



MEETING OF THE CRAA BOARD OF DIRECTORS | MINUTES OF AUGUST 25, 2020

Present: William R. Heifner, Chair
Jordan A. Miller, Jr., Vice Chair – via teleconference
Frederic Bertley – via teleconference
Paul Chodak, III – via teleconference
Ramon Jones – via teleconference
Kenny McDonald – via teleconference
Karen J. Morrison – via teleconference
Terrance Williams – via teleconference

Absent: Elizabeth P. Kessler

CRAA Executive Staff: Joseph R. Nardone, C.M., President & Chief Executive Officer
Jodie Bare, Chief Innovation Officer
Randy Bush, Chief Financial Officer
Casey Denny, Chief Operations Officer – via teleconference
Shannon Fitzpatrick, Chief People Officer – via teleconference
Amanda Wickline, General Counsel & Chief Administrative Officer

CRAA Staff: J. Gardner, C. Price

CRAA Staff via teleconference: T. Allen, S. Bell, K. Easterday, R. Gray, S. McQuaide, B. Sarkis, M. Sethna, P. Streitenberger

Others present via teleconference: Kyle Sellers – Gilbane Building Co.
Kristen Studabaker – Carpenter Marty Transportation

CALL TO ORDER

Chair Heifner called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4 p.m., Tuesday, Aug. 25, 2020. A roll call was completed to confirm board member, staff and guest attendance. Gardner confirmed that all attendees were able to hear the meeting and had access to the meeting materials.

Chair Heifner stated that the meeting was being conducted by telephone. In recognition of the fact that all board members were participating by phone, Chair Heifner asked each board member to identify themselves when they spoke and stated that all votes taken during the meeting would be conducted by roll call votes to ensure a clear and accurate record.

Chair Heifner welcomed the newest board member Kenny McDonald, president and chief economic officer of OneColumbus. McDonald was appointed by the City of Columbus, filling the seat vacated by Don Casto. Given McDonald's role with OneColumbus and OneColumbus's historical involvement in developing community-based airline incentives, CRAA and McDonald are taking extra steps to avoid any conflicts or the appearance of conflicts between McDonald's role with OneColumbus and his new role as a CRAA Board Member.



MINUTES

Chair Heifner asked if there were any corrections to the minutes for July 28, 2020. Hearing none, Bertley moved for approval; Miller seconded. Chair Heifner conducted a roll call vote. Motion to approve the minutes passed.

Member Present	In Favor	Opposed	Abstain
Mr. Heifner	X		
Mr. Miller	X		
Dr. Bertley	X		
Mr. Chodak	X		
Mr. Jones	X		
Ms. Kessler	Absent		
Mr. McDonald	X		
Ms. Morrison	X		
Mr. Williams	X		

COMMITTEE REPORTS

Air Service and Customer Experience Committee:

Bertley reported the committee met on Aug. 19, 2020, and discussed the following:

- The current state of air service amid the COVID-19 pandemic and the planned strategy moving forward.
- The customer experience including survey data regarding passenger sentiment about traveling during COVID-19 and how CRAA is using that insight to drive operations and messaging. There was also a preview of new services for passengers with disabilities and a pet therapy program that will both be rolled out in the coming months.
- The committee's next meeting is Nov. 18, 2020.

Business Development & Logistics Committee:

Chodak reported the committee has not met since the last board meeting. The committee's next meeting is Oct. 21, 2020.

Facilities & Services Committee:

Chodak reported the committee met on Aug. 19, 2020, and discussed the following:

- The current safety metrics, which remain positive.
- A review of the major capital projects report. The CONRAC project is scheduled for substantial completion of the base building on Feb. 21, 2021 and turned over to the rental car companies for tenant fit out. CRAA established an opening day of Aug. 1, 2021. The Residence Inn project is nearing substantial completion with a targeted opening date of Oct. 1, 2020.
- The committee's next meeting is Sept. 16, 2020.

Finance & Audit Committee:

Miller reported the committee met on Aug. 19, 2020, and discussed the following:

- Staff provided an overview of the July financial statements which showed the following:
 - Revenue of \$59.2 million against a budget of \$55.6 million; however, a portion of the revenue is CARES Act funds (listed in Other Income) that were received. Expenses of \$42.7 million against a budget of \$45.6 million; favorable over same period last year. Operating income for July of \$16.5 million compared to the budget of \$10 million; compared to \$29 million this time last year.
 - Significant impacts to rental car operations. Hotel operations are operating at breakeven point.
 - Rickenbacker is favorable to budget.



- Chair Heifner noted that if CRAA was able to end the year without a loss, it would have done very well given the current situation.
- A review of internal investment policy. Update on the quarterly investment reports.
- A review of the quarterly parking and ground transportation report.
- The committee's next meeting is Sept. 16, 2020.

Human Resources Committee:

Morrison reported the committee has not met since the last board meeting. The committee's next meeting will be Sept. 16, 2020.

PRESIDENT & CEO REPORT

Nardone provided brief remarks regarding the August President's Report, which may be obtained online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

Nardone shared that John Glenn Columbus International Airport is one of the first airports in the world to earn the GBAC STAR™ facility accreditation from the Global Biorisk Advisory Council (GBAC). GBAC STAR™ is the cleaning industry's gold standard for safe facilities.

Nardone shared that the second quarter ASQ scores were released and CMH received the highest second quarter score on record for our facility.

RESOLUTIONS VOTE

No resolutions for the month of August 2020.

OTHER BUSINESS

With no further business brought before the board, Chodak motioned to adjourn; Miller seconded. Chair Heifner adjourned the meeting at 4:31 p.m. Tuesday, Aug. 25, 2020.

Respectfully submitted,

A handwritten signature in black ink that reads "Joseph R. Nardone". The signature is written in a cursive style with a large, looping initial "J".

Joseph R. Nardone

Secretary

JRN | jdj