



## MEETING OF THE CRAA BOARD OF DIRECTORS | MINUTES OF MAY 23, 2023

Board of Director Members Present:	Elizabeth P. Kessler, Chair Jordan A. Miller, Jr., Vice Chair Frederic Bertley William R. Heifner Ramon Jones Kenny McDonald Karen J. Morrison
Board of Director Members Absent:	Paul Chodak, III
CRAA Strategic Leadership Staff:	Joseph R. Nardone, President & Chief Executive Officer Casey Denny, Chief Operations Officer Kristen Easterday, Director, Communications & Public Affairs Erin Fellows, Director, Finance & Accounting Shannon Fitzpatrick, Chief People Officer Charlie Goodwin, Chief Business Development Officer Richard Jones, Director, Technology Nicole Loucks, General Counsel Tom McCarthy, Chief Planning & Engineering
CRAA Staff – in person:	M. Elliot, J. Gardner, B. Sarkis, B. Taylor
CRAA Staff – via telephone:	S. Bell, C. Feldmann, K. Jackson, M. Kelby, C. Masiarczyk, S. McQuaide,
Members of the Public present – in person:	Tim Hudson – Gensler Jonathan Moody – Moody Nolan Paul Strack – RS&H
Members of the Public present – via telephone:	Collin De La Bruere – Bank of America Alexander Simmons – Bank of America

### CALL TO ORDER

Chair Kessler called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4:01 p.m., Tuesday, May 23, 2023.

### MINUTES

Chair Kessler asked if there were any corrections to the minutes for March 28, 2023. Hearing none, Bertley moved for approval; Heifner seconded. Motion to approve the minutes passed.

### COMMITTEE REPORTS

#### *Air Service and Customer Experience Committee:*

Bertley reported the committee was unable to meet this month due to schedule conflicts.

The committee's next meeting is scheduled for August 16, 2023.



Chair Kessler congratulated Dr. Bertley on the announcement from the Institute of Museum and Library Services today that COSI is the recipient of the 2023 National Medal for Museum and Library Service. It is the nation's highest honor given to museums and libraries that make significant and exceptional contributions to their communities.

*Business Development & Logistics Committee:*

Kessler reported that although the committee had not met since the last Board meeting, the committee has three resolutions for the Board's consideration. The committee members each had the opportunity to preview resolutions 21-23, 22-23, and 23-23 via email. Following such review, the committee recommends their approval.

The committee's next meeting is scheduled for June 21, 2023.

*Facilities, Services & Innovation Committee:*

Heifner reported that although the committee had not met since the last Board meeting, the committee has two resolutions for the Board's consideration. The committee members each had the opportunity to preview resolutions 16-23 and 17-23 via email. Following such review, the committee recommends their approval.

The committee's next meeting is scheduled for June 21, 2023.

*Human Resources Committee:*

Morrison reported that the committee had not met since the last Board meeting.

The committee's next meeting is scheduled for October 18, 2023.

*Finance & Audit Committee:*

Miller reported that although the committee had not met since the last Board meeting, the committee has three resolutions for the Board's consideration. The committee members each had the opportunity to preview resolutions 18-23, 19-23, and 20-23 via email. Following such review, the committee recommends their approval.

Fellows presented the April financial results which showed the following:

- Net operating income for the month of April was \$4.1M which totals \$28.4M year to date.
- Enplanements were 332K for April which totals 1.2M which is approximately 92.3% of 2019 levels.
- With continued focus on building cash reserves, CRAA currently has \$253M in unrestricted cash on hand. This represents approximately 1,070 days of cash.
- Revenues were \$46.4M, favorable \$0.2M to budget.
  - Airlines: Landed weights near budget.
  - Parking: Higher utilization resulting in revenues of 118% of 2019.
  - Hotels: Occupancy rates higher than budgeted.
  - Air Freight – Cargo: Decreasing cargo volumes impacting profitability.
- Expenses were \$32.1M, favorable \$4.8M to budget.
  - Staffing & Benefits: Lower vacancies adding to favorable budget.
  - Supplies & Material: Lower winter supplies and FBO costs.
  - Contract labor: Lower cargo volumes driving favorable variance.
  - Services: Timing of spend.

The committee's next meeting is scheduled for June 21, 2023.

Board member McDonald inquired about the hotels as the community is seeing a demand for construction workforce lodgings and curious if CRAA is seeing this at the hotels as well. At a previous meeting, staffing was an issue impacting the number of rooms available as there was not enough staff to clean. Is it a labor issue at the CRAA hotels? Goodwin is holding regular meetings with the hotels and will inquire.



With Mario Wong's departure, there is a procedural matter that requires attention. We need to elect Erin Fellows as the new Treasurer of the Board, as required by our Bylaws, replacing Wong who currently holds that role.

With that background, I nominate Erin Fellows, as the new Treasurer of the Board.

If there are no objections, I will make a motion in that regard. I move that effective immediately, Erin Fellows becomes the Treasurer, replacing Mario Wong, Jr. in the role retroactive to Wong's departure date. Bertley seconded. Motion passed.

Nardone thanked Fellows for her stepping up to cover the duties while still actively working on the ERP project. He is grateful for the work she is doing.

## **PRESIDENT & CEO REPORT**

Nardone provided brief remarks regarding the April President's Report, which may be obtained in full online:

<https://columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes>

Nardone shared the following top takeaways:

- Air service highlights: Air travel continues to be in high demand. For the first time since the start of the pandemic, airline seat capacity this summer will exceed summer 2019. This continues to be driven by strong leisure demand. Just in time for summer travel, air service options continue to grow at CMH.
  - Last week on May, 18 Breeze Airways' launched service to Raleigh/Durham. This was in addition to the west coast service they added in March to Orange County, CA, expanding west coast access for Columbus travelers. In total, Breeze Airways will offer service to eight destinations from CMH this spring and summer. This flight combined with Spirit Airlines flights brings us to nine flights per week to the LA area.
  - Also in May, Sun Country Airlines' first schedule flight departed for Minneapolis. Sun Country will operate twice weekly seasonal flights to Minneapolis through November 20. Minneapolis is among the top 20 markets for Columbus travelers.
  - These new air service options bring us to 11 airlines and 50 nonstop routes available from our airports.

Board member Heifner inquired concerning Breeze's performance at CMH. Nardone and Taylor responded that they are performing well and happy. Board member McDonald expects Breeze to continue to grow at CMH.

McDonald additionally mentioned that Aer Lingus began flights this week to Europe from Cleveland. This flight is good for all of the Ohio airports if successful.

Board member Bertley inquired about the seasonality of the Sun Country flight. Taylor responded that initially the flights were due to stop at Labor Day but due to strong bookings Sun Country extended until November. Sun Country also flies the Columbus Crew so this allows positioning of planes for the airline.

- Retail concessions renovations: We continue to enhance the customer experience with retail concessions renovations happening throughout CMH.
  - Scioto Mercantile has opened on Concourse A, replacing the former CNBC retail location. The Paradies Lagardere retail location offers a variety of travel essentials, snacks, and souvenirs with a local flare and a self-checkout option. This is the fifth retail location of six that have been renovated since 2022.
  - Construction efforts are now underway at the sixth and final retail location in Concourse C. Construction has begun on Board & High, A Paradies Lagardere retail location that replaces the former CNBC store on Concourse C.



Board member Morrison inquired about the recent State Operating Budget funds. Easterday responded that the version out of the House included \$50M for Ohio airports (initial ask \$120M). The bill is now in the Senate with an amendment to increase the funding back to the original amount.

## RESOLUTIONS

**Resolution #16-23** of the Columbus Regional Airport Authority authorizing a construction contract with Freedom Roofing, Windows, and Siding in the amount of \$472,845 for project #15020 LCK ACT-2 Roof Replacement and project #19010 CMH B17 & B24 roof replacements at Rickenbacker International Airport and John Glenn Columbus International Airport.

MOVED: W. Heifner;

SECONDED: R. Jones

YEA: 7 NAY: 0

ABSTAIN: \_\_\_\_\_

**Resolution #17-23** of the Columbus Regional Airport Authority authorizing a contract in the amount of \$1,203,487 with TLD America for the purchase of three (3) new electric pieces of ground support equipment, project #22008, for use at Rickenbacker International Airport.

MOVED: K. Morrison;

SECONDED: J. Miller

YEA: 7 NAY: 0

ABSTAIN: \_\_\_\_\_

**Resolution #18-23** of the Columbus Regional Airport Authority repealing and replacing the current Debt Issuance and Capital Funding Policy and adopting a revised policy effective May 24, 2023.

MOVED: J. Miller;

SECONDED: R. Jones

YEA: 7 NAY: 0

ABSTAIN: \_\_\_\_\_

**Resolution #19-23** of the Columbus Regional Airport Authority repealing and replacing the current Investment Policy for the management and investment activities of monies under the control of the Columbus Regional Airport Authority and adopting a revised policy effective May 24, 2023.

MOVED: R. Jones;

SECONDED: K. McDonald

YEA: 7 NAY: 0

ABSTAIN: \_\_\_\_\_

**Resolution #20-23** of the Columbus Regional Airport Authority rescinding resolution 08-22 and authorizing the President & CEO, Chief Operating Officer, Chief Financial Officer, Director, Accounting & Finance, Manager of Finance, and Senior Financial Analyst to initiate payment of funds from accounts maintained with designated depositories by CRAA.

MOVED: J. Miller;

SECONDED: K. Morrison

YEA: 7 NAY: 0

ABSTAIN: \_\_\_\_\_

**Resolution #21-23** of the Columbus Regional Airport Authority authorizing the execution of a lease extension for five (5) years with Trinity Logistics USA, Inc. for the Air Cargo 3 building located at 2566 Jerrie Mock Avenue at Rickenbacker International Airport.

MOVED: W. Heifner;

SECONDED: R. Jones

YEA: 7 NAY: 0

ABSTAIN: \_\_\_\_\_



**Resolution #22-23** of the Columbus Regional Airport Authority authorizing the execution of a lease extension for five (5) years with RCS Logistics, Inc. for the Air Cargo 4 building located at 2961 George Page Jr. Road at Rickenbacker International Airport.

MOVED: R. Jones;

SECONDED: J. Miller

YEA: 7 NAY: 0

ABSTAIN: \_\_\_\_\_

**Resolution #23-23** of the Columbus Regional Airport Authority authorizing the execution by the President & CEO of a contingent real estate agreement for the disposition of approximately 9.308 acres of non-aeronautical land located at Rickenbacker International Airport.

MOVED: J. Miller;

SECONDED: K. Morrison

YEA: 7 NAY: 0

ABSTAIN: \_\_\_\_\_

## 2023 CAPITAL PROJECTS DISCUSSION

Chair Kessler addressed extension of the Board Meetings for this agenda item; however this month there is very little content to report so this agenda item will be discussed in greater detail at the June Board meeting.

## OTHER BUSINESS

Committee member Bertley recognized former Board member Jack Kessler who will be receiving the John Glenn Inspiration award at COSI on May 24, 2023.

## MOTION TO ADJOURN

With no further business brought before the Board, Miller made a motion to adjourn; Jones seconded. Chair Kessler adjourned the meeting at 4:38 p.m. on Tuesday, May 23, 2023.

Respectfully submitted,

A handwritten signature in black ink that reads "Joseph R. Nardone". The signature is written in a cursive style with a large, looping initial "J".

Joseph R. Nardone  
Secretary  
JRN | jg