



## **BOARD OF DIRECTORS | MEETING MINUTES OF Sept. 25, 2018**

Present: William R. Heifner, Vice Chair  
Dr. Frederic Bertley  
Don M. Casto, III  
Paul Chodak III  
Elizabeth P. Kessler  
Jordan A. Miller, Jr  
Terrance Williams

Absent: Susan Tomasky, Chair  
Kathleen Ransier

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer  
Tory Richardson, A.A.E., Executive Vice President & Chief Operating Officer  
Randy Bush, Chief Financial Officer  
Amanda Wickline, General Counsel & Chief Administrative Officer  
Shannetta Griffin, Chief Development Officer  
David Whitaker, Chief Commercial Officer

CRAA Staff: J. Aldergate, A. Beaver, K. Bailey, N. Bishop, K. Easterday, D. Finch, R. Fontaine, J. Gardner,  
C. Goodwin, T. Henson, J. Lizotte, J. Pemberton, C. Pollock, D. Saleme, B. Sarkis, K. Shirer, P.  
Streitenberger, A. Tabor

Others Present: David Jenney, Smoot Construction  
Don Gaitten, Terracon  
Marla Rose, Columbus Dispatch  
Jim Thompson, Port Columbus Historical Society

### **CALL TO ORDER**

Vice Chair Heifner called the Board meeting of the Columbus Regional Airport Authority to order at 4:03 p.m. on Tuesday, Sept. 25, 2018.

### **MINUTES**

Vice Chair Heifner asked if there were any additions or corrections to the minutes of Aug. 28, 2018. Hearing none, Miller moved for approval; Bertley seconded. Motion passed.

### **COMMITTEE REPORTS**

#### *Air Service and Customer Experience Committee:*

Williams reported the committee did not meet; however, they are working on the next quarterly report on current CRAA initiatives for the Board. The quarterly report will be available mid-October.

#### *Business Development and Logistics Committee:*

No Report.

#### *Facilities and Services Committee:*

Heifner reported that the committee met on Sept. 19 and discussed the following:

- Reviewed the Major Capital Projects Report including CONRAC planning, utility corridor, hotel GMP, terminal apron project and escalator project.
- Reviewed the spend against the 2018 capital budget, which is at 60%.
- RTR cutover took place on June 27, 2018.
- Escalator project to begin November 2018.
- The CONRAC and utility corridor projects are on pause as WSP USA conducts a study and prepares recommendations on the rental car and parking forecasts and alternatives for the consolidated rental car facility.
- Reviewed proposed Resolutions #62-18 through #64-18. The committee recommends Resolutions #62-18, #63-18, and #64-18 for approval.

*Finance and Audit Committee:*

Miller reported that the committee met prior to the Board meeting and discussed the following:

- Year-to-date financials.
- Reviewed the investment policy and the GASB report.
- Reviewed proposed Resolution #62-18. The committee recommends Resolution #62-18.
- Bush provided an overview of the August 2018 financial statements.

*Human Resources Committee:*

Casto reported that the committee did not meet in September. The next meeting is scheduled for Oct. 10.

**President & CEO Report**

Nardone provided brief remarks on the September President’s Report as documented in the agenda, which may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

*5K on The Runway*

On Sept. 22, CRAA hosted the second annual 5K on The Runway at John Glenn Columbus International Airport. Rebecca Fontaine, committee chair, shared that Congresswoman Joyce Beatty had issued a Congressional Recognition commending CRAA for paying tribute to John Glenn by donating the proceeds from the event to Honor Flight Columbus.

A recap of the event’s success:

- Raised \$65,100 for Honor Flight Columbus.
- Sold out in 30 days
- 1550 participants, which is twice the number of participants from last year.

Chris Pollock, committee member, presented Casto with the fastest Board member award for the second year in a row.

Nardone recognized the team and thanked them for organizing a well-run event.

**RESOLUTIONS VOTE**

RESOLUTION #62-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY FOR AN INCREASE IN THE AMOUNT OF \$170,400 TO PROFESSIONAL SERVICES MASTER AGREEMENT # HR-2016-001-006 WITH TECHNICAL YOUTH, LLC, FOR TEMPORARY PROJECT MANAGEMENT STAFFING SERVICES AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: E. Kessler;

SECONDED: D. Casto

YEA: 7 NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

RESOLUTION #63-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY MODIFYING RESOLUTION 91-17 TO REQUIRE BOARD AUTHORIZATION FOR GUARANTEED MAXIMUM PRICE (GMP) AMENDMENTS, AND AUTHORIZING A GMP AMENDMENT TO THE CONTRACT WITH SMOOT CONSTRUCTION COMPANY OF OHIO IN THE AMOUNT OF \$17,974,829 FOR THE CONSTRUCTION OF THE RESIDENCE INN BY MARRIOTT AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: P. Chodak III;

SECONDED: F. Bertley

YEA: 7 NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

RESOLUTION #64-18 OF THE COLUMBUS REGIONAL AIRPORT AUTHORITY AUTHORIZING AN INCREASE TO THE MASTER SERVICES AGREEMENT WITH DWL ARCHITECTS & PLANNERS, INC., IN THE AMOUNT OF \$240,313 FOR TERMINAL CAPACITY, AIRLINE, & CONCESSION IMPROVEMENT PROJECTS AT JOHN GLENN COLUMBUS INTERNATIONAL AIRPORT.

MOVED: E. Kessler;

SECONDED: J. Miller

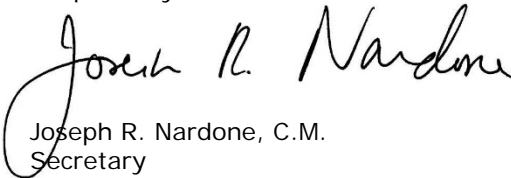
YEA: 7 NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

### **OTHER BUSINESS**

With no further business being brought before the board, Casto moved to adjourn. Williams seconded. Vice Chair Heifner adjourned the meeting at 4:37 p.m. on Tuesday, Sept. 25, 2018.

Respectfully submitted,



Joseph R. Nardone, C.M.  
Secretary

JRN | tlh