



BOARD OF DIRECTORS | MEETING MINUTES OF JANUARY 22, 2019

Present: William R. Heifner, Chair
Jordan A. Miller Jr., Vice Chair
Dr. Frederic Bertley
Paul Chodak III
Elizabeth P. Kessler
Susan Tomasky
Terrance Williams

Absent: Don M. Casto III
Kathleen Ransier

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer
Tory Richardson, A.A.E., Executive Vice President & Chief Operating Officer
Randy Bush, Chief Financial Officer
Amanda Wickline, General Counsel & Chief Administrative Officer
Casey Denny, Chief Asset Officer
Shannetta Griffin, Chief Development Officer
David Whitaker, Chief Commercial Officer

CRAA Staff: J. Aldergate, A. Beaver, K. Easterday, J. Gardner, C. Goodwin, R. Gray, T. Henson, J. Pemberton, B. Sarkis, K. Shirer, P. Streitenberger, A. Tabor

Others Present: Don Barker, TSA
Mindy Justis, Murphy Epsom
Thomas Migner, Burgess & Niple
Marla Rose, Columbus Dispatch
Regan Schnug, Kimley Horn
Kristin Studabaker, Carpenter Marty Transportation
Jim Thompson, Port Columbus Historical Society
Seth Young, The Ohio State University

CALL TO ORDER

Chair Heifner called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4 p.m. Tuesday, Jan. 22, 2019.

MINUTES

Chair Heifner asked if there were any additions or corrections to the minutes of Nov. 27, 2018, meeting. Hearing none, Tomasky moved for approval; Bertley seconded. Motion passed.

Partial Government Shutdown

Don Barker, TSA Federal Security Director for Ohio, addressed the Board on the partial government shutdown, the impact on CMH and LCK, and fielded questions from the Board.

Recognition of Board Members and Staff

Chair Heifner recognized the one-year term extension for Susan Tomasky as Chair and thanked her for her additional service to the Board.

Chair Heifner thanked Kathleen Ransier for her commitment to remain active on the Board until the City of Columbus announces her replacement.

Chair Heifner recognized Joe Nardone for a successful first year as President & CEO. It was a strong year for the organization with a number of significant accomplishments; key air service additions, record passenger traffic, and a record year for net operating revenue. Chair Heifner also announced Joe's appointment to the US Policy Council for ACI-NA.

Board Committee Chairs

Chair Heifner announced the committee chairs and thanked them for their leadership:

- Air Service & Customer Experience - Terrance Williams
- Business Development & Logistics - Elizabeth Kessler
- Facilities & Services - Paul Chodak III
- Finance & Audit - Jordan Miller
- Human Resources - Don Casto

COMMITTEE REPORTS

Air Service and Customer Experience Committee:

Williams reported the committee had not met since the last Board meeting. In addition, Williams shared the following:

- The quarterly report on current CRAA air service initiatives is available on the Board portal.
- An overview of air service successes in 2018.
- Resolution 07-19 repealing and replacing the current Airline Incentive Program; the committee recommends approval.
- The next Air Service & Customer Experience Committee meeting is Feb. 26, 2019.

Business Development and Logistics Committee:

Kessler reported the committee met prior to the Board meeting and discussed the following:

- A recap of 2018 accomplishments.
- 2019 goals with modest/traditional growth.
- Real estate and development matters.
- Kristen Easterday presented the Economic Impact Study findings:
 - The recent study utilizes figures from 2017 and was compared to 2011 findings.
 - The new study shows the following increases:
 - 8% increase in the number of jobs.
 - 55% increase in annual payroll.
 - 82% increase in overall region impact.

Facilities and Services Committee:

Chodak reported the committee met on Jan. 16, 2019 and discussed the following:

- Major capital projects report-10 projects at CMH and five at LCK.
- End-of-year capital budget performance for 2018.
- 2019/2020 capital budget update.
- Reviewed resolutions 01-19, 02-19, 03-19, 04-19, 05-19, and 06-19 to come before the Board; the committee recommends approval.

Finance and Audit Committee:

Miller reported the committee met prior to the Board meeting and discussed the following:

- Year-to-date financials are strong.
- Bush provided an overview of the October 2018 financial statements.
- Reviewed Technology Services resolutions 01-19 and 02-19; the committee recommends approval.
- Working on the policy for debt issuance and capital funding to bring a resolution before the Board at a later date.

Human Resources Committee:

Heifner reported the committee met on Dec. 14, 2018 and discussed Joe Nardone's first year performance as President & CEO, noting a number of significant accomplishments. The next meeting is March 26, 2019.

President & CEO Report

Nardone provided brief remarks on the January President's Report as documented in the agenda, which may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

RESOLUTIONS VOTE

RESOLUTION #01-19 of the Columbus Regional Airport Authority authorizing a contract in the amount of \$253,645 with CDW for the purchase of cisco switches model 9300 and related hardware and licenses for installation at John Glenn Columbus International Airport.

MOVED: J. Miller; SECONDED: F. Bertley
YEA: 7 NAY: _____ ABSTAIN: _____

RESOLUTION #02-19 of the Columbus Regional Airport Authority authorizing a contract in the amount of \$198,658.98 with Convergent Technologies LLC., for the purchase of software and professional services to upgrade the Authority's access control system.

MOVED: P. Chodak III; SECONDED: E. Kessler
YEA: 7 NAY: _____ ABSTAIN: _____

RESOLUTION #03-19 of the Columbus Regional Airport Authority authorizing a professional master security services agreement with Universal Protection Service, LLC (dba Allied Universal Security Services, LLC) at John Glenn Columbus and Rickenbacker International Airports.

MOVED: S. Tomasky; SECONDED: J. Miller
YEA: 7 NAY: _____ ABSTAIN: _____

RESOLUTION #04-19 of the Columbus Regional Airport Authority authorizing a contract in the amount of \$275,492 with Textron Ground Support Equipment Inc., for the purchase of one (1) new aircraft deicer truck, for use at Rickenbacker International Airport.

MOVED: E. Kessler; SECONDED: T. Williams
YEA: 7 NAY: _____ ABSTAIN: _____

RESOLUTION #05-19 of the Columbus Regional Airport Authority authorizing an increase in an amount of \$2,737,874 to the professional design services agreement with Transystems Corporation of Ohio for the construction administration and testing services of the consolidated rental car facility at the John Glenn Columbus International Airport.

MOVED: J. Miller; SECONDED: F. Bertley
YEA: 7 NAY: _____ ABSTAIN: _____

RESOLUTION #06-19 of the Columbus Regional Airport Authority authorizing an increase in the amount of \$234,277 to the construction contract with R.W. Setterlin Building Company for elevator 11, 15, and 17 modernization at John Glenn Columbus International Airport.

MOVED: S. Tomasky; SECONDED: P. Chodak III
YEA: 7 NAY: _____ ABSTAIN: _____

RESOLUTION #07-19 of the Columbus Regional Airport Authority repealing and replacing the current airline incentive programs for John Glenn Columbus and Rickenbacker International Airports, rescinding prior resolutions in conflict with the provisions contained in this resolution, and authorizing the President & CEO to implement, and update as needed, airline incentive programs for John Glenn Columbus and Rickenbacker International Airports.

MOVED: J. Miller;

SECONDED: T. Williams

YEA: 7 NAY: _____

ABSTAIN: _____

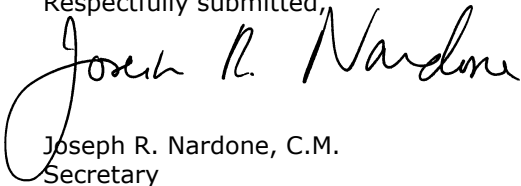
OTHER BUSINESS

Tomasky requested a future update on how CRAA is maintaining quality customer Wi-Fi service with the increase in passenger activity.

Chair Heifner announced the Board would like periodic briefings on key issues at future meetings such as quarterly dashboard/scorecards, cyber security, procurement, disadvantaged business partnership program, airport financing, and ethics.

With no further business brought before the Board, Chair Heifner adjourned the meeting at 4:55 p.m. on Tuesday, Jan. 22, 2019.

Respectfully submitted,



Joseph R. Nardone, C.M.
Secretary

JRN | tlh