



BOARD OF DIRECTORS | MEETING MINUTES OF FEB. 26, 2019

Present: William R. Heifner, Chair
Jordan A. Miller Jr., Vice Chair
Frederic Bertley
Don M. Casto III
Paul Chodak III
Elizabeth P. Kessler
Karen J. Morrison
Terrance Williams

Absent: Susan Tomasky

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer
Tory Richardson, A.A.E., Executive Vice President & Chief Operating Officer
Amanda Wickline, General Counsel & Chief Administrative Officer
Casey Denny, Chief Asset Officer
Shannetta Griffin, Chief Development Officer
David Whitaker, Chief Commercial Officer

CRAA Staff: J. Aldergate, K. Bailey, A. Beaver, K. Easterday, R. Fallang, R. Fridley, J. Gardner, C. Goodwin, R. Gray, T. Henson, J. Lizotte, J. Pemberton, B. Sarkis, K. Shirer, P. Streitenberger, A. Tabor

Others Present: Cory Lamb, CHA
John Montgomery, Central Ohio Weather Net
Marla Rose, Columbus Dispatch
Kristin Studabaker, Carpenter Marty Transportation
Steve Thieken, Burgess & Niple

CALL TO ORDER

Chair Heifner called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4 p.m. Tuesday, Feb. 26, 2019.

WELCOME

Chair Heifner welcomed newest Board member Karen J. Morrison, President of the OhioHealth Foundation and Senior Vice President of OhioHealth. Morrison was appointed by the City, filling the seat vacated by Kathleen Ransier. Morrison, a health care executive with over 30 years of experience, brings a wealth of expertise in the realm of community relations, corporate reinvestment, and government and regulatory affairs.

MINUTES

Chair Heifner asked if there were any additions or corrections to the minutes of Jan. 22, 2019, meeting. Hearing none, Miller moved for approval; Bertley seconded. Motion passed.

COMMITTEE REPORTS

Air Service and Customer Experience Committee:

Williams reported the committee met prior to the Board meeting and discussed the following:

- The 2018 Airport Service Quality Survey | Results
 - 2018 goal was 4.25, with a year-end score of 4.23.
 - 2019 focus – How does CRAA measure the customer experience against other customer service driven categories in addition to airports?
- 2019 Air Service Focus - European and West Coast Markets
- Revenue Guarantee Legislative Strategy – Update provided by Richardson
- 2019 American Society of Association Executives (ASAE) Conference-Update provided by Bertley
- The next Air Service & Customer Experience Committee meeting is May 28, 2019.

Business Development and Logistics Committee:

Kessler reported the committee did not meet and the next meeting is April 29, 2019.

Facilities and Services Committee:

Chodak reported the committee met on Feb. 20, 2019 and discussed the following:

- Update to major capital projects report; all projects are on track and progressing well.
- Reviewed and discussed resolutions 08-19, 09-19, 11-19, 12-19, 13-19, 14-19, 15-19, 16-19, 17-19, 18-19, and 19-19 to come before the Board.
- The next Facilities and Services Committee meeting is March 20, 2019.

Finance and Audit Committee:

Miller reported the committee met prior to the Board meeting and discussed the following:

- Rockbridge provided an update on the Fairfield Inn Hotel.
- Streitenberger provided an overview of the January financial statements.
- Reviewed resolutions 10-19 and 11-19; the committee recommends approval.

Human Resources Committee:

Casto reported the committee did not meet and the next meeting is March 26, 2019.

CONRAC & Utility Corridor Construction Plan Update

Griffin provided an update on the CONRA & Utility Corridor construction plan:

- CONRAC Construction Timeframe – March 2019 – Summer 2021
- Utility Corridor Construction Timeframe – April 2019 – April 2020
- Construction Communication
- Managing Impacts

President & CEO Report

Nardone provided brief remarks on the January President’s Report as documented in the agenda, which may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

As the Board receives resolutions submittals in the pre-read packet for review, Nardone advised the Board he would like to begin a new process and present a summary of each resolution instead of reading the full introduction statement on each resolution. The Board was supportive of this new process.

RESOLUTIONS VOTE

RESOLUTION #08-19 of the Columbus Regional Airport Authority authorizing a lease agreement with Clifton Family Farms Partnership for the farming of approximately 906 acres of land at Rickenbacker International Airport.

MOVED: F. Bertley; SECONDED: E. Kessler
 YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #09-19 of the Columbus Regional Airport Authority authorizing a lease agreement with Clifton Family Farms Partnership for the farming of approximately 814 acres of land at Bolton Field Airport.

MOVED: D. Casto; SECONDED: P. Chodak III
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #10-19 of the Columbus Regional Airport Authority repealing and replacing the current Debt Issuance Policy, and adopting a Revised Debt Issuance and Capital Funding Policy effective March 1, 2019.

MOVED: J. Miller; SECONDED: E. Kessler
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #11-19 of the Columbus Regional Airport Authority authorizing investment management agreements with RB Hospitality Advisors, LLC, for services related to the financial and operational administration of the proposed Residence Inn and the existing Fairfield Inn & Suites.

MOVED: P. Chodak III; SECONDED: T. Williams
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #12-19 of the Columbus Regional Airport Authority authorizing a contract in the amount of \$205,851 with Byers Ford LLC for the purchase of six (6) new and current model year ford vehicles, projects #19007 & #19014, for use at John Glenn Columbus International and Rickenbacker International Airports.

MOVED: J. Miller; SECONDED: E. Kessler
YEA: 7 NAY: _____ ABSTAIN: W. Heifner

RESOLUTION #13-19 of the Columbus Regional Airport Authority authorizing a contract with Shelly & Sands, Inc., in the amount of \$4,360,488.25 for project #10011a, Air Cargo Terminal (ACT) #5 – Ramp 3 Reconstruction Phase 2 at Rickenbacker International Airport.

MOVED: F. Bertley; SECONDED: J. Miller
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #14-19 of the Columbus Regional Airport Authority a contract in the amount of \$981,372.63 with Ohio Power Company, dba American Electric Power (AEP), associated with project #12001a, Relocate Utility Corridor Phase 1, at John Glenn Columbus International Airport.

MOVED: J. Miller; SECONDED: T. Williams
YEA: 7 NAY: _____ ABSTAIN: P. Chodak III

RESOLUTION #15-19 of the Columbus Regional Airport Authority authorizing an increase to the contract with EMH&T in an amount of \$319,663.48 for the construction administration / inspection / testing services associated with project #12001a, Relocate Utility Corridor Phase 1, At John Glenn Columbus International Airport.

MOVED: E. Kessler; SECONDED: D. Casto
YEA: 7 NAY: _____ ABSTAIN: W. Heifner

RESOLUTION #16-19 of the Columbus Regional Airport Authority authorizing Guaranteed Maximum Price (GMP) amendment #4 in the amount of \$9,564,799 to the contract with Turner Construction Company for project #12001A, Relocate Utility Corridor Phase 1, at John Glenn Columbus International Airport.

MOVED: E. Kessler; SECONDED: P. Chodak III
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #17-19 of the Columbus Regional Airport Authority authorizing an increase in the amount of \$213,332 to the Master Services Agreement with American Structurepoint, Inc., for professional engineering services associated with task order #7 for project #09020, Rickenbacker Parkway Phase 3A at Rickenbacker International Airport.

MOVED: J. Miller; SECONDED: T. Williams
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #18-19 of the Columbus Regional Airport Authority authorizing an increase in the amount of \$316,356 to the Master Service Agreement With Hill International, Inc., for as-needed construction management and testing services at John Glenn Columbus International, Rickenbacker International, and Bolton Field Airports.

MOVED: P. Chodak III; SECONDED: T. Williams
YEA: 8 NAY: _____ ABSTAIN: _____

RESOLUTION #19-19 of the Columbus Regional Airport Authority authorizing the grant of easements of real property to the Franklin County Engineer's Office for improvements to public highways and roads adjacent to Norton and Johnson Roads at Bolton Field Airport.

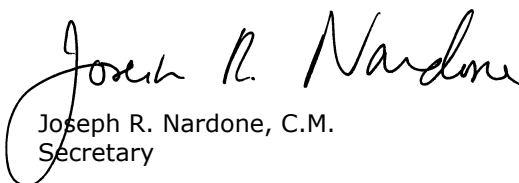
MOVED: J. Miller; SECONDED: D. Casto
YEA: 8 NAY: _____ ABSTAIN: _____

OTHER BUSINESS

Chair Heifner recognized CRAA staff for their time and commitment to the organization; their efforts are greatly appreciated.

With no further business brought before the Board, Casto motioned to adjourn; Williams seconded; Chair Heifner adjourned the meeting at 4:39 p.m. on Tuesday, Feb. 26, 2019.

Respectfully submitted,



Joseph R. Nardone, C.M.
Secretary

JRN | tlh