



## **BOARD OF DIRECTORS | MEETING MINUTES OF November 27, 2018**

**Present:** Susan Tomasky, Chair  
William R. Heifner, Vice Chair  
Dr. Frederic Bertley  
Don M. Casto III  
Paul Chodak III  
Elizabeth P. Kessler  
Jordan A. Miller Jr.  
Kathleen Ransier

**Absent:** Terrance Williams

**CRAA Executive Staff:** Joseph R. Nardone, C.M., President & Chief Executive Officer  
Tory Richardson, A.A.E., Executive Vice President & Chief Operating Officer  
Randy Bush, Chief Financial Officer  
Amanda Wickline, General Counsel & Chief Administrative Officer  
Casey Denny, Chief Asset Officer  
Shannetta Griffin, Chief Development Officer  
David Whitaker, Chief Commercial Officer

**CRAA Staff:** J. Aldergate, K. Bailey, K. Easterday, E. Fellows, J. Gardner, R. Gray, M. Joeright,  
T. Henson, J. Pemberton, B. Sarkis, K. Shirer, P. Streitenberger, A. Tabor

**Others Present:** Dave Clunk, Enterprise Holdings  
Tony Core, Squire Patton Boggs  
Chris Franzmann, Squire Patton Boggs  
Philip Jufko, Michael Baker International  
Donald Peters, CFW  
Steve Schellenberg, Michael Baker International  
Jim Shultz, Turner  
George Donne, POCAT  
Gregory Sklenar, Enterprise Holdings  
Kristin Studabaker, Carpenter Marty Transportation  
Thomas Kromer, POCAT  
Brian Mooney, Turner  
Andrew Schneider, TranSystems  
Nate Smith, WSP  
Jim Thompson, POCAT

### **CALL TO ORDER**

Chair Tomasky called the Board meeting of the Columbus Regional Airport Authority to order at 4:03p.m. on Tuesday, Nov. 27, 2018.

### **MINUTES**

Chair Tomasky asked if there were any additions or corrections to the minutes of October 23, 2018. Hearing none, Casto moved for approval; Heifner seconded. Motion passed.

## COMMITTEE REPORTS

### *Air Service and Customer Experience Committee:*

Kessler reported that the committee had not met since the last Board meeting and that the next meeting is scheduled for November 29, 2018.

### *Business Development and Logistics Committee:*

Kessler reported the committee did not meet; however, the committee was prepared to update the Board on the Rickenbacker International Airport Master Plan:

- David Wall presented the Rickenbacker International Airport Master Plan and covered the following:
  - Forecasting
  - Alternatives
  - Airport Layout Plan
  - Deliverables to the FAA (approval summer of 2019)
  - Next Steps
- Chair Tomasky requested sharing a financing plan before any resolutions concerning work included in the Rickenbacker International Airport Master Plan were presented.

### *Facilities and Services Committee:*

Heifner reported that the committee met on Oct. 30 and Nov. 5, 2018, and discussed the following:

- WPS findings regarding the CONRAC.
  - Alternatives to new facility
  - Buses and bus operations
  - Financial impacts
    - Status quo
    - Moving forward
  - Impact on TNCs
  - Passenger growth impact on current CRAA operations
- After thorough vetting of the CONRAC, the committee recommends approval of Resolution 71-18.

### *Finance and Audit Committee:*

Miller reported that the committee met prior to the Board meeting and discussed the following:

- Year-to-date financials are strong.
- Bush provided an overview of the October 2018 financial statements.
- Resolutions 70-18 – adoption of the 2019 Operating and Capital Budgets.
- Resolution 81-18 – authorizing the issuance of Subordinated Airport Revenue Credit Facility Bonds of the Authority in an aggregate principal amount not to exceed \$75,000,000.

### *Human Resources Committee:*

Casto reported that the committee had not met since the last Board meeting and that the next meeting is scheduled for Dec. 14, 2018.

## **President & CEO Report**

Nardone provided brief remarks on the October President's Report as documented in the agenda, which may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

Nardone recognized Finance & Accounting managers, Erin Fellows and Morgan Joeright, and their staff for receiving the Certificate of Excellence for the CRAA CAFAR for the 26<sup>th</sup> consecutive year.

## RESOLUTIONS VOTE

**Resolution #69-18** of the Columbus Regional Airport Authority Recognizing Kathleen H. Ransier for her 16 years of dedication and exemplary service to the Columbus Regional Airport Authority.

MOVED: D. Casto;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: W. Heifner  
ABSTAIN: \_\_\_\_\_

**Resolution #70-18** of the Columbus Regional Airport Authority adopting the Operating and Capital Budgets, and the schedule of fees, rates and charges for calendar/fiscal year 2019.

MOVED: J. Miller;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: F. Bertley  
ABSTAIN: \_\_\_\_\_

**Resolution #71-18** of the Columbus Regional Airport Authority modifying resolution 34-17 to require board authorization for Guaranteed Maximum Price (GMP) amendments and authorizing GMP amendment #3 to the contract with Turner Construction Company in an amount of \$38,286,828 for early work for project #9911b, Consolidated Rental Car Facility At John Glenn Columbus International Airport.

MOVED: P. Chodak III;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: D. Casto  
ABSTAIN: \_\_\_\_\_

**Resolution #72-18** of the Columbus Regional Airport Authority authorizing an increase in the amount of \$198,167 to the Master Services Agreement with American Structurepoint, Inc., for professional engineering services associated with task orders 3, 4, and 6 for project #15054, LCK Golf Course Wetland Mitigation and task order 5 for project #18036, Rail Court South At Rickenbacker International Airport.

MOVED: W. Heifner;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: E. Kessler  
ABSTAIN: \_\_\_\_\_

**Resolution #73-18** of the Columbus Regional Airport Authority authorizing a contract with Complete Clearing, Inc., in the amount of \$390,000 for project #15054, LCK Golf Course Wetland Mitigation at Rickenbacker International Airport.

MOVED: P. Chodak III;  
YEA: 7 NAY: \_\_\_\_\_

SECONDED: K. Ransier  
ABSTAIN: W. Heifner

**Resolution #74-18** of the Columbus Regional Airport Authority Authorizing a contract Jervis B. Webb Company in the amount of \$653,119 for purchase, installation, and testing of replacement computer hardware and software for each of the two (2) in-line baggage handling screening systems at John Glenn International Airport.

MOVED: E. Kessler;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: W. Heifner  
ABSTAIN: \_\_\_\_\_

**Resolution #75-18** of the Columbus Regional Airport Authority authorizing a contract with Bus Service Inc., in the amount of \$357,225 for the purchase of five (5) 2019 propane/gas hybrid shuttles for use in the remote shuttle lots at John Glenn Columbus International Airport.

MOVED: J. Miller;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: D. Casto  
ABSTAIN: \_\_\_\_\_

**Resolution #76-18** of the Columbus Regional Airport Authority authorizing a contract in the amount of \$1,187,256 with Wausau Equipment Company for the purchase of three (3) new replacement high speed 6x6 5000 gallon liquid deicer spray trucks, projects #15023 & #17013, for use at John Glenn Columbus and Rickenbacker International Airports.

MOVED: F. Bertley;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: P. Chodak III  
ABSTAIN: \_\_\_\_\_

**Resolution #77-18** of the Columbus Regional Airport Authority authorizing a contract with TLD America Corporation in an amount not to exceed \$790,000 for the purchase of four (4) air cargo transporters, project #19022, to serve the ground handling operations at Rickenbacker International Airport.

MOVED: W. Heifner;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: J. Miller  
ABSTAIN: \_\_\_\_\_

**Resolution #78-18** of the Columbus Regional Airport Authority authorizing an increase in the amount of \$36,450 to the Professional Design Service Agreement with Meyers + Associates Architecture, LLC, for the design of the extended stay hotel – Residence Inn Project #17048 At John Glenn Columbus International Airport.

MOVED: J. Miller;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: D. Casto  
ABSTAIN: \_\_\_\_\_

**Resolution #79-18** of the Columbus Regional Airport Authority authorizing a contract with Mile Hi Valet Service, Inc. (dba Towne Park), to provide ground transportation staffing and management services At John Glenn Columbus International Airport.

MOVED: P. Chodak III;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: F. Bertley  
ABSTAIN: \_\_\_\_\_

**Resolution #80-18** of the Columbus Regional Airport Authority authorizing a contract with Radiant Technology Group, Inc., in an amount not to exceed \$450,000 for the design, purchase, and installation of replacement Flight Information Display Screens ("FIDS"), and supporting hardware, data services, and software to support the FIDS terminal wide at John Glenn Columbus International Airport.

MOVED: D. Casto;  
YEA: 9 NAY: \_\_\_\_\_

SECONDED: J. Miller  
ABSTAIN: \_\_\_\_\_

**Resolution #81-18** of the Columbus Regional Airport Authority authorizing the issuance of Subordinated Airport Revenue Credit Facility Bonds of the Authority in an aggregate principal amount not to exceed \$75,000,000, for the purpose of financing the costs of "Port Authority Facilities" within the meaning of section 4582.21 of the Ohio Revised Code; authorizing the execution and delivery of a subordinated obligations trust indenture and credit facility agreement; and authorizing the execution and delivery of other instruments, documents or agreements appropriate to the foregoing and related matters.

MOVED: J. Miller;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: P. Chodak III  
ABSTAIN: \_\_\_\_\_

**Resolution #82-18** of the Columbus Regional Airport Authority authorizing the execution of the fourth amendment to annexation agreement between the City of Columbus and the Columbus Regional Airport Authority extending the term and modifying certain provisions of the annexation agreement pertaining to certain property at Rickenbacker International Airport.

MOVED: D. Casto;  
YEA: 8 NAY: \_\_\_\_\_

SECONDED: W. Heifner  
ABSTAIN: \_\_\_\_\_

## **OTHER BUSINESS**

### **Preserve Original Columbus Air Terminal (POCAT)**

Thomas Kromer, POCAT member, addressed the Board seeking support to work with CRAA management to hold an event celebrating the 90<sup>th</sup> anniversary of the original terminal and hangar in July 2019. Chair Tomasky requested CRAA management meet with POCAT to gain understanding of the specific support the event would require of CRAA.

### **Recognition of Kathleen H. Ransier**

Chair Tomasky and President & CEO Nardone recognized Board member Kathleen Ransier for her 16 years of dedication and exemplary service to the Columbus Regional Airport Authority.

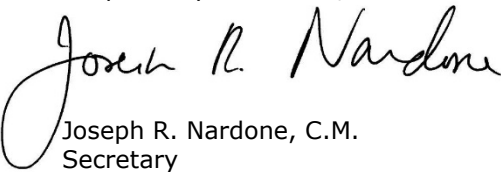
### **Nominations**

Chair Tomasky called on Terrance Williams, Chair of the Nominating Committee to provide a report. With the board-approved one-year term extensions for Susan Tomasky as Chair and Bill Heifner as Vice-Chair scheduled to expire on November 30, 2018, the Nominating Committee had met on November 26, 2018. Williams reported that he and fellow committee members Tomasky and Kessler had deliberated and unanimously recommended that Heifner be elected Chair and Miller be elected as Vice Chair for terms commencing on December 1, 2018, and expiring on November 30, 2020.

Kessler motioned; Casto seconded. Tomasky called for a vote; motion carried unanimously.

With no further business brought before the Board, Casto moved to adjourn. Heifner seconded. Chair Tomasky adjourned the meeting at 5:08 p.m. on Tuesday, Nov. 27, 2018.

Respectfully submitted,



Joseph R. Nardone, C.M.  
Secretary

JRN | tlh