



MEETING OF THE CRAA BOARD OF DIRECTORS | MINUTES OF JUNE 2, 2020

Present: William R. Heifner, Chair
Jordan A. Miller, Vice Chair – via teleconference
Frederic Bertley – via teleconference
Don M. Casto III – via teleconference
Paul Chodak III – via teleconference
Ramon Jones – via teleconference
Elizabeth P. Kessler – via teleconference
Terrance Williams – via teleconference

Absent: Karen J. Morrison

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer
Jodie Bare, Chief Innovation Officer – via teleconference
Randy Bush, Chief Financial Officer
Casey Denny, Chief Operations Officer – via teleconference
Tom McCarthy, Chief Planning & Engineering Officer
Amanda Wickline, General Counsel & Chief Administration

CRAA Staff: J. Gardner, P. Streitenberger

CRAA Staff via teleconference: S. Bell, K. Easterday, S. Fitzpatrick, C. Goodwin, S. McQuaide, B. Sarkis

Others present via teleconference: Kenneth Birk – VS Engineering
Lauren Drinkwine – Messer Construction Co.
Ron Kaplan – Ohio Air & Space Hall of Fame and Museum
Sam Stiltner – VS Engineering
Paul Strack – Woolpert

CALL TO ORDER

Chair Heifner called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4:01 p.m., Tuesday, June 2, 2020. A roll call was completed to confirm board member, staff and guest attendance. Gardner confirmed that all attendees were able to hear the meeting and had access to the meeting materials.

Chair Heifner stated that the meeting was being conducted by telephone. In recognition of the fact that all members were participating by phone, Chair Heifner asked each attendee to identify themselves when they spoke and stated that all votes taken during the meeting would be conducted by roll call votes to ensure a clear and accurate record.

MINUTES

Chair Heifner asked if there were any corrections to the minutes for April 28, 2020. Hearing none, Chodak moved for approval; Jones seconded. Chair Heifner conducted a roll call vote. Motion to approve the minutes passed.



Member Present	In Favor	Opposed	Abstain
Mr. Heifner	X		
Mr. Miller	X		
Dr. Bertley	X		
Mr. Casto	X		
Mr. Chodak	X		
Mr. Jones	X		
Ms. Kessler	X		
Ms. Morrison		ABSENT	
Mr. Williams	X		

CHAIRMAN COMMENTS

Chair Heifner spoke of the May 19 passing of Annie Glenn at the age of 100 on May 19, 2020. Mrs. Glenn was not only the beloved wife of our airport namesake, she was an American hero in her own right. As a trailblazer for women and people with disabilities, she was truly an inspiration for many all while raising a family and supporting her husband's public service.

COMMITTEE REPORTS

Air Service and Customer Experience Committee:

Bertley reported the committee met on May 20, 2020, and discussed the following:

- Received an update on passenger air service at CMH, including current state of passenger traffic as impacted by the COVID-19 pandemic. Discussion regarding longer-term impacts to passenger traffic and the industry overall.
- Received an update on Customer Experience efforts including John Glenn International earning its highest score ever on ASQ in the first quarter. Reported certification of 25 staff members as Certified Tourism Ambassadors (CTAs) through Experience Columbus. Discussion regarding efforts CRAA is taking to evoke travelers' confidence.
- The committee's next meeting is Aug. 19, 2020.

Business Development & Logistics Committee:

Kessler reported the committee had not met since the last Board meeting. The committee did have the opportunity to preview resolution 26-20 via email in advance of today's meeting and the committee had no concerns and recommends approval. The committee's next meeting is July 22, 2020.

Facilities & Services Committee:

Chodak reported the committee met on May 20, 2020, and discussed the following:

- Review of safety metrics, which remain positive.
- Review of the major capital projects report. Projects are being monitored for schedule impacts related to material delays due to the pandemic. To date, the CONRAC, Residence Inn and escalators 1-12 and F project schedules have been impacted.
- Review of two resolutions: 26-20 and 27-20.
- The committee's next meeting is July 22, 2020.

Finance & Audit Committee:

Miller reported the committee met on May 20, 2020, and discussed the following:

- Bush provided an overview of the April financial statements and current liquidity and investment position in addition to the details behind a revised operating budget for 2020.
- Next month's financial reports will be compared against revised operating budget numbers.

