



## BOARD OF DIRECTORS | MEETING MINUTES OF JULY 23, 2019

Present: William R. Heifner, Chair  
Jordan A. Miller Jr., Vice Chair  
Frederic Bertley  
Don M. Casto III  
Paul Chodak III  
Elizabeth P. Kessler  
Susan Tomasky

Absent: Karen J. Morrison  
Terrance Williams

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer  
Tory Richardson, A.A.E., Executive Vice President & Chief Operating Officer  
Amanda Wickline, General Counsel & Chief Administrative Officer  
Randy Bush, Chief Financial Officer  
Casey Denny, Chief Asset Officer  
Shannetta Griffin, Chief Commercial Officer

CRAA Staff: J. Aldergate, K. Bailey, K. Easterday, J. Gardner, C. Goodwin, R. Gray, E. Gribble, T. Henson,  
J. Lizotte, J. Pemberton, C. Pollock, B. Sarkis, K. Shirer, P. Streitenberger, A. Tabor

Others Present: John Shanks – Burgess & Niple  
Don Gaitten - Terracon

### CALL TO ORDER

Chair Heifner called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4:02 p.m. Tuesday, July 23, 2019.

### MINUTES

Chair Heifner asked if there were any additions or corrections to the minutes of the June 25, 2019, meeting. Hearing none, Bertley moved for approval; Miller seconded. Motion passed.

### COMMITTEE REPORTS

#### *Air Service and Customer Experience Committee:*

Casto reported the committee had not met since the last Board meeting.

- Griffin provided an update on Global Entry processing services for John Glenn Columbus International Airport
- The committee's next meeting is Aug. 27, 2019

#### *Business Development and Logistics Committee:*

Kessler reported the committee met prior to the Board meeting and discussed the following:

- Impacts of the imports and exports on cargo for LCK
- Development of a sustainable cargo growth plan for LCK
- Future development plans with Duke
- LCK Master Plan and MORPC Rickenbacker study

- Approval of the annexation agreement by Columbus City Council
- The committee's next meeting is Oct. 22, 2019

*Facilities and Services Committee:*

Chodak reported the committee met on July 17, 2019, and discussed the following:

- Updates to major capital projects report: CONRAC, Residence Inn, utility corridor, escalators, LCK MOS, and Rickenbacker Global Logistics Park
- Reviewed four resolutions: 38-19, 39-19, 40-19, and 41-19
- Development of a new capital dashboard to monitor capital planning variances
- The Safety Committee attended the meeting and presented on year-to-date safety performance
  - Chodak recognized the committee for their quarterly reporting metrics that have been trending favorably over the past few years
- The committee's next meeting is Aug. 21, 2019

*Finance and Audit Committee:*

Miller reported the committee met prior to the Board meeting and discussed the following:

- Financial feasibility review
- Bush provided an overview of the June financial statements
- The committee's next meeting is Aug. 27, 2019

*Human Resources Committee:*

Casto reported the committee had not met since the last Board meeting.

- During the June 25 committee meeting, committee members received an update regarding business diversity and inclusion, and in particular work regarding business diversity, workforce diversity, and pay equity
- Given the importance of the topic, Casto asked staff to share their presentation with the full Board
  - Wickline, Aldergate, Bailey, and Gribble presented to the Board
- The committee's next meeting is Sept. 24, 2019

*President & CEO Report:*

Nardone provided brief remarks on the July President's Report as documented in the agenda, which may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

- Nardone and Denny recognized Operations Supervisor, Chris Pollock, for his outstanding efforts promoting and supporting the 90<sup>th</sup> anniversary event celebrating Port Columbus, now John Glenn Columbus International Airport
- The Ohio House of Representatives recognized CRAA with two commendations
  - Celebrating Port Columbus' 90<sup>th</sup> anniversary
  - For the 2019 Inclusion Champion Award from ACI
- Bertley provided an update for the upcoming ASAE conference and thanked John Glenn Columbus International Airport for being an event sponsor

**RESOLUTIONS VOTE**

**RESOLUTION #38-19** of the Columbus Regional Airport Authority authorizing the execution of a lease extension for five (5) years with Forward Air Inc., at 2865 George Page Jr. Road at Rickenbacker International Airport.

MOVED: E. Kessler;                      SECONDED: F. Bertley  
 YEA: 7   NAY: \_\_\_\_\_   ABSTAIN: \_\_\_\_\_

**RESOLUTION #39-19** of the Columbus Regional Airport Authority authorizing an increase in the amount of \$204,194 to the contract with R.W. Setterlin Building Co. (R.W. Setterlin), for Project #16015, escalators 1-12 and F replacement at John Glenn Columbus International Airport.

MOVED: J. Miller;                      SECONDED: S. Tomasky  
YEA: 7   NAY: \_\_\_\_\_   ABSTAIN: \_\_\_\_\_

**RESOLUTION #40-19** of the Columbus Regional Airport Authority authorizing an increase to the contract with Butler Fairman and Seufert, Inc., in an amount of \$163,201.59 for the construction administration/inspection/testing services associated with Project #18046, deice pad extension, at John Glenn Columbus International Airport

MOVED: E. Kessler;                      SECONDED: P. Chodak III  
YEA: 7   NAY: \_\_\_\_\_   ABSTAIN: \_\_\_\_\_


**RESOLUTION #41-19** of the Columbus Regional Airport Authority authorizing a contract in the amount of \$1,589,720.90 with McDaniel’s Construction Corporation., Inc. (McDaniel’s Construction), for Project #18046, deice pad extension, at John Glenn Columbus International Airport.

MOVED: J. Miller;                      SECONDED: D. Casto  
YEA: 7   NAY: \_\_\_\_\_   ABSTAIN: \_\_\_\_\_

**OTHER BUSINESS**

With no further business brought before the Board, Casto motioned to adjourn; Bertley seconded; Chair Heifner adjourned the meeting at 4:57 p.m. Tuesday, July 23, 2019.

Respectfully submitted,

  
Joseph R. Nardone, C.M.  
Secretary  
JRN | tlh