



BOARD OF DIRECTORS | MEETING MINUTES OF August 28, 2018

Present:

Susan Tomasky, Chair
William R. Heifner, Vice Chair
Dr. Frederic Bertley
Don M. Casto, III
Paul Chodak III
Elizabeth P. Kessler
Jordan A. Miller, Jr
Terrance Williams

Absent:

Kathleen Ransier

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer
Tory Richardson, A.A.E., Executive Vice President & Chief Operating Officer
Randy Bush, Chief Financial Officer
Amanda Wickline, General Counsel & Chief Administrative Officer
Casey Denny, A.A.E., Chief Asset Officer
Shannetta Griffin, Chief Development Officer
David Whitaker, Chief Commercial Officer

CRAA Staff: J. Aldergate, S. Bell, T. Henson, K. Easterday, D. Finch, J. Gardner, C. Goodwin, R. Gray, G. Hargraves, M. Laub, J. Lizotte, M. Mulchaey, J. Pemberton, K. Shirer, B. Sarkis, P. Streitenberger, A. Tabor, B. Varga

Others Present:

Laura Converse-Haines, Converse Electric, Inc.
Soa Kahs, Converse Electric, Inc.
Marla Rose, Columbus Dispatch
Jim Shultz, Turner
Paul Strack, Michael Baker International

CALL TO ORDER

Chair Tomasky called the Board Meeting of the Columbus Regional Airport Authority to order at 4:00 p.m. on Tuesday, August 28, 2018.

OUTSTANDING CUSTOMER SERVICE AWARD

Whitaker recognized CRAA Police Officers Gary Hargraves and Mark Laub for the delivery of exceptional customer service that far exceeded their normal call of duty to serve and protect, by taking compassionate efforts to assist a mother and her disabled son. The family was displaced from their flight without their carry-on and checked luggage, leaving them without much needed supplies until their departure the next day. Officers Hargraves and Laub took it upon themselves to secure ADA accommodations and purchase personal items for family until their departure.

Chair Tomasky remarked that CRAA needs to work with airlines to ensure passengers are not stranded without carry-on and checked luggage in these types of situations. Chair Tomasky asked Nardone to look into the situation and report findings back to Williams

Chair Tomasky stated she is proud of our employees and grateful for our culture, as our employees assist with the variety of needs of our passengers on a daily basis. Vice Chair Heifner added that even though Officer Laub is a part-time officer, working one day a week, he is very passionate about his role with CRAA.

MINUTES

Chair Tomasky asked if there were any additions or corrections to the Minutes of July 24, 2018. Hearing none, Chodak moved for approval; Bertley seconded. Motion passed.

COMMITTEE REPORTS

Reference: Full Committee Reports and the President's report may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

Air Service and Customer Experience Committee:

Williams reported the committee met prior to the board meeting and discussed the following:

- Customer service survey 2Q18 results performance, which were better than 1Q18 – YTD 4.24 score on a 5-point scale.
- Growth in airlines service-number of flights and new market destinations.

Business Development and Logistics Committee:

No report.

Facilities and Services Committee:

Heifner reported that the committee met and discussed the following:

- Reviewed the 2018 Capital Spend, which is at 58%.
- Discussed a validation study of market conditions driving the Midfield Development projects (Rental Car & Parking demand, Roadways, Benchmarking other airports).
- Establishment of GMP for Residence Inn project.
- Reviewed and recommends proposed Resolutions #53-18 through #59-18.

Finance and Audit Committee:

Miller reported that the committee met prior to the board meeting and discussed the following:

- Year to date financials.
- Bush provided an overview of the June 2018 financial statements.

There was general discussion about how the airlines make a decision whether to lease a gate verses use it on a per-turn/use; Chair Tomasky requested Bush review the matter and report to the Board. Vice Chair Heifner recognized the efforts of the CRAA team in leading Rickenbacker International Airport to achieve an operating income of more than a million dollars as of July 31.

Human Resources Committee:

Casto reported that the committee met July 25 and discussed the following:

- Executive Incentive Program & Performance Reward Program.
- Update on the status of the Ohio Patrolmen's Benevolent Association collective bargaining negotiations.
- Reviewed and recommends proposed Resolutions #60-18 and #61-18.

President & CEO Report

Nardone provided brief remarks on the August President's Report.

RESOLUTIONS VOTE

RESOLUTION #52-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A LEASE WITH A TERM OF UP TO FIVE (5) YEARS WITH THE GENERAL SERVICES ADMINISTRATION, ON BEHALF OF THE TRANSPORTATION SECURITY ADMINISTRATION, FOR 5,245 SQUARE FEET OF SPACE AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: W. Heifner;

SECONDED: J. Miller

YEA: 8 NAY: _____

ABSTAIN: _____

RESOLUTION #53-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH GATEKEEPER SYSTEMS, INC., IN THE AMOUNT OF \$698,600 FOR THE SOFTWARE AND IMPLEMENTATION SERVICES FOR A COMPLETE GROUND TRANSPORTATION MANAGEMENT SYSTEM.

MOVED: T. Williams; SECONDED: P. Chodak III

YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #54-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT IN THE AMOUNT OF \$184,920 WITH MID CITY ELECTRIC CO., FOR THE PURCHASE AND INSTALLATION OF THREE (3) ELECTRICAL SUBSTATION TRANSFORMERS AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: P. Chodak III; SECONDED: D. Casto

YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #55-18 AUTHORIZING AN INCREASE TO SIGNATURE CONTROL SYSTEMS, LLC., MASTER AGREEMENT #PGT-2016-001, IN THE AMOUNT OF \$237,000 TO FUND TASK ORDERS FOR THE PURCHASE OF THE EQUIPMENT AND PROFESSIONAL SERVICES REQUIRED TO INSTALL AUTOMATED PAY EQUIPMENT, ACCESS CONTROL EQUIPMENT FOR THE RELOCATION OF THE VALET & CELL PHONE LOT, AND ADDITIONAL TIBA LICENSING, FOR THE PARKING ACCESS REVENUE CONTROL SYSTEM AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT LONG TERM PARKING LOTS.

MOVED: E. Kessler; SECONDED: J. Miller

YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #56-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT WITH WSP USA INC. IN AN AMOUNT OF \$276,840 FOR A STUDY OF RENTAL CAR AND PARKING FORECASTS AND ALTERNATIVES FOR THE CONSOLIDATED RENTAL CAR FACILITY AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: P. Chodak III; SECONDED: F. Bertley

YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #57-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING MASTER SERVICES AGREEMENT PLN-2017-002 AND TASK ORDER #1 IN THE AMOUNT OF \$420,249.99 WITH RICONDO & ASSOCIATES, INC., FOR PROJECT #15036-CMH ALP UPDATE.

MOVED: J. Miller; SECONDED: F. Bertley

YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #58-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A CONTRACT IN THE AMOUNT OF \$327,652 WITH APPLIED PAVEMENT TECHNOLOGY, INC., TO UPDATE THE PAVEMENT MANAGEMENT PROGRAM AT JOHN GLENN COLUMBUS INTERNATIONAL, RICKENBACKER INTERNATIONAL, AND BOLTON FIELD AIRPORTS.

MOVED: W. Heifner; SECONDED: P. Chodak III

YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #59-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE CONTRACT WITH TURNER CONSTRUCTION COMPANY IN AN AMOUNT OF \$502,393 FOR PRECONSTRUCTION SERVICES INCURRED SINCE MAY AND PROJECTED THROUGH OCTOBER FOR THE CONSOLIDATED RENTAL CAR FACILITY AND RELOCATE UTILITY CORRIDOR PHASE I PROJECTS AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: F. Bertley; SECONDED: J. Miller

YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #60-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING A THREE-YEAR NEGOTIATED COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION, RETROACTIVE TO APRIL 1, 2018, THROUGH MARCH 31, 2021.

MOVED: D. Casto; SECONDED: W. Heifner

YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #61-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING THE CONTINUATION OF THE EMPLOYER PICK-UP PLAN FOR EMPLOYEES' SHARE OF PUBLIC EMPLOYEES RETIREMENT SYSTEM CONTRIBUTIONS FOR CERTAIN EMPLOYEES.

MOVED: E. Kessler; SECONDED: W. Heifner

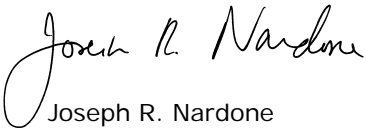
YEA: 8 NAY: _____ ABSTAIN: _____

OTHER BUSINESS

Chair Tomasky welcomed Amanda Wickline to the Executive Staff, as General Counsel and Chief Administrative Officer. Tomasky stated the selection process was comprehensive, with several great candidates. It was obvious CRAA already employed the top candidate.

With no further business being brought before the board, Kessler moved to adjourn. Miller seconded. Chair Tomasky adjourned the meeting at 4:32 p.m. on Tuesday, August 28, 2018.

Respectfully submitted,



Joseph R. Nardone
Secretary

JRN | tlh