subcontractor/ Consultant/ Supplier (SECOND TIER):	Title:
X	
Authorized Signature of DBE Subcontractor/ Consultant/ Supplier (THIRD TIER):	Title:

(THIS FORM CONTINUES ON THE NEXT PAGE)

AFFIDAVIT OF DBE INTENT TO PERFORM AS A SUBCONTRACTOR/SUBCONSULTANT/SUPPLIER {PART 2 OF 2}

* Please Use A Separate Form for EACH DBE Firm To Be Utilized On The Project.

* Fill In ONLY The Appropriate Section For The Specified DBE Firm Listed On Part 1 Of This Form.

Description of Work To Be Performed by DBE Certified Subcontractors						
Bid Item #	Item Description	Scope of Work	NAICS Code	Unit Price	Quantity	Total
				\$		\$
				\$		\$
Total Value of Work To Be Performed By Certified DBE Firm						\$
Subtract (Minus) Any Amount to Be Sublet to a Non-DBE Firm(s)						()
Total Value DBE Subcontractor						\$
Description of Work To Be Performed by DBE Certified Subconsultants						
Work Item(s) to be performed by DBE	Description of Work	#Hours or Units			Total Value	
					\$	
					\$	
					\$	
Total Value of Work To Be Performed By Certified DBE Firm						\$
Subtract (Minus) Any Amount to Be Sublet to a Non-DBE Firm(s)						()
Total Value of DBE Subconsultant						\$
Items of Work To Be Performed By DBE Trucking Firm(s)						
Description of Material(s) Hauled	Estimate of Ton/C.Y	Estimate of # of Trucks Required	Number of Trucks Owned or Leased		Total Dollar Value	
			O=		\$	
			L=			
			O=		\$	
			L=			
			O=		\$	
			L=			
Total Value DBE Trucking Firm					\$	
						%
Items of Work To Be Performed by DBE Supplier [Non-Manufacturer]:						
Description of Material(s) Supplied	Total Contract Value	Multiply X .60		Total DBE Credit Allowed (Contract Value*.60)		
		60%				
		60%				
Total Value of DBE Supplier				\$		

***Note: Count only the portions of work to be performed by a certified DBE firm for all of the above mentioned categories.**

***Important Notice:** Failure to submit **BOTH PARTS** of this completed and signed form for each DBE firm whose quote/bid is being counted toward the established DBE participation goal, may constitute a **MATERIAL DEFECT** in your bid submission and may result in a determination of your bid as **NON-RESPONSIVE**.