



MEETING OF THE CRAA BOARD OF DIRECTORS | MINUTES OF DEC. 3, 2019

Present: William R. Heifner, Chair
Jordan A. Miller Jr., Vice Chair
Frederic Bertley
Don M. Casto III –via teleconference; non-voting member
Paul Chodak III
Elizabeth P. Kessler
Susan Tomasky
Terrance Williams

Absent: Karen J. Morrison

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer
Amanda Wickline, General Counsel & Chief Administrative Officer
Randy Bush, Chief Financial Officer
Casey Denny, Chief Asset Officer
Shannetta Griffin, Chief Commercial Officer
Tom McCarthy, Chief Planning & Engineering Officer

CRAA Staff: T. Allen, J. Beck, E. Bogard, K. Easterday, S. Fitzpatrick, J. Gardner, C. Goodwin, R. Gray, T. Henson, A. Leo, J. Pemberton, B. Sarkis, K. Shirer, P. Streitenberger, C. Tracy

Others Present: John Montgomery, COSWM
Tom Mignery, Burgess & Niple
Kristen Studabaker, Carpenter Marty Transportation
Jim Thompson, Port Columbus US Historical Society

CALL TO ORDER

Chair Heifner called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4:03 p.m. Tuesday, Dec. 3, 2019.

MINUTES

Chair Heifner asked if there were any additions or corrections to the minutes of the Oct. 22, 2019, meeting. Hearing none, Chodak moved for approval; Miller seconded. Motion passed.

COMMITTEE REPORTS

Air Service and Customer Experience Committee:

Williams reported the committee met on Nov. 19, 2019, and discussed the following:

- 2019 air service results.
- Air service strategy for 2020 and target markets.
- CRAA 5-year Strategic Business Plan Blueprint.
- Reviewed three resolutions: 59-19, 60-19 and 61-19.
- The committee's next meeting has yet to be scheduled.

Business Development and Logistics Committee:

Kessler reported the committee met on Nov. 6, 2019, for an informational meeting and discussed the following:

- Logistics report on air cargo and exports status.
- Land development update.
- Real estate activity for CMH, LCK and TZR.
- CRAA and City of Columbus Annexation Agreement.
- The committee's next meeting has yet to be scheduled.

Facilities and Services Committee:

Chodak reported the committee met on Nov. 20, 2019, and discussed the following:

- Updates to major capital projects report: CONRAC, Residence Inn, utility corridor, escalators, LCK MOS and Rickenbacker Global Logistics Park – all projects are tracking well.
- Alternative fuel buses for the CONRAC facility; it was determined three electric and two propane buses will be purchased.
- Final 2020 and 2021 capital budgets.
- Reviewed two resolutions: 56-19 and 57-19.
- The committee's next meeting has yet to be scheduled.

Finance and Audit Committee:

Miller reported the committee met just prior to the Board meeting and discussed the following:

- Reviewed financial feasibility.
- Reviewed the 2020 operating and 2020/2021 capital budgets.
- Bush provided an overview of the September financial statements.
- Reviewed one resolution: 58-19.
- Miller recognized Nardone, Bush and staff for a fantastic job regarding CRAA's financial performance.
- The committee's next meeting has yet to be scheduled.

Human Resources Committee:

Miller reported the committee had not met since the last Board meeting and that the committee's next meeting is Dec. 12, 2019.

President & CEO Report:

Nardone provided brief remarks regarding the December President's Report, which may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

- ASQ scores increased for the third quarter and Nardone recognized Tim Allen, John Beck and Kevin Shirer for their efforts in this area.
- Nardone recognized Angela Leo for her innovative idea to use QR codes to obtain real-time feedback from passengers.

RESOLUTIONS VOTE

RESOLUTION #56-19 of the Columbus Regional Airport Authority authorizing a hotel management agreement with First Hospitality Group Inc. for the operation and management of the Residence Inn by Marriott hotel at John Glenn Columbus International Airport and to further authorize the President & CEO, or his designee, to take any additional actions necessary, upon completion of construction, to commence the operation and management of the Residence Inn by Marriott hotel.

MOVED: J. Miller;

SECONDED: F. Bertley

YEA: 7 NAY: _____

ABSTAIN: _____

RESOLUTION #57-19 of the Columbus Regional Airport Authority authorizing a contract with Marriott International Design & Construction Services Inc. in an amount of \$1,155,493.97 for furniture, fixtures, equipment, carpet and wallcovering for the Extended Stay Hotel – Residence Inn Project 17048 at John Glenn Columbus International Airport.

MOVED: T. Williams;
YEA: 7 NAY: _____

SECONDED: S. Tomasky
ABSTAIN: _____

RESOLUTION #58-19 of the Columbus Regional Airport Authority adopting the operating budget for 2020; the capital budgets for 2020 and 2021; the schedule of fees, rates and charges for the calendar/fiscal year 2020; and authorizing the annual appropriations for calendar/ fiscal year 2020.

MOVED: J. Miller;
YEA: 7 NAY: _____

SECONDED: E. Kessler
ABSTAIN: _____

RESOLUTION #59-19 of the Columbus Regional Airport Authority authorizing the execution and implementation of a signatory airline operating agreement and lease at John Glenn Columbus International Airport.

MOVED: S. Tomasky;
YEA: 7 NAY: _____

SECONDED: J. Miller
ABSTAIN: _____

RESOLUTION #60-19 of the Columbus Regional Airport Authority ratifying the execution of Amendment #3 to the Concession Agreement between the Columbus Regional Airport Authority and Interspace Airport Advertising (In-Ter-Space Services Inc.) D/B/A/ Clear Channel Airports.

MOVED: E. Kessler;
YEA: 7 NAY: _____

SECONDED: F. Bertley
ABSTAIN: _____

RESOLUTION #61-19 of the Columbus Regional Airport Authority authorizing the President & CEO or designee to enter into agreements with Transportation Network Companies (TNC) operating at John Glenn Columbus International, Rickenbacker International and Bolton Field airports for an initial term of one year with renewal options.

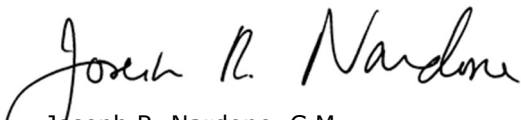
MOVED: F. Bertley;
YEA: 7 NAY: _____

SECONDED: P. Chodak III
ABSTAIN: _____

OTHER BUSINESS

With no further business brought before the Board, Bertley motioned to adjourn; Williams seconded; Chair Heifner adjourned the meeting at 4:54 p.m. Tuesday, Dec. 3, 2019.

Respectfully submitted,


Joseph R. Nardone, C.M.
Secretary
JRN | jdj