



## BOARD OF DIRECTORS | MEETING MINUTES OF OCT. 22, 2019

Present: William R. Heifner, Chair  
Jordan A. Miller Jr., Vice Chair  
Don M. Casto III  
Elizabeth P. Kessler  
Karen J. Morrison  
Susan Tomasky  
Terrance Williams

Absent: Frederic Bertley  
Paul Chodak III

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer  
Amanda Wickline, General Counsel & Chief Administrative Officer  
Randy Bush, Chief Financial Officer  
Casey Denny, Chief Asset Officer  
Shannetta Griffin, Chief Commercial Officer  
Tom McCarthy, Chief Planning & Engineering Officer

CRAA Staff: K. Bailey, K. Easterday, S. Fitzpatrick, R. Fontaine, J. Gardner, C. Goodwin, R. Gray, T. Henson, J. Pemberton, B. Sarkis, K. Shirer, P. Streitenberger, A. Tabor

Others Present: David Deal, Heapy  
Kristen Studabaker, Carpenter Marty Transportation

### CALL TO ORDER

Chair Heifner called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4 p.m. Tuesday, Oct. 22, 2019.

### MINUTES

Chair Heifner asked if there were any additions or corrections to the minutes of the Aug. 27, 2019, meeting. Hearing none, Casto moved for approval; Morrison seconded. Motion passed.

### COMMITTEE REPORTS

#### *Air Service and Customer Experience Committee:*

Williams reported the committee had not met since the last Board meeting. In addition, Williams shared the following:

- The JD Power airport satisfaction survey was released and CRAA will work in partnership with Nationwide Insurance to analyze the results to better understand what efforts should be focused on for improvement.
- The committee's next meeting is Nov. 19, 2019.

#### *Business Development and Logistics Committee:*

Kessler reported the committee had not met since the last Board meeting and that the committee's next meeting is Nov. 6, 2019.

*Facilities and Services Committee:*

Williams reported the committee met on Sept. 18 and Oct. 16 2019, and discussed the following:

- Reviewed the safety metrics, which remain very strong and the committee commended staff on their efforts in this regard.
- Updates to major capital projects report: CONRAC, Residence Inn, utility corridor, escalators, LCK MOS, and Rickenbacker Global Logistics Park-all projects are tracking well.
- Reviewed seven resolutions: 48-19, 49-19, 50-19, 51-19, 52-19, 53-19, and 54-19.
- The committee’s next meeting is Nov. 20, 2019.

*Finance and Audit Committee:*

Miller reported the committee met prior to the Board meeting and discussed the following:

- Reviewed financial feasibility.
- Reviewed the 2020 operating and 2020/2021 capital budgets.
- Bush provided an overview of the Sept. financial statements.
- The committee’s next meeting is Nov. 20, 2019.

*Human Resources Committee:*

Casto reported the committee met on Oct. 16, 2019 and discussed the following:

- Reviewed 2020 personnel budget and the committee is pleased with the effort staff has done in managing costs while maintaining operations. Since 2011, passenger levels have increased 38%, while staffing levels have remained flat.
- The committee’s next meeting is Dec. 12, 2019.

*President & CEO Report:*

Nardone provided brief remarks on the October President’s Report as documented in the agenda, which may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

- Nardone introduced new Director of Human Resources, Shannon Fitzpatrick.
- Nardone announced the 2019 CMH 5K was sold-out and raised \$70,000 benefitting Honor Flight Columbus.

**RESOLUTIONS VOTE**

**RESOLUTION #48-19** of the Columbus Regional Airport Authority authorizing the execution of a lease with Micom CHB, Inc., for Suites E, F, G, H, and I in the Air Cargo 2 building located at 7280 Alum Creek Drive at Rickenbacker International Airport.

MOVED: S. Tomasky;	SECONDED: E. Kessler
YEA: 7 NAY: _____	ABSTAIN: _____

**RESOLUTION #49-19** of the Columbus Regional Airport Authority authorizing the execution of a lease agreement with Columbus State Community College for the facility located 5355 Alkire Road at Bolton Field Airport.

MOVED: K. Morrison;	SECONDED: D. Casto
YEA: 7 NAY: _____	ABSTAIN: _____

**RESOLUTION #50-19** of the Columbus Regional Airport Authority authorizing a contract in the amount of \$195,700.00 with T-Built Construction Services, Inc., for Project 19021, airfield facility improvements – admin building remodel, at John Glenn Columbus International Airport.

MOVED: S. Tomasky;	SECONDED: T. Williams
YEA: 7 NAY: _____	ABSTAIN: _____

**RESOLUTION #51-19** of the Columbus Regional Airport Authority authorizing a contract with RS&H Ohio, Inc., in the amount of \$1,247,904 for Project 15026, Runway 5R-23L Rehabilitation and MOS Improvements Phase 2A Engineering Design at Rickenbacker International Airport.

MOVED: J. Miller;                      SECONDED: E. Kessler  
YEA: 7   NAY: \_\_\_\_\_            ABSTAIN: \_\_\_\_\_

**RESOLUTION #52-19** of the Columbus Regional Airport Authority authorizing a contract in the amount of \$1,548,498.00 with G&S Mechanical USA, Inc., for Project 18018, bag belt 1, 6, and 7 replacement, at John Glenn Columbus International Airport.

MOVED: S. Tomasky;                 SECONDED: K. Morrison  
YEA: 7   NAY: \_\_\_\_\_            ABSTAIN: \_\_\_\_\_

**RESOLUTION #53-19** of the Columbus Regional Airport Authority authorizing a contract in the amount of \$1,847,544 with J.A. Larue, Inc. for the purchase of three new high speed 7500 tons per hour (TPH) snow blowers, project 15023, for use at John Glenn Columbus International Airport.

MOVED: J. Miller;                      SECONDED: E. Kessler  
YEA: 7   NAY: \_\_\_\_\_            ABSTAIN: \_\_\_\_\_

**RESOLUTION #54-19** of the Columbus Regional Airport Authority authorizing a contract with Bus Service, Inc., in the amount of \$381,355 for the purchase of five new replacement propane/gas hybrid shuttles, project 20003, for use in the remote shuttle parking lots at John Glenn Columbus International Airport.

MOVED: S. Tomasky;                 SECONDED: T. Williams  
YEA: 7   NAY: \_\_\_\_\_            ABSTAIN: \_\_\_\_\_

**RESOLUTION #55-19** of the Columbus Regional Airport Authority authorizing the execution of a ground lease agreement with Airside Five LLC, for approximately 9.188 acres located on Bridgeway Avenue at John Glenn Columbus International Airport.

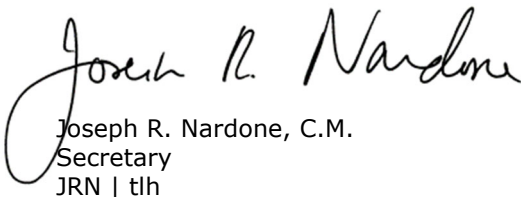
MOVED: D. Casto;                     SECONDED: E. Kessler  
YEA: 7   NAY: \_\_\_\_\_            ABSTAIN: \_\_\_\_\_

**OTHER BUSINESS**

With no further business brought before the Board, Casto motioned to adjourn; Miller seconded; Chair Heifner adjourned the meeting at 4:32 p.m. Tuesday, Oct. 22, 2019.

Board Members Heifner, Casto and Miller attended an informational tour of the air traffic control tower after the meeting concluded.

Respectfully submitted,

  
Joseph R. Nardone, C.M.  
Secretary  
JRN | tlh